

DRAFT MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
SEPTEMBER 26, 2019 241st Meeting

At 3:30 p.m. Carol Black called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, P.K. Chatterjee, Sharon Rogers, and Sharon Temple. Alan Gober was absent. Attendees were Morgan McMillian and Mikus Grinbergs.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Carol Black asked for the approval of the August 22, 2019 minutes. P.K. Chatterjee moved to approve the minutes and Sharon Rogers seconded the motion.

Citizens Participation: None. The motion passed unanimously.

Carol Black asked for the approval of the September 3, 2019 minutes. P.K. Chatterjee moved to approve the minutes and Sharon Rogers seconded the motion. Citizens Participation: None. The motion passed unanimously.

4. Citizens Participation: None.

5. Donation: There was no donation to consider.

6. November Board Election: The election cancellation order has been sent.

Citizens Participation: None.

7. Library Director's Report: Morgan McMillian stated that circulation is up 2%. The bookmobile is three years old and has had approximately 40,000 visitors with approximately 60,000 items checked out. Catherine Baty has been hired as a new staff member and began work on September 24th. Morgan is submitting a proposal to IMLS for a National Leadership Grant for Libraries to support a new techmobile service. New children's room furniture should be installed on October 10th and 11th. Library operational hours in 2020 will be: Sunday 12 - 4 pm, Monday-Thursday 9 am - 7 pm, Friday 9 am - 6 pm, and Saturday 9 am - 4 pm. Morgan continues to work with ADP and the Texas Workforce Commission to resolve issues regarding payroll reports and costs. Library Director's full report is attached. Citizens Participation: None.

8. P.K. Chatterjee presented the August 2019 treasurer's report. Sales tax receipts for August totaled \$113,985.58. September sales tax receipts were \$122,476.88. Sharon Rogers moved that the report be approved with a second by Sharon Temple.

Citizen Participation: None. The motion passed unanimously.

9. West Davis continues to work on the Annual Audit for Fiscal Year June 30, 2019.

10/11. There was no Executive Session needed.

12. Carol Black requested that an agenda item regarding a possible second branch be placed on the October agenda. Sharon Temple commended the library staff on the outstanding adult programming including program attendance.

13. Closing: Future meetings

October 24, 2019

November 21, 2019

3:30 p.m. Lake Travis Community Library

3:30 p.m. Lake Travis Community Library

14. Since there was no further business the meeting was adjourned at 4:03 p.m.

Sharon Temple
Secretary, Lake Travis Community Library District