

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT

BOARD OF TRUSTEES

June 27, 2019

237TH Meeting

At 3:30 p.m. Carol Black called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, P.K. Chatterjee. Sharon Rogers and Sharon Temple. Alan Gober was absent. Attendees were Morgan McMillian, Sue Gilman, and Mikus Grinbergs.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Carol Black asked for the approval of the May 23, 2019 minutes. Sharon Rogers moved to approve the minutes and P.K. Chatterjee seconded the motion.

Citizens Participation: None The motion passed unanimously.

4. Citizens Participation: None

5. Donation: There was no donation to consider.

6. November Board Election: Sue Gilman presented information on the November 5, 2019 General Election. There are two positions up for reelection, those now held by Alan Gober and Sharon Rogers. The first date to file for a place on the ballot is July 20, 2019; the last date to file is August 19, 2019 at 5:00 p.m. Applications are available. Sharon Temple made a motion to call for an election to be held on November 5, 2019. P.K. Chatterjee seconded the motion. Citizens Participation: None. The motion passed unanimously. President Carol Black thanked Sue Gilman for her work with elections.

7. Library Director's Report: Morgan McMillian asked Rachel Keeler to speak about her ALA attendance. Rachel reported that she attended several sessions at ALA and found many of them to be beneficial. Those she mentioned that were particularly informational included Book Buzz and Publisher Showcases, a session on censorship, and the Guerilla Storytime Skill Share Session. Rachel provided a written report on the 2019 ALA Conference. Morgan reported that her highlights included the PLA breakfast and visiting with many of the library's vendors in the Exhibits area. One of her favorite author talks was by the author of "Palaces for the People" Eric Klinenberg. This book presents the case that the rebuilding of social infrastructure can help heal divisions in society and move us forward. Morgan plans on sharing more of the author's ideas with the Board. She thanked the Board for supporting attendance at ALA. Morgan stated that compared to June 2018, the overall circulation transaction statistics for June 2019 are up 20%. She also reported that a car backed into the bookmobile when it was parked at Brookdale. There was only a minor bend in a latch on the bookmobile. P.K. Chatterjee asked Morgan to notify the insurance company of the incident. The next Library District Discussion Group will be at Wells Branch Community Library on Friday, August 9th. Library Director's Report is attached.

Citizens Participation: None

8. Personnel Policy – Morgan McMillian presented a revised version of Section 20 – Holidays. Sharon Temple moved to approve the revision and P.K. Chatterjee seconded the motion. Citizens Participation: None. The motion passed unanimously.

9. P.K. Chatterjee presented the May 2019 treasurer's report. Sales tax receipts for May totaled \$101,854.83. June sales tax receipts were \$109,069.34. Sharon Temple moved that the report be approved with a second by Sharon Rogers.

Citizen Participation: None

The motion passed unanimously.

10. P.K. Chatterjee presented the LTCLD 2019-2020 Budget. Sharon Temple moved that the 2019-2020 budget be approved. Sharon Rogers seconded the motion.

Citizens Participation: Mikus Grinbergs asked whether the Rentals budget line item is adequate. P.K. Chatterjee stated that it is adequate. The motion passed unanimously.

11. Executive session:

Carol Black adjourned the meeting at 4:26 p.m. to go into Executive Session for one agenda item. Agenda Item #1: The Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074 – Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

A discussion regarding the appointment, employment, evaluation, reassignment and/or duties of an employee. This closed session ended on June 27, 2019 at 5:10 p.m.

12. At 5:14 p.m. Carol Black reconvened the Board of Trustees of the Lake Travis Community Library District to act on any executive session item. No action was taken.

Citizens Participation: None

13. Comments: None

14. Closing: Future meetings

July 25, 2019

3:30 p.m. Lake Travis Community Library

August 22, 2019

3:30 p.m. Lake Travis Community Library

15. Since there was no further business the meeting was adjourned at 5:15 p.m.

Sharon Temple
Secretary, Lake Travis Community Library District