

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES  
October 22, 2020 254th MEETING

At 3:30 p.m. Carol Black called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened via video conference. Board members present were Carol Black, P.K. Chatterjee, Alan Gober, Sharon Rogers, and Sharon Temple. Morgan McMillian and Gary Davis were in attendance.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Carol Black asked for the approval of the September 24, 2020 minutes. P.K. Chatterjee moved to approve the minutes and Alan Gober seconded the motion.

Citizens Participation: None. The motion passed unanimously.

4. Citizens Participation: None.

5. Donations: There were no donations.

Citizens Participation: None.

10. Gary Davis of West, Davis, & Company presented the summary of the Annual Audit for Fiscal Year ending June 30, 2020. He stated that the results of the audit were excellent. Alan Gober moved that the report be accepted. Sharon Rogers seconded the motion.

There was no citizen participation. The motion passed unanimously.

6. Morgan McMillian presented the library director's report. Morgan has received notification of the recommendation of approval of the application for the TSLAC CARES grant of \$16,102.90. TFE has installed the new firewall that allows for higher bandwidth. There will be a new bookmobile stop at Pace Bend RV Park. Curbside service on Wednesday evenings is popular.

Library Director's full report is attached. Citizens Participation: None.

7. Library Reopening Process - The Library remains in Phase II with curbside service and virtual programming. Citizens Participation: None.

8. No action was taken on a library property policy.

Citizens Participation: None.

9. P.K. Chatterjee presented the treasurer's report. September 2020 sales tax revenue was \$119,655 and the October 2020 sales tax revenue was \$116,160. Sharon Rogers moved that the report be approved with a second by Alan Gober.

Citizen Participation: None. The motion passed unanimously.

10. This item was moved up between items 5 and 6.

11. There was no Executive session.

12. There was no Executive session.

13. Comments – None

14. Closing – Future Meetings

November 19, 2020 3:30 p.m. via Zoom

December 17, 2020 3:30 p.m. via Zoom

15. Since there was no further business the meeting was adjourned at 4:15 p.m.

---

Sharon Temple  
Secretary, Lake Travis Community Library District

Minutes Approved on \_\_\_\_\_