

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
December 14, 2017

At 3:30 p.m., President Carol Black called to order the two hundred and eighteenth meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, Sharon Rogers, P. K. Chatterjee and Sharon Temple. Attendees were Morgan McMillian and Mikus Grinbergs.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Carol Black asked for the approval of the November 16, 2017 minutes. Sharon Rogers moved that the minutes be approved and P. K. Chatterjee seconded the motion. The motion passed unanimously.

4. Citizen Participation: None

5. There was no art donation to consider.

6. The Board has great interest in pursuing Outreach Services to better serve the outlying areas of the LTCLD. Karen Ballinger prepared the Bookmobile and Outreach update and the January 2018 calendar of stops. Morgan McMillian presented the report. Karen has been handling the bookmobile maintenance including changing the oil and monitoring tire pressure. Khalil completed the bookmobile collection inventory which showed only six unaccounted for items. Report is attached.

CITIZENS PARTICIPATION: None

7. Library Director's Report. Morgan McMillian stated that circulation is up by 19%. The next Library District Discussion Group will take place on Friday, January 26th at Laura's Library. She presented the two quotes for adding the handrail to the walkway from Tuscan Village and will contact Northwest Fence and Iron to complete the job. There are numerous programs being offered at the library in January. Library Director's Report is attached. CITIZENS PARTICIPATION: None

8. P.K. Chatterjee presented the November 2017 treasurer's report. Sharon Temple moved that the report be approved with a second by Sharon Rogers. The motion passed unanimously. Report is attached.

CITIZENS PARTICIPATION: None

9. The 2017 audit is not complete and will be presented at the next board meeting.

CITIZENS PARTICIPATION: None

10. Executive session:

Carol Black adjourned the meeting at 4:03 p.m. to go into Executive Session for one agenda item
Agenda Item #1: The Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074 – Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

a. A discussion regarding the appointment, employment, evaluation, reassignment and/or duties of an employee.

This closed session ended on December 14, 2017 at 4:05 p.m.

11. At 4:06 p.m., Carol Black reconvened the Board of Trustees of the Lake Travis Community Library District to take action on any executive session item. No action was taken.

CITIZENS PARTICIPATION: NONE

12. Comments - Board Trustees

13. Closing: Future meetings

January 25, 2018 3:30 p.m. Lake Travis Community Library

February 22, 2018 3:30 p.m. Lake Travis Community Library

14. Since there was no further business the meeting was adjourned at 4:07 p.m.

Sharon Temple
Secretary, Lake Travis Community Library District