

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES  
MAY 24, 2018

At 3:30 p.m., President Carol Black called to order the two hundred and twenty-third meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, Alan Gober, P.K. Chatterjee, and Sharon Temple. Sharon Rogers was absent. Attendees were, Minkus Grinbergs, Morgan McMillian, Karen Ballinger, and Mariah Froehlich.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Carol Black asked for the approval of the April 26, 2018 minutes. P.K. Chatterjee moved that the minutes be approved, and Alan Gober seconded the motion. The motion passed unanimously.

4. CITIZEN PARTICIPATION – None

5. Art Donation. There was no donation to consider.

6. The Board has great interest in pursuing Outreach Services to better serve the outlying areas of the LTCLD. Karen Ballinger presented the Bookmobile and Outreach update and the June calendar of stops. She also reported that the first homebound deliveries were being made this week. Outreach report is attached.

CITIZENS PARTICIPATION: None

7. Library Director's Report – Morgan McMillian introduced Mariah Froehlich who has been hired as the summer seasonal clerk. There was an increase in Overdrive usage, program attendance, and bookmobile circulation. The next Library District Discussion Group is scheduled for August 10<sup>th</sup>. Lone Star Paving will be making repairs during week of August 20<sup>th</sup> and the library will close on Friday, September 14<sup>th</sup> to sealcoat and stripe the parking lot. The Summer Reading Program kick-off will be on June 2, 2018. The library is hosting numerous programs over the summer. Library Director's report is attached.

CITIZENS PARTICIPATION: None

8. LONG RANGE PLANS: Morgan McMillian reported that the committee had its first meeting today and reviewed previous long-range plans. Several areas of focus were selected for future discussion. The committee will meet again in June. Committee members include Morgan McMillian, Karen Ballinger, Sue Gilman, Joyce Botta, Kay Ficklin, P.K. Chatterjee, and Sharon Temple.

CITIZENS PARTICIPATION: None

9. P.K. Chatterjee presented the April 2018 treasurer's report. Sales tax receipts for April totaled \$76,196.27. He reported that May tax receipts were up. The library is in very sound financial condition. Sharon Temple moved that the report be approved with a second by Alan Gober. The motion passed. Treasurer's report is attached.

CITIZENS PARTICIPATION: None

10. Executive session:

Carol Black adjourned the meeting at 4:00 p.m. to go into Executive Session for one agenda item. Agenda Item #1: The Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074 – Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

a. A discussion regarding the appointment, employment, evaluation, reassignment and/or duties of an employee. This closed session ended on May 24, 2018 at 4:26 p.m.

11. At 4:27 p.m., Carol Black reconvened the Board of Trustees of the Lake Travis Community Library District to act on any executive session item. No action was taken.

CITIZENS PARTICIPATION: None

12. Comments – None

13. Closing: Future meetings

June 28, 2018 - 3:30 p.m.

July 26, 2018 - 3:30 p.m.

14. Since there was no further business the meeting was adjourned at 4:28 p.m.

---

Sharon Temple  
Secretary, Lake Travis Community Library District