

# Library Director's Report

## July 25, 2019

### Program Attendance & Number of Programs Offered

	Children	Adults	Total Attendance	Children	Adults	Total Offered
<b>June 2019</b>	<b>3,422</b>	<b>551</b>	<b>3,973</b>	<b>104</b>	<b>49</b>	<b>153</b>
May 2019	1,280	481	1,761	66	54	120
April 2019	1,177	433	1,610	70	64	134
June 2018	3,604	338	3,942	91	42	133

### New Patrons

<b>June 2019</b>	<b>213</b>
May 2019	94
April 2019	135
June 2018	225

### Door Count

	Main	Bus	Total
<b>June 2019</b>	<b>26,554</b>	<b>1,409</b>	<b>27,963</b>
May 2019	19,776	1,299	21,075
April 2019	19,407	2,400	21,807
June 2018	12,958	1,255	14,213

### Adult Volunteer Hours

<b>June 2019</b>	<b>800.5</b>
May 2019	798.5
April 2019	889.0
June 2018	922.0

### Interlibrary Loan (ILL)

	Requested/Received/Shipped
<b>June 2019</b>	<b>148 / 137 / 2</b>
May 2019	118 / 108 / 3
April 2019	110 / 100 / 3
June 2018	94 / 76 / 4

### Teen Volunteer Hours

<b>June 2019</b>	<b>577</b>
May 2019	205
April 2019	127
June 2018	478

### OverDrive

	New Patrons
<b>June 2019</b>	<b>60</b>
May 2019	47
April 2019	51
June 2018	57

### Circulation Transactions

	Main	Bus	OverDrive	Total
<b>June 2019</b>	<b>37,284</b>	<b>2,996</b>	<b>4,062</b>	<b>44,342</b>
May 2019	29,487	3,768	3,791	37,046
April 2019	28,312	4,488	3,418	36,218
June 2018	33,969	2,341	3,264	39,574

### Meeting Room Reservations

<b>June 2019</b>	<b>14</b>
May 2019	14
April 2019	19
June 2018	15

### Circulation Snapshot (as of July 22, 2019)

Material Type	# of Items	% of Total Holdings	# items currently checked out	% checked-out of total material type	% of total checked out
<b>Adult AV</b>	6,193	11.9	1,539	24.9	11.3
<b>Adult Fiction</b>	10,459	20.1	1,800	17.2	13.2
<b>Adult Non-Fiction</b>	7,405	14.2	1,162	15.7	8.5
<b>Juvenile</b>	20,967	40.3	6,511	31.1	47.8
<b>Other</b>	7,055	13.5	2,610	37.0	19.2
<b>Total</b>	52,079		13,622	26.2	

## **Outreach News**

- The bookmobile reading rocket with all the little rockets plus Library District Board President Carol Black had a great time in the Lakeway 4th of July parade! We appreciate all the help from Young Men's Service League volunteers who helped decorate and hand out giveaways during the parade, and library staff and volunteer help of Raj, Linden, Beth, Karen Vaughn, and Jessica Dixon. Sue and Mariah helped a lot beforehand with prepping decorations. Over forty hours of volunteer and staff hours over two days contributed to the success of the bookmobile in the parade. Thank you everyone!
- Homebound deliveries are going well. Staff and volunteers are matched with our ten current homebound delivery patrons and are keeping in touch with them even if deliveries are not made every month.
- From Linden: New homebound patron Mr. Mas has been suffering from a bout of vertigo that has left him unable to drive. A voracious reader, he greatly appreciates the large print book deliveries to his home. As a show of his appreciation, Mr. Mas has sent back to the library a variety of home baked goodies for library staff and volunteers including blueberry scones and warm spice cake!
- LTISD Summer Squires and Summer School visits have completed for the year with students enjoying the stories and crafts on the bookmobile. Sharon Temple will finish her weekly story times at the Sweetwater Clubhouse next week with a great group of families, and the bookmobile is also making a couple visits to Armadillo RV Park at lunch time during the summer.
- The bookmobile will attend the Lakeway Movie Night on Friday, July 26th at 8pm.
- The library is hosting the PODER2Educate School Assistance Night on Tuesday, July 30th from 6pm to 9pm.
- The bookmobile will attend some preschool back-to-school events in August.

## **Past Events**

- Please see the attached statistics for FY 2018/2019.
- Last fiscal year, patrons had 740 total sessions with Mango Languages. The top three languages were Spanish, French, and Tagalog.
- Beth attended the Texas Volunteer Management Conference June 27-28 and we have been reimbursed expenses from the IMLS Get Involved program.
- ABC serviced our HVAC system on May 28th and again fixed a condensation leak in the meeting room. We will need to paint the insulation brown. ABC fixed a separate HVAC leak in the meeting room on July 13th.

## **Upcoming Events**

- The Summer Reading Program Finale will take place on Friday, July 26th from 4pm to 5:30pm.
- Please see the attached August calendar.
- The next Library District Discussion Group has been re-scheduled at Wells Branch Community Library for Friday, August 9th.
- Morgan plans to take vacation days August 13-16.
- Sarah plans to attend a Supercharged Storytimes Collaboration Event in San Marcos on August 14th.
- We have a staff meeting scheduled on August 20th.
- The CTLS Fall Membership meeting will take place in College Station on Friday, October 18th.

## Notes

- We received this five-star Google review on June 28th: Completely readers friendly...in and out.
- We received this review on Nextdoor on June 29th: Fantastic, helpful library. If they don't have the book you want, they will order it through the TexShare catalog or buy the book.
- We received this review on Nextdoor on June 30th: Friday afternoon concerts are a must.
- We received this review on Nextdoor on July 1st: I love my Library!! They are so wonderful and accommodating!
- LTCL was awarded a \$500 National Library Partnership grant from the American Society of Radiologic Technologists thanks to Rachel's application.
- LTCL was awarded a \$350 Arts Respond Performance Support grant from the Texas Commission on the Arts for Mr. Will's upcoming show thanks to Sarah's application.
- Raj will apply for a PBS American Creed Community Conversations grant to host film screenings accompanied by scholar-facilitated discussions designed to foster respectful dialogue about America's ideals and identity.
- Please see the attached legislative update from Mary Jo Finch.
- Morgan completed a Public Records request from SmartProcure on July 2nd.
- iSchool Capstone student Devon Kimler will teach a Video Game Development class for children ages 10-14 this fall.
- Our Playaway read-along Wonderbooks have arrived and will be added to the collection next month.
- Orders have been placed for new furniture and shelving in the children's room and we hope to have the project completed in the next few months. We will purchase two iPads to serve as catalog stations and relocate the Kilgo donor sign. Discarding the current children's computer table is not yet within the scope of the quote.
- Biblodel has agreed to send new book stop accessory pieces since the latest order was defective.
- We have signed a new managed service contract with TFE for the next six months which includes one monthly visit and 24 overall outsourcing hours for the cost of \$11,448.
- The \$2,895 quote from JXC Landscaping to repair eroded gravel on the path surrounding the library is still being considered.
- U.S. Energy will provide a quote to change our landscape lighting to LED lights.
- AAA will provide a quote to clean our air conditioning grates.
- ABC will trim trees in the parking lot across from the staff/volunteer entrance on July 30th.
- We hope to reschedule parking lot repairs this November.
- LTCL gave out 33 TexShare cards in June 2019. In June 2018, 30 were distributed.
- The LTCL website had 8,322 unique visitors and 26,140 visits in the month of June.
- LTCL currently has 13,149 active cardholder accounts.

Morgan McMillian  
7/25/2019



Sarah is doing a great job with the giant Summer Reading Program shows on Thursdays this summer. This social media post about Silly Sparkle's July 18<sup>th</sup> visit was noted by the performer and particularly adorable.

## Circulation Snapshot – Monday, July 22, 2019

Type	Holdings	Out	Titles	Main	Main Out	Bus	Bus Out	% of Total Out
1 - Default	0	0	0	0	0	0	0	0
2 - Caldecott	147	15	79	145	14	2	1	0.1
3 - Bluebonnet	40	28	20	38	28	2	0	0.2
5 - Lone Star	40	25	20	37	25	3	0	0.2
6 - Tayshas	0	0	0	0	0	0	0	0
7 - Feature Films	0	0	0	0	0	0	0	0
8 - Music CD	175	26	174	175	26	0	0	0.2
9 - Audio	1869	319	1861	1837	317	32	2	2.3
10 - Magazine	1150	108	161	1138	107	12	1	0.8
11 - Reference	38	0	9	38	0	0	0	0
12 - Beginning Reader	1955	855	1677	1684	736	271	119	6.3
13 - DVD	3666	1101	3210	3326	938	340	163	8.1
14 - Fiction	9798	1668	9425	9645	1590	153	78	12.2
16 - CD-ROMs	0	0	0	0	0	0	0	0
17 - Juvenile	3202	1072	2975	3076	1021	126	51	7.9
18 - NF DVD	9	1	9	9	1	0	0	0
19 - NF Audio	483	93	475	453	86	30	7	0.7
20 - J Audio	512	75	509	486	71	26	4	0.6
21 - Kits	211	54	201	199	49	12	5	0.4
22 - YA	1519	420	1484	1491	401	28	19	3.1
23 - Board Books	1216	651	1093	1097	602	119	49	4.8
24 - Picture Books	8068	2091	7550	7331	1809	737	282	15.3
25 - Large Print	661	134	656	551	81	110	53	1
26 - NF Juvenile	2842	738	2769	2541	592	301	146	5.4
27 - Family DVD	585	391	471	458	315	127	76	2.9
28 - Professional	19	0	16	19	0	0	0	0
29 - Oversize	23	0	23	23	0	0	0	0
30 - Biography	635	90	619	586	72	49	18	0.7
31 - Summer Reading	0	0	0	0	0	0	0	0
32 - CTLS	0	0	0	0	0	0	0	0
33 - 000 - 099	117	21	116	111	20	6	1	0.2
34 - 100 - 199	264	95	256	248	91	16	4	0.7
35 - 200 - 299	242	56	232	233	52	9	4	0.4
36 - 300 - 399	1338	205	1315	1318	199	20	6	1.5
37 - 400 - 499	52	10	52	50	9	2	1	0.1
38 - 500 - 599	176	31	175	169	26	7	5	0.2
39 - 600 - 699	1394	267	1381	1361	249	33	18	2
40 - 700 - 799	540	76	539	530	75	10	1	0.6
41 - 800 - 899	247	31	236	245	30	2	1	0.2
42 - 900 - 919	386	86	381	383	83	3	3	0.6
43 - 920 - 921	24	3	22	24	3	0	0	0
44 - 922 - 999	808	82	760	788	74	20	8	0.6
45 - Book Club	0	0	0	0	0	0	0	0
46 - Spanish - Children	630	96	585	498	54	132	42	0.7
47 - Flash Drive	0	0	0	0	0	0	0	0
48 - Equipment	0	0	0	0	0	0	0	0
49 - J DVD	896	427	825	807	398	89	29	3.1

50 - Story Time	15	0	15	15	0	0	0	0
51 - Book Buddy	0	0	0	0	0	0	0	0
52 - YA Graphic Novel	240	58	239	217	56	23	2	0.4
53 - J Graphic Novel	1135	570	930	957	468	178	102	4.2
54 - Laptop- In Library Use	5	0	1	3	0	2	0	0
55 - J Biography	465	82	440	459	80	6	2	0.6
56 - Adult Graphic Novel	84	13	83	83	13	1	0	0.1
57 - Spanish - Adult	148	13	147	122	8	26	5	0.1
58 - Lake Travis Reads	0	0	0	0	0	0	0	0
59 - Mass Market	0	0	0	0	0	0	0	0
60 - YA Audio	119	10	119	116	10	3	0	0.1
61 - Chapter Book	2252	1025	1955	2053	961	199	64	7.5
62 - Scouts	144	27	143	143	26	1	1	0.2
63 - Online Database	0	0	0	0	0	0	0	0
64 - J Foreign Language	22	2	22	22	2	0	0	0
65 - TV	1424	349	1363	1323	298	101	51	2.6
66 - ILL	7	2	0	7	2	0	0	0
67 - Launchpad	18	13	18	18	13	0	0	0.1
68 - Launchpad	4	0	4	4	0	0	0	0
69 - Mobile Hotspot	20	19	1	16	15	4	4	0.1
<b>Total</b>	<b>52079</b>	<b>13624</b>	<b>47751</b>	<b>48706</b>	<b>12196</b>	<b>3373</b>	<b>1428</b>	