

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES  
July 23, 2020 250TH MEETING

At 3:32 p.m. Carol Black called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened via the video conference Board Members present were Carol Black, P.K. Chatterjee, Alan Gober, Sharon Rogers, and Sharon Temple. Morgan McMillian and Rachel Keeler were in attendance.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Carol Black asked for the approval of the June 25, 2020 minutes. Alan Gober moved to approve the minutes and Sharon Rogers seconded the motion.

Citizens Participation: None The motion passed unanimously.

4. There was no citizens participation.

5. There were no donations to discuss.

6. November Board Election – Morgan McMillian reported for Sue Gilman. Two applicants have turned in applications.

7. Library Director's Report – Morgan stated that the Reading Challenge has been met and the Friends of the Library have donated \$500 each to Lake Travis Crisis Ministries and Helping Hand Crisis Ministry of Spicewood. Both the library and bookmobile continue to offer contactless curbside reserve pick up service with Briarcliff being the busiest stop for the bookmobile service. Rachel and Sarah are helping dozens of people through the Recommended Reads service that launched last month. Ten more mobile hotspots have been ordered. The next Library District Discussion Group is scheduled on Friday, August 21<sup>st</sup> and is expected to take place virtually.

Library Director's full report is attached.

8. Library Reopening Process – There is nothing new to report on the reopening process. The library remains in Phase II.

9. P.K. Chatterjee presented the treasurer's report. June 2020 sales tax revenue was \$106,696 and the July 2020 sales tax revenue was \$119,793. Sharon Temple moved that the report be approved with a second by Alan Gober.

Citizen Participation: None The motion passed unanimously.

10. Discuss and/or act on the Annual Audit for Fiscal Year Ending June 30, 2020. P.K. Chatterjee moved that West, Davis & Company be retained as the auditor for the fiscal year ending June 30, 2020. Sharon Rogers seconded the motion.

Citizen Participation: None The motion passed unanimously.

11/12. There was no Executive session.

13. Comments – There were no comments.

14. Closing: Future meetings  
August 27, 2020  
September 24, 2020

3:30 p.m. Lake Travis Community Library  
3:30 p.m. Lake Travis Community Library

15. Since there was no further business the meeting was adjourned at 4:23 p.m.

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Sharon Temple  
Secretary, Lake Travis Community Library District

Minutes Approved on \_\_\_\_\_