

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
DECEMBER 13, 2018 231st meeting

At 3:30 p.m., Vice-President Sharon Rogers called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were P.K. Chatterjee, Alan Gober, Sharon Rogers, and Sharon Temple. President Carol Black was not in attendance. Attendees were Sue Gilman, Sarah Traugott, and Mikus Grinbergs.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Sharon Rogers asked for the approval of the November 15th minutes. Alan Gober moved to approve the minutes and P.K. Chatterjee seconded the motion.

Citizens Participation: None The motion passed unanimously.

4. Citizens Participation: None

5. Donation: There was no donation to consider.

6. Library Director's Report: Morgan McMillian was not present. Sue Gilman presented the Director's report for Morgan. The next Library District Discussion Group is scheduled at Laura's Library on January 11th. Morgan has been asked to serve as the President of the Lakeway/Lake Travis Rotary Club in 2020/2021. Ten hotspots have been purchased from T-Mobile. Sarah Traugott addressed the shelving and furniture quote from Library Interiors of Texas. Sharon Rogers requested that staff get an additional bid for furniture from a vendor other than Library Interiors. Library Director's Report is attached.

7. Annual Audit for Fiscal Year Ending JUNE 30, 2018: West Davis continues working on the audit.

Citizens Participation: None

8. P.K. Chatterjee presented the November treasurer's report. Sales tax receipts for November totaled \$104,946.49. There was no information on December sales tax. Citizen Participation: None Sharon Temple moved that the report be approved with a second by Alan Gober. The motion passed unanimously. Treasurer's report is attached.

9. Executive session:

Sharon Rogers adjourned the meeting at 3:47 p.m. to go into Executive Session for one agenda item.

Agenda Item #1: The Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074 – Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

a. A discussion regarding the appointment, employment, evaluation, reassignment and/or duties of an employee. This closed session ended on December 13, 2018 at 3:55 p.m.

10. At 3:56 p.m. Sharon Rogers reconvened the Board of Trustees of the Lake Travis Community Library District to act on any executive session item. No action was taken.

Citizens Participation: None

11. Comments: None

12. Closing: Future meetings
January 24, 2019 3:30 p.m. Lake Travis Community Library
February 28, 2019 3:30 p.m. Lake Travis Community Library
13. Since there was no further business the meeting was adjourned at 3:58 p.m.

Sharon Temple
Secretary, Lake Travis Community Library District