

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES  
May 27, 2021                      264th MEETING

1. At 3:30 p.m. Carol Black called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened via video conference. Board Members present were Carol Black, P.K. Chatterjee, Sharon Rogers, Alan Gober and Amy Holland. Morgan McMillian and Nancy Pencsak were also present.
2. The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.
3. Carol Black asked for the approval of the April 22, April 29, May 13 and May 20, 2021 minutes. P.K. Chatterjee moved to approve the minutes and Alan Gober seconded the motion. Citizens Participation: None. The motion passed unanimously.
4. Citizens Participation: None.
5. Donations: Morgan McMillian stated that there was nothing to report. Citizens Participation: None.
6. Morgan McMillian presented the Library Director's Report. Morgan noted that the reopening of the library is progressing as well as possible. She requested that Sue Gilman be added to the Prosperity Bank checking account as an authorized user but without signature abilities. It was agreed that Danielle Wilson would accompany Sue to the Bank to have her added as such next week. It was noted that Carol Black and P.K. Chatterjee are the other authorized signers besides Danielle. The Library Director's full report is attached.

Morgan reported that there is a homeless woman who has been camping on the Library property for several months and noted that the problem is drawing more attention as the Library is reopening. The Lakeway Police Department is aware of the issue. Neither the Library nor Lakeway currently has a policy regarding this issue. The Board asked Morgan to ask our lawyer for advice and she will report back at the next Board Meeting. Citizens Participation: None.

7. P.K. Chatterjee presented the Treasurer's Report for April 2021. He noted that he and Morgan McMillian would develop and budget for the 2021/2022 fiscal year and would present it at the next Board Meeting. He also noted that we should include a discussion of the annual audit at the next meeting. Alan Gober moved that the report be approved with a second by Amy Holland. Citizens Participation: None. The motion passed unanimously.
8. Executive Session. Carol Black adjourned the meeting at 4:09 p.m. to go into Executive Session as allowed by Texas Government Code Section 551.074 (Personnel Matters).
9. At 4:21 Carol Black reconvened the meeting of the Board of Trustees of the Lake Travis Community Library District.
10. Comments: None.
11. Closing – Future Board Meetings:  
June 24, 2021, via Zoom 3:30 p.m.  
July 22, 2021, via Zoom 3:30 p.m.
12. Since there was no further business, Carol Black adjourned the meeting at 4:22 p.m.

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Amy Holland, Secretary

Approved on \_\_\_\_\_