

FRIENDS' MEETING MINUTES – February 21, 2019

Attending - Joyce Botta, Amy Holland, Helen Kott, Nancy Pencsak, Morgan McMillian, Danielle Wilson, Sarah Traugott, Mimi King

Vice-President, Joyce Botta called the meeting to order at 9:35 a.m.

Minutes from December 13, 2018 meeting were approved.

Reports

Treasurer Amy Holland presented the Friends' Treasurer's December 31, 2018 Year-End report and the Friends' Treasurer's report for February 21, 2019. She reported income this month from several undesignated donations and all book sales. Expenses include payment of sales tax for the year. All tax returns have been filed. Friends' total cash YTD 2019 is \$18,124. Amy asked that checks written for books purchased at Flash Sales be made out to 'Friends of LTCL'. Donation to LTCL permanent fund for 2019 is budgeted for \$15,000 but Friends will decide the actual amount to donate at the end of the year. It will depend on the amounts raised during the year. The Treasurer's report was approved.

VOLUNTEERS/SCHOLARSHIPS - Danielle Wilson reported interviews for teen service scholarship applicants will be held May 26-27. Applications for teen volunteers interested in working during the summer months will soon be available online. Danielle has set up Gagggle Mail for adult volunteers to assist in posting their requests for subs. New written 'Volunteer Guidelines' will be coming soon.

LIBRARY MANAGER Morgan McMillian reported new "Hotspots" program as very successful. Khalil El-Bathy is assisting with the "Book a Librarian" program. February is "Fine Forgiveness" month with food donations going to the Lake Travis Crisis Ministry. Texas Library Association meeting is April 15-18 in Austin. Staff will be attending. Two library-school students from UT are working on their Capstone projects, volunteering in the library, working with DVD and children's collections. Adult programs are beyond capacity. See attached calendars for information on programs.

The Art Committee has booked displays through end of 2019. Award winning art students from the High School will have their work on display in April.

Kick-off for this Summer's Reading Program is Saturday, June 1.

This year's Spring Fest is scheduled for Saturday, April 27 at the Bee Cave Galleria. Karen is looking for volunteers to help during the day. She is looking for a few new volunteers to help at the Bookmobile Pre-school stops. 'Tux' the cat is the newest member of the LTCT team. An animatronic companion, will ride along on the bookmobile and visit residents in the assisted living facilities.

BOOK SALES – Nancy Pencsak gave report on the on-line book sales for January 2019. YTD total of \$696.38.

NEW BUSINESS:

Next Flash Sale is scheduled for Saturday, March 30.

Amy requested the Friends designate the next two Flash Sales as "tax-free" days.

Danielle recommended the Friends have a separate cash box at the Flash Sales. It was suggested a small table be set up designating “pay here” spot.

Sarah Traugott requested \$250 from the Friends to cover the costs of gift cards for the summer reading program. Amy made the motion to give Sarah a check for \$250; Joyce seconded; the motion passed.

The Audit Committee – Amy Holland, Nancy Pencsak, Joyce Botta and Helen Kott will meet after the Friends’ meeting.

Meeting adjourned at 10:20 a.m.

Next Friends’ Meeting is on April 11, 2019 at 9:30 A.M.

(In the Teen Room)

Joyce Botta, Vice-President

Mimi King, Recording Secretary

Date