

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES  
NOVEMBER 21, 2019                      243<sup>RD</sup> MEETING

At 3:30 p.m. Carol Black called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, Alan Gober, Sharon Rogers and Sharon Temple. P.K. Chatterjee was absent. Attendees were Morgan McMillian and Sue Gilman.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Carol Black asked for the approval of the October 24, 2019 minutes. Alan Gober moved to approve the minutes and Sharon Rogers seconded the motion.

Citizens Participation: None                      The motion passed unanimously.

4. Citizens Participation: None

5. Sue Gilman presented the Statements of Elected Officers. Alan Gober and Sharon Rogers signed the Statements of Elected Officers.

6. Sue Gilman administered the "Oath of Office as Board Trustees" to Alan Gober and Sharon Rogers. The Board thanked Sue Gilman for her work as election officer.

7. Sharon Rogers made a motion to re-elect the current officers to continue in office for the 2019-2020 year. Sharon Temple seconded the motion. Carol Black – President; Sharon Rogers – Vice President; Sharon Temple – Secretary; P.K. Chatterjee – Treasurer; Alan Gober – Director of Library Operations and Human Resources. Citizens Participation: None                      The motion passed unanimously.

8. Donation: There was no donation to consider.

9. Library Director's Report: Morgan McMillian stated that October Programming attendance was up 4% due to an 85% increase in adult programming attendance. Overall circulation was up 3%. Library hours will increase from 51 to 60 per week in 2020. Library Director's Report is attached. There was no citizens participation.

10. There was no Treasurer's report.

11. West Davis continues to work on the Annual Audit for Fiscal Year June 30, 2019.

12. Library Branch Committee: Sharon Rogers resigned as Chairman of the committee. Alan Gober agreed to chair the committee. Sharon Temple, Jim Ratcliff, and Steve Jones have agreed to serve on the committee.

13/14. Executive Session/ Session Reconvenes – There was no executive session.

15. Comments: Carol Black remarked about the absence of Mikus Grinbergs as he passed away last week. He was a passionate library volunteer and faithfully attended Board meetings. Morgan McMillian stated that it is possible that a memorial service might be held at the library.

Sharon Temple reported that the library has received good reviews by a new member who has a successful book podcast.

16. Closing: Future meetings  
December 19, 2019 3:30 p.m. Lake Travis Community Library  
January 23, 2020 3:30 p.m. Lake Travis Community Library

17. Since there was no further business the meeting was adjourned at 4:04 p.m.

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Sharon Temple  
Secretary, Lake Travis Community Library District