

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES  
July 27, 2017

At 3:30 p.m., President Carol Black called to order the two hundred and thirteenth meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, Nancy Pencsak, Alan Gober, Sharon Rogers, and PK Chatterjee. Attendees were Morgan McMillian, Karen Ballinger, and Mikus Grinbergs.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Nancy Pencsak asked for the approval of the June 22, 2017 minutes. Alan Gober made a motion to approve the minutes as presented. Sharon Rogers seconded the motion. The motion passed unanimously.

4. CITIZENS PARTICIPATION: None.

5. There is one bronze sculpture donation to consider. Board members will view the sculpture and after obtaining information about a base, will consider this item at the next meeting.

CITIZENS PARTICIPATION: None.

6. The Board has great interest in pursuing Outreach Services to better serve the outlying areas of the LTCLD. Karen Ballinger presented the Bookmobile and Outreach update and the August calendar of stops. The bookmobile was in the Lakeway Fourth of July Parade. The summer schedule includes LTISD summer school, LTISD summer squires, lunchtime Armadillo RV Park, and story time at Sweetwater.

CITIZENS PARTICIPATION: None.

7. Library Director's Report Morgan McMillian stated that compared to June 2016, the door count is not available as the door counter is not working. Circulation is up 26%. Overdrive Transactions were up 28%. Program attendance is up 12%. The library currently has 11, 617 active card holder accounts. The LTCL website unique visitor count was 11,282, these statistics reflect bookmobile statistics as well. The Outreach Library Assistant position has been posted. The automatic door installation will be in August. Local photographer Mark Houston will exhibit during the month of August. An art reception will be on Sunday, August 6th from 1:30 p.m to 3 p.m.

CITIZENS PARTICIPATION: None.

8. Texas Municipal League calls for nominations for Board of Directors. There were no nominations.

CITIZENS PARTICIPATION: None

9. Morgan McMillian presented information on the November 7, 2017 General Election. There are two positions up for election, those now held by Alan Gober and Sharon Rogers. Application forms are available.

CITIZENS PARTICIPATION: None

10. PK Chatterjee presented the Treasurer's reports for April, May and June. The three months sales tax receipts were \$243,965. July sales tax receipts are \$86,094. Future Treasurer's reports will be made quarterly. Sharon Rogers made a motion to approve the reports as presented. Alan Gober seconded the motion.

CITIZENS PARTICIPATION: None. The motion passed unanimously.

11. Executive session:

Carol Black adjourned the meeting at 4:53 p.m. to go into Executive Session for one agenda item.  
Agenda Item #1: The Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074 – Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

a. A discussion regarding the appointment, employment, evaluation, reassignment and/or duties of an employee.

This closed session ended on July 27, 2017 at 5:02 p.m.

12. At 5:03 p.m., Carol Black reconvened the Board of Trustees of the Lake Travis Community Library District to take action on any executive session item. No action was taken.

CITIZENS PARTICIPATION: None.

13. Comments –Board Trustees: Nancy Pencsak requested that the Board get information about a traffic light at the entrance to the Tuscan Village.

Nancy Pencsak tendered her resignation, effective at the end of the August Board meeting, citing family health needs.

Carol Black thanked Ms. Pencsak for all her wonderful work for the LTCLD and said that she will be missed.

14. Closing: Future meetings

August 23, 2017 – 3:30 p.m.

September 28, 2017 – 3:30 p.m.

15. Since there was no further business the meeting was adjourned at 5:11 p.m.

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Nancy Pencsak  
Secretary, Lake Travis Community Library District