

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
October 26, 2017

At 3:30 p.m., President Carol Black called to order the two hundred and sixteenth meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, Sharon Rogers, Alan Gober, P. K. Chatterjee, and Sharon Temple. Attendees were Morgan McMillian, Mikus Grinbergs, and Margaret McDermott.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Carol Black asked for the approval of the September 28, 2017 minutes. Sharon Rogers made a motion to approve the minutes as presented. Alan Gober seconded the motion. The motion passed unanimously.

4. Citizen Participation – None

5. Donation – Morgan McMillian reported that the boy with dog sculpture had been installed on October 25, 2017. Janet Wright and the Wright Creative Solutions Inc. installed, anchored, cleaned, and polished the statue. They also aimed the spotlights. Two tree stumps were also removed during the process. The Board thanks Earl Whitaker for donating the sculpture and Janet Wright and Wright Creative Solutions for the installation.

CITIZENS PARTICIPATION: None

6. The Board has great interest in pursuing Outreach Services to better serve the outlying areas of the LTCLD. Karen Ballinger prepared the Bookmobile and Outreach update and the November calendar of stops. Morgan McMillian reported for Karen Ballinger. Khalil El-Bathy is now working independently.

CITIZENS PARTICIPATION: None

7. Library Director's Report – Morgan McMillian reported that the door count device is not working. She and Alan Gober will check into acquiring a new system since it provides data for the annual state library report. Morgan and Sharon Rogers met with Trevor Taylor of Library Interiors about furniture. He will compile a list of possible repairs and replacements.

Morgan has requested a quote to add a handrail to the walkway from Tuscan Village.

Report is attached.

CITIZENS PARTICIPATION: None

8. P.K. Chatterjee gave the Treasurer's report. The District is in very good financial condition. It was noted that there is an operating surplus of \$118,040. Operating statements will be given quarterly with Profit & Loss statements presented monthly.

CITIZENS PARTICIPATION: Mikus Grinbergs suggested that an asterisk be used to indicate incomplete data on monthly reports.

9. The annual audit for Fiscal Year ending June 30, 2017 has not yet been completed.

CITIZENS PARTICIPATION: None

10. Executive session:

Carol Black adjourned the meeting at 4:25 p.m. to go into Executive Session for one agenda item
Agenda Item #1: The Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074 – Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

a. A discussion regarding the appointment, employment, evaluation, reassignment and/or duties of an employee.

This closed session ended on October 26, 2017 at 4:29 p.m.

11. At 4:30 p.m., Carol Black reconvened the Board of Trustees of the Lake Travis Community Library District to take action on any executive session item. No action was taken.

CITIZENS PARTICIPATION: None

13. Comments - Board Trustees

Carol Black noted Vic Barnett will represent Region 10 of TML for term of office October 1, 2017-October 1, 2020. The City of Lakeway Zoning and Planning Commission will hold a public meeting on November 1, 2017 at 6:30 at City Hall regarding a variance for the Lakeway Police Facility site.

14. Closing: Future meetings

November 16, 2017 - 3:30 p.m.

December 14, 2017 - 3:30 p.m.

15. Since there was no further business the meeting was adjourned at 4:33 p.m.

Sharon Temple
Secretary, Lake Travis Community Library District