

Library Director's Report

August 24, 2017

Program Attendance & Number of Programs Offered

	Children	Adults	Total Attendance	Children	Adults	Total Offered
July 2017	2,701	247	2,948	70	30	100
June 2017	3,053	303	3,356	70	37	107
May 2017	1,524	448	1,972	43	49	92
July 2016	2,431	190	2,261	66	25	91

New Patrons

July 2017	205
June 2017	294
May 2017	123
July 2016	173

Door Count

	Main	Bus	Total
July 2017	8,580	816	9,396
June 2017	9,063	1,172	10,235
May 2017	7,528	998	8,526
July 2016	12,097	0	12,097

Adult Volunteer Hours

July 2017	856.0
June 2017	906.5
May 2017	746.5
July 2016	702.0

Interlibrary Loan (ILL)

	Requested/Received/Shipped
July 2017	126 / 112 / 3
June 2017	111 / 101 / 2
May 2017	128 / 106 / 5
July 2016	82 / 67 / 5

Teen Volunteer Hours

July 2017	532.0
June 2017	526.0
May 2017	145.5
July 2016	627.0

OverDrive	New Patrons
July 2017	78
June 2017	62
May 2017	45
July 2016	59

Circulation Transactions

	Main	Bus	OverDrive	Total
July 2017	32,953	1,832	2,588	37,373
June 2017	33,811	2,829	2,520	39,160
May 2017	24,919	1,650	2,415	28,984
July 2016	28,181	0	2,182	30,363

Meeting Room Reservations

July 2017	10
June 2017	14
May 2017	15
July 2016	12

Circulation Snapshot (as of August 23, 2017)

Material Type	# of Items	% of Total Holdings	# items currently checked out	% checked-out of total material type	% of total checked out
Adult AV	6,041	12.3	1,923	31.8	16.0
Adult Fiction	10,392	21.2	1,772	17.1	14.7
Adult Non-Fiction	7,302	14.9	1,065	14.6	8.8
Juvenile	19,054	38.9	5,132	26.9	42.6
Other	6,235	12.7	2,162	34.7	17.9
Total	49,024		12,054	24.6	

Past Events

- The Summer Reading Program Finale took place on Friday, July 28th. In total, 691 children's logs were turned in for a total of 11,747 books read! Tweens/teens submitted 303 punch cards and 126 adult punch cards were turned in. A very successful summer!
- Three new names were installed on the donor wall earlier this month.
- ABC completed tree work on August 22nd.
- The automatic door installation is mostly complete and we now have operational automatic doors.

Upcoming Events

- The next Library District Discussion Group will take place on Friday, August 25th at Wells Branch Community Library.
- Please see the attached September calendar for upcoming events.
- Danielle will attend the Get Involved bootcamp training on September 12th and 13th.
- The CTLS Membership Meeting will take place in Hewitt on September 15th.
- Sarah and I plan to attend a librarian networking luncheon on September 18th.
- There is a staff meeting scheduled for the morning of September 19th.
- Trained Travis County volunteer voter registrars will staff a table in the entry for two hours on both September 19th and September 23rd.
- I plan to attend the TLA District 3 meeting on October 6th.
- The Teen Read Week Art Contest brochures will soon be available and entries will be due October 13th.

Notes

- We have received official notification from TSLAC that we are fully accredited.
- We received and supplied a Request for Information from SmartProcure.
- Sarah received two grants from the Texas Commission for the Arts for upcoming programs with Bernadette Nason and Terrence Taps.
- I have submitted paperwork to renew our TMLIEBP coverage. The monthly TMLIEBP rate will increase 3% from \$478.64 to \$526.50 starting December 1st.
- TFE provided a quote to install exterior security cameras for the cost of \$13,000.
- During heavy rains earlier this month there was a small leak over the fiction section. Port Roofing is coming to inspect and hopefully make repairs.
- Staff and public computers have been infected with a virus that keeps getting passed around. TFE has tried a number of solutions and hopefully we are on the mend.
- LTCL was without phones for two and a half days earlier this month. The main line was transferred over to the bookmobile cell phone and a reboot of the UC540 finally fixed the problem.
- Karen and Linden created a personal Facebook account for the library to use to advertise outreach services on neighborhood lists that do not permit business postings.
- Our TexShare participation fee for FY 2018 will be \$758.
- In the month of July, 322 users viewed 636 issues on PressReader. Some of the most popular titles are *The Austin American Statesman*, *The Daily Mail*, and *The Washington Post*.
- We purchased the Gabbie texting function through Apollo for a cost of \$200 per year.
- I am investigating the purchase of mobile printing with Envisionware.
- LTCL gave out 28 TexShare cards in July 2017. In July 2016, 26 were distributed.
- The LTCL website had 16,808 unique visitors and 33,547 visits in the month of July.
- LTCL currently has 11,752 active cardholder accounts.

Morgan McMillian
8/24/2017

Circulation Snapshot – Wednesday, August 23, 2017

Type	Holdings	Out	Titles	Main	Main Out	Bus	Bus Out	% of Total Out
1 - Default	0	0	0	0	0	0	0	0
2 - Caldecott	147	28	78	143	26	4	2	0.2
3 - Bluebonnet	64	19	20	48	18	16	1	0.2
5 - Lone Star	55	28	20	48	27	7	1	0.2
6 - Tayshas	0	0	0	0	0	0	0	0
7 - Feature Films	0	0	0	0	0	0	0	0
8 - Music CD	206	13	205	206	13	0	0	0.1
9 - Audio	1796	414	1750	1726	404	70	10	3.4
10 - Magazine	1047	131	137	1043	130	4	1	1.1
11 - Reference	36	0	8	36	0	0	0	0
12 - Beginning Reader	1752	657	1489	1548	573	204	84	5.5
13 - DVD	3653	1383	2985	3300	1211	353	172	11.5
14 - Fiction	9841	1694	9304	9554	1574	287	120	14.1
16 - CD-ROMs	0	0	0	0	0	0	0	0
17 - Juvenile	3071	820	2735	2892	772	179	48	6.8
18 - NF DVD	194	41	190	187	40	7	1	0.3
19 - NF Audio	386	113	379	352	107	34	6	0.9
20 - J Audio	449	86	437	410	80	39	6	0.7
21 - Kits	196	65	186	187	59	9	6	0.5
22 - YA	1750	343	1641	1707	330	43	13	2.8
23 - Board Books	1345	589	1150	1215	535	130	54	4.9
24 - Picture Books	7171	1822	6369	6504	1592	667	230	15.1
25 - Large Print	551	78	539	479	59	72	19	0.6
26 - NF Juvenile	2595	617	2423	2359	533	236	84	5.1
27 - J Video	0	0	0	0	0	0	0	0
28 - Professional	20	1	17	20	1	0	0	0
29 - Oversize	27	4	27	27	4	0	0	0
30 - Biography	614	62	602	570	55	44	7	0.5
31 - Summer Reading	0	0	0	0	0	0	0	0
32 - CTLS	0	0	0	0	0	0	0	0
33 - 000 - 099	104	26	104	102	24	2	2	0.2
34 - 100 - 199	212	40	206	206	37	6	3	0.3
35 - 200 - 299	230	52	229	225	51	5	1	0.4
36 - 300 - 399	1192	176	1158	1163	160	29	16	1.5
37 - 400 - 499	55	14	55	51	13	4	1	0.1
38 - 500 - 599	151	27	150	145	22	6	5	0.2
39 - 600 - 699	1332	219	1319	1301	206	31	13	1.8
40 - 700 - 799	605	83	595	591	80	14	3	0.7
41 - 800 - 899	209	19	205	204	18	5	1	0.2
42 - 900 - 919	434	86	426	432	86	2	0	0.7
43 - 920 - 921	21	3	20	21	3	0	0	0
44 - 922 - 999	875	82	796	852	79	23	3	0.7
45 - Book Club	0	0	0	0	0	0	0	0
46 - Spanish - Children	459	58	416	346	32	113	26	0.5
47 - Flash Drive	0	0	0	0	0	0	0	0
48 - Equipment	0	0	0	0	0	0	0	0
49 - J DVD	891	482	805	778	421	113	61	4

50 - Story Time	13	1	13	12	0	1	1	0
51 - Book Buddy	0	0	0	0	0	0	0	0
52 - YA Graphic Novel	169	9	168	169	9	0	0	0.1
53 - J Graphic Novel	866	367	724	752	320	114	47	3
54 - Laptop	6	0	1	6	0	0	0	0
55 - J Biography	376	63	353	371	62	5	1	0.5
56 - Adult Graphic Novel	35	2	35	35	2	0	0	0
57 - Spanish - Adult	106	13	104	68	3	38	10	0.1
58 - Lake Travis Reads	0	0	0	0	0	0	0	0
59 - Mass Market	0	0	0	0	0	0	0	0
60 - YA Audio	103	10	103	102	10	1	0	0.1
61 - Chapter Book	2249	871	1874	2047	786	202	85	7.2
62 - Scouts	145	62	145	141	58	4	4	0.5
63 - Online Database	0	0	0	0	0	0	0	0
64 - J Foreign Language	21	7	21	16	2	5	5	0.1
65 - TV	1199	274	1133	1116	254	83	20	2.3
Total	49024	12054	43774	45813	10881	3211	1173	