

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES  
August 24, 2017

At 3:30 p.m., President Carol Black called to order the two hundred and fourteenth meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, Alan Gober, and Sharon Rogers. Nancy Pencsak and P.K. Chatterjee were absent. Attendees were Morgan McMillian, Karen Ballinger, Mikus Grinbergs, and Joan Buzzard.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Carol Black asked for the approval of the July 27, 2017 minutes. Alan Gober made a motion to approve the minutes as presented. Sharon Rogers seconded the motion. The motion passed unanimously.

4. CITIZENS PARTICIPATION: None

5. Sue Gilman presented information on the November 7, 2017 General Election. There are two positions up for election, those now held by Alan Gober and Sharon Rogers. The candidate filing deadline was 5:00 p.m. August 21, 2017.

A drawing was held for places on the ballot. Alan Gober is to be first and Sharon Rogers is to be second. Sue Gilman recommended that the Board cancel the election, as there are only two candidates for the two positions.

Sharon Rogers made a motion to cancel the election and declare the candidates elected. Alan Gober seconded the motion.

CITIZENS PARTICIPATION: None

The motion passed unanimously

6. There was one sculpture donation to consider. Board members have viewed the sculpture and have obtained information about a base to hold the sculpture. Alan Gober made a motion to accept the sculpture. Sharon Rogers seconded the motion.

CITIZENS PARTICIPATION: Joan Buzzard asked for details on the sculpture.

The motion passed unanimously.

7. The Board has great interest in pursuing Outreach Services to better serve the outlying areas of the LTCLD. Karen Ballinger presented the Bookmobile and Outreach update and the September calendar of stops.

CITIZENS PARTICIPATION: Joan Buzzard commented on how wonderful it is to volunteer on the bookmobile.

8. Library Director's Report

Before the Library Director's report, Carol Black noted TML MultiState Intergovernmental Employee Benefits Pool had asked that the Board elect a nominee for Board of Trustees TML Region 10. The Board voted for the sole candidate, Vic Barnett.

Continuing with her report, Morgan McMillian stated that compared to July 2016, the door count is not available as the door counter is not working. Circulation is 23% higher than last year. Overdrive Transactions were 19% higher and program attendance is 30% higher. The library currently has 11,752 active card holder accounts. The LTCL website unique visitor count was 16,808. These statistics reflect bookmobile statistics as well. The Outreach Library Assistant position has been posted. The automatic door installation has been completed with a few tweaks left to do.

CITIZENS PARTICIPATION: None

9. A letter was read from Nancy Pencsak resigning from the Board of Trustees at the end of this meeting. With the resignation of Mrs. Pencsak, there was a Board vacancy at the end of this meeting. There were two persons interested in serving on the Board, Sharon Temple and Joyce Botta. The Board discussed the library related services each candidate had performed. An appointment was needed to select the new Board member. A vote was taken. Carol Black and Sharon Rogers voted for Sharon Temple. Alan Gober voted for Joyce Botta. Because the bylaws state that three votes are needed, no candidate was appointed.

CITIZENS PARTICIPATION: None

10. P.K Chatterjee was absent, and there was no Treasurer's report.

11. West Davis is to perform the annual fiscal audit. The fiscal year has ended and work progresses on the information for the auditors. There will be a meeting with the auditor on a date that will be selected in the future.

CITIZENS PARTICIPATION: None

12. The 2017-2018 Budget was presented at the July meeting. All Board members had had a chance to study each entry. Sharon Rogers made a motion to accept the 2017-2018 Budget. Alan Gober seconded the motion.

CITIZENS PARTICIPATION: None

The motion passed unanimously.

13. Executive session:

Carol Black adjourned the meeting at 4:19 p.m. to go into Executive Session for one agenda item. Agenda Item #1: The Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074 – Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

a. A discussion regarding the appointment, employment, evaluation, reassignment and/or duties of an employee.

This closed session ended on August 24, 2017 at 4:22 p.m.

14. At 4:23 p.m., Carol Black reconvened the Board of Trustees of the Lake Travis Community Library District to take action on any executive session item.

CITIZENS PARTICIPATION: None

15. Comments –Board Trustees

16. Closing: Future meetings

September 28, 2017 – 3:30 p.m

October 26, 2017 – 3:30 p.m

17. Since there was no further business the meeting was adjourned at 4:24 p.m.

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Sharon Rogers  
Vice-President, Lake Travis Community Library District