

Library Director's Report

May 24, 2018

Program Attendance & Number of Programs Offered

	Children	Adults	Total Attendance	Children	Adults	Total Offered
April 2018	1,143	524	1,667	47	47	94
March 2018	1,343	401	1,744	48	58	106
Feb 2018	1,217	404	1,621	40	53	93
April 2017	932	407	1,339	39	52	91

New Patrons

April 2018	145
March 2018	118
Feb 2018	109
April 2017	114

Door Count

	Main	Bus	Total
April 2018	9,993	1,418	11,411
March 2018	17,725	1,134	18,859
Feb 2018	13,006	996	14,002
April 2017	6,609	1,073	7,682

Adult Volunteer Hours

April 2018	912.0
March 2018	939.5
Feb 2018	872.5
April 2017	1,044.5

Interlibrary Loan (ILL)

	Requested/Received/Shipped
April 2018	118 / 94 / 4
March 2018	96 / 107 / 3
Feb 2018	119 / 118 / 3
April 2017	135 / 107 / 5

Teen Volunteer Hours

April 2018	179.0
March 2018	184.0
Feb 2018	197.5
April 2017	189.5

OverDrive

	New Patrons
April 2018	44
March 2018	44
Feb 2018	40
April 2017	35

Circulation Transactions

	Main	Bus	OverDrive	Total
April 2018	24,923	2,369	2,644	29,936
March 2018	26,584	2,473	2,593	31,650
Feb 2018	24,173	2,065	2,338	28,576
April 2017	22,443	1,582	2,188	26,213

Meeting Room Reservations

April 2018	33
March 2018	28
Feb 2018	28
April 2017	21

Circulation Snapshot (as of May 23, 2018)

Material Type	# of Items	% of Total Holdings	# items currently checked out	% checked-out of total material type	% of total checked out
Adult AV	6,334	12.3	1,613	25.5	15.4
Adult Fiction	10,768	20.8	1,568	14.6	15.0
Adult Non-Fiction	7,581	14.7	940	12.4	9.0
Juvenile	20,236	39.2	4,641	22.9	44.3
Other	6,746	13.1	1,703	25.2	16.3
Total	51,665		10,465	20.3	

Past Events

- I attended the Georgetown Public Library IMLS Medal Ceremony on May 1st.
- Linden and I spoke to the Lakeway Men's Breakfast Club on May 2nd.
- I attended the UT iSchool Advisory Council meeting on May 4th.
- Sarah, Karen, and Rachel attended the librarian networking luncheon on May 7th.
- Sarah visited the Buda Public Library Makerspace on May 7th.
- Library staff were invited to the Women's Club Galloping Gourmet Luncheon on May 11th. It was a lovely luncheon!
- I met with two board members from East Travis Gateway Library District on May 22nd. They were very complimentary of our library!
- Sarah spoke to the Lake Travis Elementary School Morning Assembly on May 23rd about the Summer Reading Program.
- Danielle attended two awards ceremonies on May 23rd to represent the Friends of the Library Scholarship Committee.

Upcoming Events

- Please see the attached June calendar for upcoming events.
- I plan to attend the TLA Annual Assembly in Austin for some meetings the second week in July.
- I plan to take vacation days July 20-25 and the week of August 27th.
- The next Library District Discussion Group will take place here on August 10th.

Notes

- We are holding a gently-used towel drive for Africa's Promise Village / Rotary Club of Lakeway/Lake Travis through June 1st.
- Raj will do her capstone (final master's project) with the bookmobile, planning and implementing programming at Summer Squires camp under Karen's supervision.
- Sarah and I plan to order \$2,000 worth of Playaway Launchpads (playaway.com/launchpad) later this month.
- Unfortunately, we were not awarded a ALA/PBS Great American Read Grant.
- We are close to concluding annual staff evaluations.
- We continue to have problems with our phone system and met with local AMP Telecom on May 23rd.
- We are working with Library Interiors of Texas to purchase shelving DVD dividers and white book support pieces from Bibliomodel. We plan work with them late this summer to address other furniture and shelving needs throughout the library.
- Replacing our damaged book drop would cost around \$3,000.
- Austintatious Blinds and Shutters have installed most of the new blackout shades in the meeting room and plan to complete the project later this month.
- The landscaping crew shattered an exterior glass pane in the teen room on May 17th. AlphaGlass should replace the glass within the next day or two.
- ABC Pest Control will visit the library on May 29th to spray for ant hills, remove roly pollies, and address pests by the bookmobile.
- Two leaks were found in HVAC lines during the recent inspection and will hopefully be repaired later this month.
- Lone Star Paving has been hired to do parking lot repairs the week of August 20th. We will then close the library on Friday, September 14th to sealcoat and stripe the parking lot.
- We have a quote from TFE for a People Counter that will be significantly less expensive than the bid from SenSource.

- TFE is close to completing the new staff computer installation project.
- Rachel Keeler has completed a CPR certification class and Mariah Froehlich's certification is on file as well.
- In the month of April, 815 users viewed 1,010 issues on PressReader. Some of the most popular titles are the *Austin American Statesman*, *The Washington Post* and *New York Post*.
- LTCL gave out 28 TexShare cards in April 2018. In April 2017, 28 were distributed.
- The LTCL website had 6,113 unique visitors and 22,394 visits in the month of April.
- LTCL currently has 12,238 active cardholder accounts.

Morgan McMillian
5/24/2018

Circulation Snapshot – Wednesday, May 23, 2018

Type	Holdings	Out	Titles	Main	Main Out	Bus	Bus Out	% of Total Out
1 - Default	0	0	0	0	0	0	0	0
2 - Caldecott	147	23	78	146	22	1	1	0.2
3 - Bluebonnet	57	21	20	42	17	15	4	0.2
5 - Lone Star	42	23	21	39	21	3	2	0.2
6 - Tayshas	0	0	0	0	0	0	0	0
7 - Feature Films	0	0	0	0	0	0	0	0
8 - Music CD	205	10	204	205	10	0	0	0.1
9 - Audio	1889	359	1874	1823	352	66	7	3.4
10 - Magazine	1101	73	162	1091	72	10	1	0.7
11 - Reference	36	0	8	36	0	0	0	0
12 - Beginning Reader	1873	579	1597	1630	493	243	86	5.5
13 - DVD	3837	1159	3221	3408	974	429	185	11.1
14 - Fiction	10208	1487	9693	9975	1372	233	115	14.2
16 - CD-ROMs	0	0	0	0	0	0	0	0
17 - Juvenile	3303	645	3058	3191	602	112	43	6.2
18 - NF DVD	196	35	191	184	31	12	4	0.3
19 - NF Audio	403	84	398	375	79	28	5	0.8
20 - J Audio	482	74	469	449	64	33	10	0.7
21 - Kits	210	64	200	194	55	16	9	0.6
22 - YA	1642	214	1587	1619	203	23	11	2
23 - Board Books	1304	612	1129	1161	538	143	74	5.8
24 - Picture Books	7911	1744	6949	7214	1466	697	278	16.7
25 - Large Print	560	81	555	476	53	84	28	0.8
26 - NF Juvenile	2732	539	2645	2509	442	223	97	5.2
27 - J Video	0	0	0	0	0	0	0	0
28 - Professional	19	0	16	19	0	0	0	0
29 - Oversize	27	2	27	26	1	1	1	0
30 - Biography	600	65	588	564	58	36	7	0.6
31 - Summer Reading	0	0	0	0	0	0	0	0
32 - CTLS	0	0	0	0	0	0	0	0
33 - 000 - 099	118	19	117	116	17	2	2	0.2
34 - 100 - 199	246	61	241	234	57	12	4	0.6
35 - 200 - 299	252	47	250	250	46	2	1	0.4
36 - 300 - 399	1280	141	1250	1262	140	18	1	1.3
37 - 400 - 499	53	9	53	53	9	0	0	0.1
38 - 500 - 599	172	31	170	164	27	8	4	0.3

39 - 600 - 699	1405	197	1399	1368	177	37	20	1.9
40 - 700 - 799	569	83	565	558	75	11	8	0.8
41 - 800 - 899	233	28	229	228	26	5	2	0.3
42 - 900 - 919	437	81	429	432	79	5	2	0.8
43 - 920 - 921	27	0	24	26	0	1	0	0
44 - 922 - 999	865	68	798	849	60	16	8	0.6
45 - Book Club	0	0	0	0	0	0	0	0
46 - Spanish - Children	533	103	477	407	75	126	28	1
47 - Flash Drive	0	0	0	0	0	0	0	0
48 - Equipment	0	0	0	0	0	0	0	0
49 - J DVD	935	398	846	839	362	96	36	3.8
50 - Story Time	14	0	14	14	0	0	0	0
51 - Book Buddy	0	0	0	0	0	0	0	0
52 - YA Graphic Novel	185	5	184	185	5	0	0	0
53 - J Graphic Novel	976	264	831	839	196	137	68	2.5
54 - Laptop	6	0	1	6	0	0	0	0
55 - J Biography	422	69	395	412	67	10	2	0.7
56 - Adult Graphic Novel	44	2	44	44	2	0	0	0
57 - Spanish - Adult	111	11	110	90	6	21	5	0.1
58 - Lake Travis Reads	0	0	0	0	0	0	0	0
59 - Mass Market	0	0	0	0	0	0	0	0
60 - YA Audio	113	9	113	113	9	0	0	0.1
61 - Chapter Book	2364	686	1983	2169	626	195	60	6.6
62 - Scouts	146	19	145	142	16	4	3	0.2
63 - Online Database	0	0	0	0	0	0	0	0
64 - J Foreign Language	22	0	22	22	0	0	0	0
65 - TV	1353	238	1278	1272	216	81	22	2.3
66 - ILL	0	0	0	0	0	0	0	0
Total	51665	10462	46582	48470	9218	3195	1244	