

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT

BOARD OF TRUSTEES

April 25, 2019

235TH Meeting

At 3:30 p.m. Carol Black called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, P.K. Chatterjee, Alan Gober, and Sharon Rogers. Sharon Temple was absent. Attendees were Morgan McMillian, Rachel Keeler, and Nancy Pencsak.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Carol Black asked for the approval of the March 28, 2019 minutes. Sharon Rogers moved to approve the minutes and Alan Gober seconded the motion.

Citizens Participation: None The motion passed unanimously.

4. Citizens Participation: None.

5. Donation: There was no donation to consider.

6. Alan Gober moved to approve the revision of the March revision of the Personnel Policy, Section 20 - Holidays. Sharon Rogers seconded the motion. Citizens Participation: None. The motion passed unanimously.

7. Library Director's Report: Morgan McMillian turned the floor over to Rachel Keeler who presented a report outlining setting goals for purchasing and for weeding of the children's collection. A Family oriented section for DVDs has been established. Ms. Keeler attended TLA workshops for many good ideas. The written report is attached.

Library Director's Report Continued. Morgan McMillian reported that Program attendance was up, circulation was up, and OverDrive use was up from last year's statistics. The library will be closed on May 10th for the rescheduled parking lot repairs. Library Director's Report is attached.

Citizens Participation: None

8. P.K. Chatterjee reported that the Annual Audit for Fiscal Year ending June 30, 2018 is complete.

Citizens Participation: None.

9. P.K. Chatterjee presented the March treasurer's report. Sales tax receipts for March totaled \$85,658.07. April sales tax receipts were \$90,147. Sharon Rogers moved that the report be approved with a second by Alan Gober.

Citizen Participation: None The motion passed unanimously.

10. Executive session:

Carol Black adjourned the meeting at 4:27 p.m. to go into Executive Session for one agenda item. Agenda Item #1: The Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074 – Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

A discussion regarding the appointment, employment, evaluation, reassignment and/or duties of an employee. This closed session ended on March 28, 2019 at 4:37 p.m.

11. At 4:38 p.m. Carol Black reconvened the Board of Trustees of the Lake Travis Community Library District to act on any executive session item. No action was taken.

Citizens Participation: None

12. Comments: None

13. Closing: Future meetings

May 23, 2019

3:30 p.m. Lake Travis Community Library

June 27, 2019

3:30 p.m. Lake Travis Community Library

15. Since there was no further business the meeting was adjourned at 4:39 p.m.

Nancy Pencsak, Acting Secretary
Sharon Temple
Secretary, Lake Travis Community Library District