

Library Director's Report

June 27, 2019

Program Attendance & Number of Programs Offered

	Children	Adults	Total Attendance	Children	Adults	Total Offered
May 2019	1,280	481	1,761	66	54	120
April 2019	1,177	433	1,610	70	64	134
March 2019	1,297	730	2,207	74	64	138
May 2018	1,424	449	1,873	46	47	93

New Patrons

May 2019	94
April 2019	135
March 2019	83
May 2018	126

Door Count

	Main	Bus	Total
May 2019	19,776	1,299	21,075
April 2019	19,407	2,400	21,807
March 2019	20,499	1,468	21,967
May 2018	10,197	1,058	11,255

Adult Volunteer Hours

May 2019	798.5
April 2019	889.0
March 2019	813.5
May 2018	900.0

Interlibrary Loan (ILL)

	Requested/Received/Shipped
May 2019	118 / 108 / 3
April 2019	110 / 100 / 3
March 2018	145 / 111 / 5
May 2018	90 / 95 / 4

Teen Volunteer Hours

May 2019	205.0
April 2019	127.0
March 2018	190.0
May 2018	213.5

OverDrive

	New Patrons
May 2019	47
April 2019	51
March 2018	51
May 2018	44

Circulation Transactions

	Main	Bus	OverDrive	Total
May 2019	29,487	3,768	3,791	37,046
April 2019	28,312	4,488	3,418	36,218
March 2019	31,598	3,747	3,518	38,863
May 2018	25,993	2,154	2,744	30,891

Meeting Room Reservations

May 2019	14
April 2019	19
March 2018	22
May 2018	20

Circulation Snapshot (as of June 1, 2019)

Material Type	# of Items	% of Total Holdings	# items currently checked out	% checked-out of total material type	% of total checked out
Adult AV	6,135	11.9	1,460	23.8	11.4
Adult Fiction	10,294	20.0	1,658	16.1	12.9
Adult Non-Fiction	7,336	14.3	1,164	15.9	9.1
Juvenile	20,720	40.3	6,201	29.9	48.4
Other	6,943	13.5	2,327	33.5	18.2
Total	51,428		12,810	24.9	

Outreach News

- Raj is doing a great job with the bookmobile at LTISD Summer Squires this year at Serene Hills Elementary School. Six grades of LTISD students have been reading stories and doing crafts on and outside the bookmobile with Raj, Young Men Service League helpers, and Karen.
- The bookmobile has also visited Serene Hills for LTISD Summer School where four classes of ESL students and one class of fifth graders have been checking out books and getting prizes for reading.
- The bookmobile visited Lake Travis United Methodist Church and the Goddard School with Rachel and volunteer Grahame Jones; Emmaus Catholic Parish with Raj; and Bee Loved Preschool with Sharon Temple and Karen for their summer programs.
- Linden, Mariah, and Raj have all made homebound deliveries to current homebound patrons and Michael Whitney and Julie Johnson are volunteers making homebound deliveries. We also received a referral at the main library for a new homebound delivery patron in Apache Shores.
- Mariah has been a huge help with library tasks that support the bookmobile, like retrieving requests and processing bookmobile reserves.
- The bus will participate in the Lakeway Fourth of July parade with a rocket/space theme!
- The bookmobile suffered another flat tire due to a faulty valve stem and as a consequence of the last flat tire. We decided to replace all four back tires on the bookmobile, which were showing wear from the weight of the back of the vehicle.
- Qualtech Automotive conducted the yearly vehicle inspection for the bookmobile and put a new screw in the generator compartment. The bookmobile license was re-registered for another year.
- Karen changed the generator oil at 2,250 hours.

Past Events

- Parking lot repairs were canceled on May 10th due to weather. We hope to reschedule the work early this fall.
- ABC serviced our HVAC system on May 28th and again fixed a condensation leak in the meeting room. We will need to paint the insulation brown.
- Both the *Lake Travis View* and the *Austin American-Statesman* published stories and photos to advertise our Summer Reading Program earlier this month.
- Rachel and Morgan attended the American Library Association conference.

Upcoming Events

- Beth is attending the Texas Volunteer Management Conference June 27-28.
- Please see the attached July calendar.
- Morgan plans to take vacation days July 3-9.
- We will serve as a LTISD school supply drop off location starting in July.
- The next Library District Discussion Group has been re-scheduled at Wells Branch Community Library for Friday, August 9th.

Notes

- Please see the attached legislative update from Mary Jo Finch.
- Rachel and Morgan will meet with the new UT iSchool capstone student again in July to plan the fall capstone project.
- We continue to work with Library Interiors of Texas for the children's room improvements. Fabric samples are being considered and we are still working to solve the problem of book stops. We will purchase two iPads to serve as catalog stations and relocate the Kilgo donor sign. Discarding the current children's computer table is not yet within the scope of the quote.
- The Lakeway Police Department has granted us permission to park in their lot when we have large events.

- The \$2,895 quote from JXC Landscaping to repair eroded gravel on the path surrounding the library is still being considered.
- U.S. Energy will provide a quote to change our landscape lighting to LED lights.
- AAA will provide a quote to clean our air conditioning grates.
- LTCL gave out 21 TexShare cards in May 2019. In May 2018, 24 were distributed.
- The LTCL website had 7,315 unique visitors and 21,970 visits in the month of May.
- LTCL currently has 12,994 active cardholder accounts.

Morgan McMillian
6/27/2019



A wedding took place at the library on May 27th. From bride Sarah Thompson: Please tell your board, staff, and volunteers thank you. I know the garden committee worked on weeding the property and we are so grateful. We could not imagine a better place.

Circulation Snapshot – Saturday, June 1, 2019

Type	Holdings	Out	Titles	Main	Main Out	Bus	Bus Out	% of Total Out
1 - Default	0	0	0	0	0	0	0	0
2 - Caldecott	147	15	79	145	15	2	0	0.1
3 - Bluebonnet	40	27	20	33	25	7	2	0.2
5 - Lone Star	42	18	21	37	16	5	2	0.1
6 - Tayshas	0	0	0	0	0	0	0	0
7 - Feature Films	0	0	0	0	0	0	0	0
8 - Music CD	175	22	174	175	22	0	0	0.2
9 - Audio	1844	307	1835	1812	305	32	2	2.4
10 - Magazine	1148	155	165	1134	152	14	3	1.2
11 - Reference	38	0	9	38	0	0	0	0
12 - Beginning Reader	1914	833	1650	1651	716	263	117	6.5
13 - DVD	3636	1016	3190	3276	829	360	187	7.9
14 - Fiction	9654	1573	9284	9461	1464	193	109	12.3
16 - CD-ROMs	0	0	0	0	0	0	0	0
17 - Juvenile	3180	966	2950	3049	909	131	57	7.5
18 - NF DVD	10	2	10	10	2	0	0	0
19 - NF Audio	480	115	473	448	104	32	11	0.9
20 - J Audio	513	71	510	488	67	25	4	0.6

21 - Kits	214	72	204	205	70	9	2	0.6
22 - YA	1492	317	1459	1473	306	19	11	2.5
23 - Board Books	1219	647	1094	1092	589	127	58	5.1
24 - Picture Books	7929	2087	7458	7160	1765	769	322	16.3
25 - Large Print	640	85	634	549	48	91	37	0.7
26 - NF Juvenile	2835	734	2757	2586	629	249	105	5.7
27 - Family DVD	569	334	463	444	269	125	65	2.6
28 - Professional	19	0	16	19	0	0	0	0
29 - Oversize	23	0	23	23	0	0	0	0
30 - Biography	625	72	609	593	66	32	6	0.6
31 - Summer Reading	0	0	0	0	0	0	0	0
32 - CTLS	0	0	0	0	0	0	0	0
33 - 000 - 099	115	25	114	110	22	5	3	0.2
34 - 100 - 199	257	66	249	239	62	18	4	0.5
35 - 200 - 299	243	51	232	233	45	10	6	0.4
36 - 300 - 399	1301	162	1279	1279	153	22	9	1.3
37 - 400 - 499	52	13	52	50	12	2	1	0.1
38 - 500 - 599	176	35	175	170	31	6	4	0.3
39 - 600 - 699	1387	287	1375	1356	275	31	12	2.2
40 - 700 - 799	543	72	539	529	66	14	6	0.6
41 - 800 - 899	248	37	236	246	36	2	1	0.3
42 - 900 - 919	384	88	379	383	88	1	0	0.7
43 - 920 - 921	24	1	22	24	1	0	0	0
44 - 922 - 999	800	98	753	787	94	13	4	0.8
45 - Book Club	0	0	0	0	0	0	0	0
46 - Spanish - Children	626	80	581	497	38	129	42	0.6
47 - Flash Drive	0	0	0	0	0	0	0	0
48 - Equipment	0	0	0	0	0	0	0	0
49 - J DVD	906	453	830	810	413	96	40	3.5
50 - Story Time	15	0	15	15	0	0	0	0
51 - Book Buddy	0	0	0	0	0	0	0	0
52 - YA Graphic Novel	236	33	235	209	28	27	5	0.3
53 - J Graphic Novel	1066	490	917	899	397	167	93	3.8
54 - Laptop- In Library	5	0	1	3	0	2	0	0
55 - J Biography	459	85	434	452	84	7	1	0.7
56 - Adult Graphic Novel	82	8	81	81	8	1	0	0.1
57 - Spanish - Adult	148	17	147	121	14	27	3	0.1
58 - Lake Travis Reads	0	0	0	0	0	0	0	0
59 - Mass Market	0	0	0	0	0	0	0	0
60 - YA Audio	120	9	119	116	9	4	0	0.1
61 - Chapter Book	2223	899	1935	2021	827	202	72	7
62 - Scouts	144	24	143	143	23	1	1	0.2
63 - Online Database	0	0	0	0	0	0	0	0
64 - J Foreign Language	22	2	22	22	2	0	0	0
65 - TV	1413	276	1351	1320	237	93	39	2.2
66 - ILL	5	1	1	5	1	0	0	0
67 - Launchpad	18	16	18	18	16	0	0	0.1
68 - Launchpad - In Library	4	0	4	4	0	0	0	0
69 - Mobile Hotspot	20	14	1	18	12	2	2	0.1
Total	51428	12810	47234	48061	11362	3367	1448	