

Library Director's Report

May 27, 2021

Program Attendance & Number of Programs Offered

	Children	Adults	Total Attendance	Children	Adults	Total Offered
April 2021	425	302	727	18	25	43
March 2021	719	516	1,235	20	31	51
Feb 2021	441	149	590	18	21	39
April 2020	148	294	442	12	24	36
April 2019	1,177	433	1,610	70	64	134

New Patrons

April 2021	85
March 2021	57
Feb 2021	56
April 2020	51
April 2019	135

Door Count

	Main	Bus	Total
April 2021	0	416	416
March 2021	0	376	376
Feb 2021	0	249	249
April 2020	0	0	0
April 2019	19,407	2,400	21,807

Adult Volunteer Hours

April 2021	85
March 2021	103
Feb 2021	68
April 2020	30
April 2019	889

Teen Volunteer Hours

April 2021	0
March 2021	0
Feb 2021	0
April 2020	0
April 2019	127

Interlibrary Loan (ILL)

	Requested/Received/Shipped
April 2021	80 / 98 / 3
March 2021	89 / 108 / 4
Feb 2021	57 / 73 / 4
April 2020	0 / 0 / 0
April 2019	110 / 100 / 3

Circulation Transactions

	Main	Bus	OverDrive	Total
April 2021	11,636	2,781	5,913	20,330
March 2021	11,669	2,353	6,381	20,403
Feb 2021	8,791	1,903	6,088	16,872
April 2020	28	21	6,305	6,354
April 2019	28,312	4,488	3,418	36,218

OverDrive	New Patrons
April 2021	44
March 2021	48
Feb 2021	57
April 2020	104
April 2019	51

Meeting Room Reservations

April 2021	0
March 2021	0
Feb 2021	0
April 2020	0
April 2019	19

Outreach News from Karen B.

- Karen B. was able to visit residents inside Brookdale Lohmans Crossing assisted living facility with a cart of library materials. Residents were very appreciative to have book service at their rooms once again, with some residents (both furry and wheelchair bound) remembering the book cart and the books, magazines, lollipops, and dog treats it contains.

- Karen B. read stories to five classes of preschoolers at Bee Loved Preschool for outside story time. Teachers and students bundled in jackets to hear stories and sing songs and some students said they remembered the bookmobile. Karen B. is planning to provide books and read to classes outside during the summer for three separate weeks during the Bee Loved Summer Camp.
- Raj is looking forward to reading outside to summer camp classes at Emmaus ECEP for three weeks in June. Raj will also take the bookmobile to LTISD Summer Squires for seven weeks in June and July for outside story time and outside book browsing.
- Karen B. has been in touch with two stops, Queen of Angels and Bee Creek United Methodist Church, that were not very busy before the pandemic in 2020. These two stops have been removed as bookmobile stop locations.
- The City of Lakeway is hosting a 4th of July celebration this year with a parade on Saturday, July 3rd. We plan to have the bookmobile represent the library in the parade. We will need volunteers to help decorate the bookmobile the evening before and walk behind the bookmobile handing out candy.
- In order to resume some pre-pandemic bookmobile services, Karen B. is asking for board approval for two people to resume riding in the cab of the bookmobile. This would allow us to train or retrain any interested staff in bookmobile operations and would facilitate volunteer help at certain bookmobile stops.
- Karen B. is also asking for board approval for volunteer help at bookmobile stops, either meeting the bookmobile at a stop or riding along. We previously had ten different bookmobile volunteers and appreciated their contribution to outreach immensely.
- From Briarcliff bookmobile patron Rachel Boyd: Thank you! Dillon was standing at the door jumping up and down excited when Alan got home with the books. We read all the books at least one time yesterday. We are very appreciative of you and how the library supports the community.

Reopening Notes

- Since we reopened the building on May 3rd, 5,289 people have visited the library.
- Since we reopened the building on May 3rd, 13,337 items have circulated from the main library building.
- Volunteers have worked 99 hours so far in May shelving thousands of books and pulling hundreds of reserves!
- Volunteer Coordinator Mariah Froehlich is recruiting a second shift of volunteers to help shelve in the afternoon.
- Teen Volunteer Coordinator Beth Yoder communicated with teen volunteers that we will not schedule them for shifts this summer, but we hope to be able to invite them back this fall.
- We plan to add back minimal seating and two tables at the end of the adult library.
- We plan to increase our operating hours by 50% on Monday, June 14th. We will be open from 10am-4pm on Monday, Tuesday, Thursday, Friday, and Saturday and from 4pm-7pm on Wednesday evenings.
- We have received dozens of inquiries about using the meeting room for library programs and outside meetings. For now, we are not allowing the meeting room because Austin-Travis County is currently in Stage 2 of COVID-19 risk-based guidelines. Under Stage 2, Austin Public Health says that it is okay for fully vaccinated people to unmask while indoors or outdoors while attending private gatherings with others. Residents at higher risk for the coronavirus should avoid

gatherings of more than 10 people. People at lower risk for severe illness are asked to avoid gatherings of more than 25 people.

Notes

- The Summer Reading Program launches June 1st and runs through July 31st. We will host special online programs for children in June and July and encourage patrons to use the Beanstack Tracker app. If the entire community collectively reads 100,000 minutes, the Friends of the Lake Travis Community Library will donate a total of \$1,000 to our two local food banks.
- Beth and Gabe recently completed a giant project to update shelving endcaps throughout the library. They are now accurate and legible with a new font!
- Danielle also updated donor signage in a few necessary locations such as the children's catalog computer.
- ABC serviced our HVAC and made repairs to a condenser fan, added refrigerant, and fixed a leaking valve.
- We have applied for the TSLAC ILL Lending Reimbursement program.
- We would like to add Sue Gilman to the Prosperity Checking account without signature abilities. As our Administrative Assistant, she would then be able to call the bank and make inquiries. Recently there have been a few checks issued by Prosperity that did not arrive at their destinations and it was a challenging situation because the bank would not talk with her because she is not listed on the account.
- I continue to serve TLA as the Councilor for District 3. At the meeting on April 30th, I was the one randomly chosen councilor selected to serve on the Budget Committee for 2021-2022! I will attend the all day zoom budget meeting on June 28th.
- Sarah presented at two TLA programs on virtual programming (successes and lessons learned) in small libraries. Both panels were pre-recorded with a live Q&A session. (She is now famous by association since she presented alongside the famous Curbside Larry! :))
- Kanopy continues to do well, showing a 25% increase from March. In the month of April, we had 1,643 Kanopy visits, 2,107 page visits, 318 plays, and a total of 7,743 minutes watched. Mobile devices are still the most popular way to watch Kanopy with 48.7% of patrons preferring mobile followed by television at 27%.
- We continue to work with Heart of Texas IT on our website theme migration.
- Texas House Bill 3834 requires local government employees and elected officials to take annual cybersecurity training. The bill also requires the governing body of the local government to verify and report on the annual training completion by employees. One board member still needs to watch the short TML Cyber Security Awareness Training video and submit test results so we will be compliant!
- The new phone system was mostly installed on April 21st and we continue to troubleshoot rollover issues.
- I attended a Partners in Hope Partner meeting with other area nonprofits and service organizations on May 4th.
- I completed a Public Records Request from SmartProcure on May 10th.
- We have almost completed the annual staff evaluation process.
- I plan to take vacation days on June 11, July 19-23, and August 12-17.
- The LTCL website had 5,765 unique visitors and 16,963 visits in the month of April.
- LTCL currently has 13,253 active cardholder accounts.

37 - Lone Star	38	0.1	3	20	34	3	4	0	0
38 - Magazine	943	1.8	46	136	943	46	0	0	0.6
39 - Mobile Hotspot	46	0.1	44	1	36	34	10	10	0.6
40 - Music CD	93	0.2	1	92	91	1	2	0	0
41 - NF Audio	460	0.9	8	459	435	8	25	0	0.1
42 - NF Juvenile	2805	5.4	393	2774	2604	326	201	67	5.2
43 - Online Database	2	0	0	2	2	0	0	0	0
44 - Oversize	14	0	0	14	14	0	0	0	0
45 - Picture Books	8050	15.6	1546	7786	7472	1376	578	170	20.4
46 - Professional	0	0	0	0	0	0	0	0	0
47 - Reference	37	0.1	0	8	37	0	0	0	0
48 - Scouts	132	0.3	5	131	132	5	0	0	0.1
49 - Spanish - Adult	145	0.3	11	133	103	3	42	8	0.1
50 - Spanish - Children	583	1.1	50	570	465	13	118	37	0.7
51 - Story Time	0	0	0	0	0	0	0	0	0
52 - TV	1381	2.7	128	1351	1313	120	68	8	1.7
53 - YA	1599	3.1	189	1561	1571	178	28	11	2.5
54 - YA Audio	53	0.1	2	53	53	2	0	0	0
55 - YA Graphic Novel	245	0.5	21	245	230	17	15	4	0.3
Total	51697		7569	48811	48863	6574	2834	995	