

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
JULY 25, 2019 238TH Meeting

At 3:30 p.m. Carol Black called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, P.K. Chatterjee, Alan Gober, Sharon Rogers, and Sharon Temple. Attendees were Morgan McMillian, Sue Gilman, Karen Ballinger, Beth Yoder, and Mikus Grinbergs.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Carol Black asked for the approval of the June 27, 2019 minutes. Sharon Rogers moved to approve the minutes and Alan Gober seconded the motion.

Citizens Participation: None The motion passed unanimously.

4. Citizens Participation: None.

5. Donation: Astronaut Capt. Kenneth Cockrell, U.S. Navy (Ret.) presented a NASA poster to the library after his talk on July 5. Sharon Rogers moved that the poster be accepted. Alan Gober seconded the motion. Citizens Participation: None. The motion passed unanimously.

6. November Board Election: Sue Gilman presented information on the November 5, 2019 General Election. The Election order has been filed and posted. Two applications to be on the ballot have been handed out. The last date to file for a place on the ballot is August 19, 2019 at 5:00 p.m.

Citizens Participation: None.

7. Library Director's Report: Morgan McMillian asked Beth Yoder to present information on her attendance at the Texas Volunteer Management Conference. Karen Ballinger updated the board on Outreach services. The library will host PODER2Educate School Assistance Night on Tuesday, July 30th from 6 p.m. to 9 p.m. Morgan stated that July circulation statistics are up 12%. The next Library District Discussion Group will be at Wells Branch Community Library on Friday, August 9th. Orders have been placed for new furniture and shelving in the children's room. Discarding the current children's computer table is not yet within the scope of the quote. Library Director's full report is attached.

Citizens Participation: None.

8. P.K. Chatterjee presented the June 2019 treasurer's report. Sales tax receipts for June totaled \$109,069. July sales tax receipts were \$94,757. He stated that the district is in good financial shape. Sharon Rogers moved that the report be approved with a second by Alan Gober.

Citizen Participation: None. The motion passed unanimously.

Treasurer's Report is attached.

9. P.K. Chatterjee recommended using the West Davis firm for the annual audit for fiscal year ending June 30, 2019. Morgan will contact West Davis regarding the audit.

Citizen Participation: None.

10. There was no report regarding the Texas Municipal League election.

11. Executive session:

Carol Black adjourned the meeting at 4:30 p.m. to go into Executive Session for one agenda item. Agenda Item #1: The Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074 – Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

A discussion regarding the appointment, employment, evaluation, reassignment and/or duties of an employee. This closed session ended on July 25, 2019 at 4:40 p.m.

12. At 4:41 p.m. Carol Black reconvened the Board of Trustees of the Lake Travis Community Library District to act on any executive session item. No action was taken.

Citizens Participation: None.

13. Comments: P.K. Chatterjee stated that he may be out of town in November and December.

14. Closing: Future meetings

August 22, 2019 3:30 p.m. Lake Travis Community Library

September 26, 2019 3:30 p.m. Lake Travis Community Library

15. Since there was no further business the meeting was adjourned at 4:42 p.m.

Sharon Temple
Secretary, Lake Travis Community Library District