

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES  
December 17, 2020 256th MEETING

At 3:30 p.m. Carol Black called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened via video conference. Board Members present were Carol Black, P.K. Chatterjee, Alan Gober, Sharon Rogers, and Sharon Temple. Morgan McMillian and Karen Scott were in attendance.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Carol Black asked for the approval of the November 19, 2020 minutes. Sharon Temple moved to approve the minutes and Sharon Rogers seconded the motion. Citizens Participation: None. The motion passed unanimously.

4. Citizens Participation: Morgan introduced Karen Scott who has been hired as a librarian.

5. Donations: There were no donations. Citizens Participation: None.

6. Morgan McMillian discussed library statistics noting that usage of OverDrive was 50% higher than last year. Lake Travis Crisis Ministries has agreed to host a library hotspot. Linden plans to apply for the TLA Branding Iron Award honoring creative marketing and public relations projects. TML Cyber Security Liability coverage has been increased. Library Director's full report is attached. Citizens Participation: None.

7. Library Reopening Process: The Library remains in Phase II with curbside service and virtual programming. The board continues to focus on the safety of library employees and Morgan remains in contact with local libraries regarding their opening policies. Citizens Participation: None.

8. P.K. Chatterjee presented the treasurer's report. November 2020 sales tax revenue was \$136,118. Alan Gober moved that the report be approved with a second by Sharon Rogers. Citizens Participation: None. The motion passed unanimously.

P.K. reported that a request had been received from Tuscan Village Master HOA requesting the commencement of payment of the Library's share of maintenance expenses to the HOA. Morgan will contact the Board lawyers to address issues regarding these payments.

9. Executive session:

Carol Black adjourned the meeting at 3:57 p.m. to go into Executive Session for two agenda items.

Agenda Item #1: The Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074. – Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee and Agenda Item #2: to deliberate the purchase, exchange, lease, or value of real property under Government Code 551.072.

10. At 4:00 p.m. Carol Black reconvened the Board of Trustees of the Lake Travis Community Library District to act on any executive session item. No action was taken. Citizens Participation: None.

11. Comments – Happy Holidays!

12. Closing – Future Meetings

January 28, 2021	3:30 p.m. via Zoom
February 25, 2021	3:30 p.m. via Zoom

13. Since there was no further business the meeting was adjourned at 4:01 p.m.

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Sharon Temple  
Secretary, Lake Travis Community Library District

Minutes Approved on \_\_\_\_\_