

Library Director's Report

November 16, 2017

Program Attendance & Number of Programs Offered

	Children	Adults	Total Attendance	Children	Adults	Total Offered
Oct 2017	2,247	349	2,596	46	39	85
Sept 2017	1,262	332	1,594	39	47	86
August 2017	1,125	360	1,485	38	40	78
Oct 2016	2,245	328	2,573	44	32	76

New Patrons

Oct 2017	127
Sept 2017	178
August 2017	185
Oct 2016	127

Door Count

	Main	Bus	Total
Oct 2017	6,231	1,689	7,920
Sept 2017	6,985 (closed 1 day)	1,182	8,167
August 2017	8,084	593	8,677
Oct 2016	9,819	1,399	11,218

Adult Volunteer Hours

Oct 2017	953.5
Sept 2017	791.5
August 2017	882.5
Oct 2016	795.0

Interlibrary Loan (ILL)

	Requested/Received/Shipped
Oct 2017	98 / 125 / 4
Sept 2017	109 / 108 / 2
August 2017	134 / 125 / 5
Oct 2016	103 / 96 / 2

Teen Volunteer Hours

Oct 2017	257.5
Sept 2017	262.5
August 2017	347.0
Oct 2016	261.0

OverDrive	New Patrons
Oct 2017	50
Sept 2017	62
August 2017	63
Oct 2016	54

Circulation Transactions

	Main	Bus	OverDrive	Total
Oct 2017	27,451	2,467	2,329	32,247
Sept 2017	27,423	2,254	2,418	32,095
August 2017	30,353	1,835	2,732	34,920
Oct 2016	22,559	1,774	2,295	26,628

Meeting Room Reservations

Oct 2017	26
Sept 2017	24
August 2017	13
Oct 2016	26

Circulation Snapshot (as of November 15, 2017)

Material Type	# of Items	% of Total Holdings	# items currently checked out	% checked-out of total material type	% of total checked out
Adult AV	6,046	12.1	1,719	28.4	15.0
Adult Fiction	10,636	21.3	1,681	15.8	14.7
Adult Non-Fiction	7,438	14.9	987	13.3	8.6
Juvenile	19,446	38.9	5,181	26.6	45.3
Other	6,381	12.8	1,861	29.2	16.3
Total	49,947		11,429	22.9	

Past Events

- The annual Pumpkin Parade was held on October 31st with over 200 people in attendance.
- LTHS Career and Technology Education students again volunteered on November 2nd.
- Sarah attended the CTLS Performer's Showcase on November 3rd.
- Our second flash book sale was held on November 3rd and patrons purchased entire bags of books for \$10. The Friends raised \$517!
- Danielle and the staff hosted this year's Volunteer Appreciation Gala on November 12th with close to 100 volunteers in attendance.

Upcoming Events

- I plan to take vacation days November 20th, 21st, and 22nd.
- Shipley's Do-Nuts is now our sponsor for the monthly Dads and Donuts Story Time. The next one will take place on Saturday, November 25th.
- Please see the attached December calendar for upcoming events.
- The next Library District Discussion Group will take place on Friday, January 26th at Laura's Library.
- We plan to hold another Food for Fines forgiveness campaign in February 2018.
- I have registered to attend the PLA conference in Philadelphia March 20-24.
- Barbara Hathaway and I are planning for Lake Travis Reads 2018.

Notes

- As a result of our meeting earlier this fall, Library Interiors of Texas provided the attached draft of furniture improvements to consider.
- NW Fence has provided the attached quote to add a handrail to the walkway from Tuscan Village.
- Austin Energy installed a new electric pole near Lohmans Crossing on our property earlier this month.
- The annual fire extinguisher check took place earlier this month.
- Karen and I plan to apply for a Texas Book Festival grant later this year to buy more Spanish materials for the bookmobile.
- Five new donor tiles have been ordered from Clayworks and will hopefully be installed later this year.
- Seven new audiobook shelves were delivered on November 15th and will be installed this month.
- Danielle continues to explore online volunteer management programs. The annual cost is expected to be less than \$1,000.
- Khalil El-Bathy has completed his CPR certification. Raj Kamat and Beth Yoder will take a CPR certification class before the end of the year.
- In the month of October, 292 users viewed 464 issues on PressReader. Some of the most popular titles are the *Austin American Statesman*, *Daily Express*, and *The Washington Post*.
- LTCL gave out 33 TexShare cards in October 2017. In October 2016, 26 were distributed.
- The LTCL website had 8,268 unique visitors and 23,713 visits in the month of October.
- LTCL currently has 12,059 active cardholder accounts.

Morgan McMillian
11/16/2017

Circulation Snapshot – Wednesday, November 15, 2017

Type	Holdings	Out	Titles	Main	Main Out	Bus	Bus Out	% of Total Out
1 - Default	0	0	0	0	0	0	0	0
2 - Caldecott	147	28	78	143	25	4	3	0.2
3 - Bluebonnet	64	29	20	47	28	17	1	0.3
5 - Lone Star	55	13	20	49	13	6	0	0.1
6 - Tayshas	0	0	0	0	0	0	0	0
7 - Feature Films	0	0	0	0	0	0	0	0
8 - Music CD	206	21	205	205	20	1	1	0.2
9 - Audio	1831	344	1803	1769	338	62	6	3
10 - Magazine	1166	110	139	1150	109	16	1	1
11 - Reference	36	0	8	36	0	0	0	0
12 - Beginning Reader	1779	588	1508	1521	495	258	93	5.1
13 - DVD	3615	1247	3056	3267	1073	348	174	10.9
14 - Fiction	10075	1602	9520	9840	1503	235	99	14
16 - CD-ROMs	0	0	0	0	0	0	0	0
17 - Juvenile	3137	666	2844	2946	597	191	69	5.8
18 - NF DVD	195	29	190	192	26	3	3	0.3
19 - NF Audio	394	107	387	363	104	31	3	0.9
20 - J Audio	464	93	452	428	87	36	6	0.8
21 - Kits	206	62	196	199	58	7	4	0.5
22 - YA	1619	226	1557	1579	211	40	15	2
23 - Board Books	1329	622	1144	1151	512	178	110	5.4
24 - Picture Books	7465	2184	6540	6618	1801	847	383	19.1
25 - Large Print	561	79	551	483	54	78	25	0.7
26 - NF Juvenile	2691	565	2517	2443	456	248	109	4.9
27 - J Video	0	0	0	0	0	0	0	0
28 - Professional	19	1	16	19	1	0	0	0
29 - Oversize	27	1	27	27	1	0	0	0
30 - Biography	628	70	615	588	57	40	13	0.6
31 - Summer Reading	0	0	0	0	0	0	0	0
32 - CTLS	0	0	0	0	0	0	0	0
33 - 000 - 099	109	13	109	108	12	1	1	0.1
34 - 100 - 199	223	49	215	217	47	6	2	0.4
35 - 200 - 299	238	38	237	235	36	3	2	0.3
36 - 300 - 399	1230	142	1196	1205	134	25	8	1.2
37 - 400 - 499	54	6	54	52	4	2	2	0.1
38 - 500 - 599	155	28	154	153	27	2	1	0.2
39 - 600 - 699	1372	253	1358	1341	241	31	12	2.2
40 - 700 - 799	553	70	547	545	68	8	2	0.6
41 - 800 - 899	220	29	216	217	27	3	2	0.3
42 - 900 - 919	417	52	412	415	52	2	0	0.5
43 - 920 - 921	22	1	21	20	1	2	0	0
44 - 922 - 999	829	96	768	803	88	26	8	0.8
45 - Book Club	0	0	0	0	0	0	0	0
46 - Spanish - Children	490	105	441	371	69	119	36	0.9
47 - Flash Drive	0	0	0	0	0	0	0	0
48 - Equipment	0	0	0	0	0	0	0	0
49 - J DVD	916	446	825	791	384	125	62	3.9

50 - Story Time	13	0	13	13	0	0	0	0
51 - Book Buddy	0	0	0	0	0	0	0	0
52 - YA Graphic Novel	174	16	173	174	16	0	0	0.1
53 - J Graphic Novel	909	312	767	781	250	128	62	2.7
54 - Laptop	6	0	1	6	0	0	0	0
55 - J Biography	382	50	358	361	46	21	4	0.4
56 - Adult Graphic Novel	38	0	38	38	0	0	0	0
57 - Spanish - Adult	108	15	107	73	7	35	8	0.1
58 - Lake Travis Reads	0	0	0	0	0	0	0	0
59 - Mass Market	0	0	0	0	0	0	0	0
60 - YA Audio	107	11	107	107	11	0	0	0.1
61 - Chapter Book	2252	707	1869	2028	597	224	110	6.2
62 - Scouts	145	29	145	142	26	3	3	0.3
63 - Online Database	0	0	0	0	0	0	0	0
64 - J Foreign Language	21	4	21	21	4	0	0	0
65 - TV	1255	270	1186	1176	246	79	24	2.4
Total	49947	11429	44657	46456	9962	3491	1467	