

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
August 26, 2021 269th MEETING

1. At 3:30 p.m. Carol Black called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened via video conference. Board Members present were Carol Black, P.K. Chatterjee, Sharon Rogers, Alan Gober and Amy Holland. Morgan McMillian, Sue Gilman and Sharon Temple were also present.
2. The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.
3. Presentation: Sharon Temple was recognized for her outstanding service to the Library in her role as Secretary for the last three years and was presented with a clock bearing a plaque noting her term. She thanked the group and after some discussion of her many contributions, she left the meeting at 3:35 p.m. Sue Gilman also left the meeting.
4. Carol Black asked for the approval of the July 22 and August 16, 2021 minutes. Alan Gober moved to approve the minutes and Amy Holland seconded the motion. Citizens Participation: None. The motion passed unanimously.
5. Citizens Participation: None.
6. Donations: Morgan McMillian highlighted the section of the Library policy that discusses book donations. P.K. Chatterjee expressed concern that the Library could be donating property to the Friends of the Library who might then use those proceeds to award scholarships or to give money to a group other than the Library. Amy Holland spoke as the Treasurer of the Friends of the Library noting that the proceeds of the book sales that did not go to the Library District went primarily to support the scholarships for the teen volunteers who are critical to the function of the Library. Morgan said that should we research how other libraries manage book donations and would report back. Citizens Participation: None.
7. Morgan McMillian presented the Library Director's Report. She noted that due to termination of Governor Abbott's Temporary Suspension of Open Meeting Laws, as of September 1, 2021, a quorum must be physically present

at a meeting. Therefore, the District meetings will be held in person in the meeting room, but tables will be moved to allow for adequate social distancing.

Morgan discussed the landscaping quotes presented in the report. Carol Black inquired whether the removal of the ivy was the responsibility of the Tuscan Village HOA instead of the Library; Morgan said she would investigate. Alan Gober observed that no significant landscaping has been done in quite awhile and that the projects outlined by Morgan were reasonable.

Morgan noted that House Bill 1927 was the only item in the Legislative Report that had substantial impact on the Library, and Carol Black asked that that agenda item be discussed next.

The Library Director's full report is attached. Citizens Participation: None.

8. Patron Regulation Policy: Morgan McMillian reported that she has consulted with the Library's attorney and item 9 of the Patron Regulation Policy will be revised to remove the ban of weapons on Library property to conform with House Bill 1927. Amy Holland made a motion to approve the amendment and Alan Gober seconded it. Citizens Participation: None. The motion passed unanimously.
9. Addition to Library Building: Carol Black reported that she, Morgan McMillian and Kenneth Black, Architect, met and did a walk-through of the Library Building. Complete notes of the meeting were read by Carol and are attached. Based on this meeting, it was agreed that no further action or discussion is required. Citizens Participation: None.
10. Treasurer's Report: P.K. Chatterjee presented the Balance Sheet as of June 30, 2021 and noted that the adjustment has been made to revalue the collection, including the digital collection. He also presented the Treasurer's Report for July 2021. Amy Holland made a motion to approve the report and Sharon Rogers seconded it. Citizens Participation: None. The motion passed unanimously.
11. Audit: P.K. Chatterjee reported that the audit of the 2020-2021 fiscal year by West Davis & Co. was underway. Citizens Participation: None.

12. November Board Election: It was noted that Sue Gilman posted the election cancellation notice on the website and on the bulletin board as required. Citizens Participation: None.
13. Executive Session: Carol Black adjourned the meeting at 4:35 p.m. to go into Executive Session as allowed by the Texas Government Code Section 551.074 (Personnel Matters).
14. At 4:37 p.m. Carol Black reconvened the meeting.
15. Comments: Sharon Rogers thanked Kenneth Black for helping us with the discussion of an addition to the Library Building.
16. Closing – Future Board Meetings:
September 23, 2021 3:30 p.m. Lake Travis Community Library
October 28, 2021 3:30 p.m. Lake Travis Community Library
17. Since there was no further business, Carol Black adjourned the meeting at 4:38 p.m.

Amy Holland, Secretary

Approved on _____