

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
JUNE 28, 2018

At 3:30 p.m., President Carol Black called to order the two hundred and twenty-fourth meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, Alan Gober, PK Chatterjee, Sharon Rogers and Sharon Temple. Attendees were Minkus Grinbergs, Morgan McMillian, Karen Ballinger, and Sue Gilman.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Carol Black asked for the approval of the May 24, 2018 minutes. PK Chatterjee moved that the minutes be approved. Alan Gober seconded the motion. The motion passed unanimously.

4. CITIZEN PARTICIPATION – Sue Gilman reminded the Board that it is time to begin preparing for the November 6, 2018 election. There are three positions up for election, those now held by Carol Black, PK Chatterjee, and Sharon Temple.

5. There was no Art donation.

6. The Board has great interest in pursuing Outreach Services to better serve the outlying areas of the LTCLD. Karen Ballinger presented the Bookmobile and Outreach update and the July calendar of stops. The Homebound Delivery program has four current patrons and the summer bookmobile service is going well. The Young Men's Service League has volunteered to decorate the bookmobile for the July 4th parade. Karen will be driving the bookmobile in the parade and Joan Buzzard will be riding along with her. Report is attached.

CITIZENS PARTICIPATION: None

7. Carol Black distributed information regarding the Lakeway July 4th Parade. Carol Black, Alan Gober, Sharon Rogers, and Sharon Temple plan on participating.

CITIZENS PARTICIPATION: None

8. Library Director's Report –Morgan McMillian stated that library circulation is up by 7%. The bookmobile circulation is up by 31%. The Kickoff Party on June 2nd was a success and the Summer Reading Program is off to a great start. She thanked the Board for funding a summer library assistant position. It has been very helpful to have additional circulation support. TSLAC recommended that the library be awarded a \$75,000 Special Projects grant to help fund salaries for outreach staff. ABC has discovered a condensation drip and possible leaks in the wall in the meeting room. Repairs are planned for September 14th while the library is closed.

Carol Black praised Morgan and her staff for hosting the best and most organized Summer Kickoff Party ever.

CITIZENS PARTICIPATION: Minkus Grinbergs stated that when logging onto the library's website last night, he received a notice that the certificate was bad.

9. LONG RANGE PLANS: Morgan McMillian reported that the committee will be meeting on July 12th at 1:00 p.m. All members have received a copy of the Long-Range goals which will be discussed at the meeting.

CITIZENS PARTICIPATION: None

10. PK Chatterjee presented the May 2018 treasurer's report. Sales tax receipts for May totaled \$103,464.98. He reported that the quarterly report will be given next month. Alan Gober moved to approve the report with a second by Sharon Temple. The motion carried.

CITIZENS PARTICIPATION: None

11. PK Chatterjee presented the budget for 2018-2019. The Board will consider it for approval at the July 26th, 2018 meeting.

CITIZENS PARTICIPATION: Karen Ballinger expressed her desire that the budget amount in the bookmobile line be increased due to probable repair expenses during this period. Both Alan Gober and PK Chatterjee stated that the repair expenses can be covered by the maintenance portion of the budget.

12. Executive session:

Carol Black adjourned the meeting at 4:27 p.m. to go into Executive Session for one agenda item. Agenda Item #1: The Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074 – Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

a. A discussion regarding the appointment, employment, evaluation, reassignment and/or duties of an employee. This closed session ended on June 28, 2018 at 5:01 p.m.

13. At 5:02 p.m., Carol Black reconvened the Board of Trustees of the Lake Travis Community Library District to act on any executive session item. No action was taken.

CITIZENS PARTICIPATION: None

14. Comments – Carol Black stated that it appears Tuscan Village is putting up 3 buildings instead of the 2 allowed by the PUD dated October 19, 2009 – Amendment 3.

15. Future Meetings: The Board called a meeting for July 5, 2018.

July 26, 2018 - 3:30 p.m.

August 23, 2018 - 3:30 p.m.

16. Adjournment. Since there was no further business the meeting was adjourned at 5:05 p.m.

Sharon Temple
Secretary, Lake Travis Community Library District

Approved _____