

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
December 16, 2021 273rd MEETING

1. At 3:35 p.m. Carol Black called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was held at the Lake Travis Community Library. Board Members present were Carol Black, Sharon Rogers, and Amy Holland. Board Member P.K. Chatterjee was linked in via ZOOM. Board Member Alan Gober was unable to attend. Morgan McMillian was also present.
2. The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.
3. Carol Black asked for the approval of the November 18, 2021 minutes. P.K. Chatterjee moved to approve the minutes and Sharon Rogers seconded the motion. Citizens Participation: None. The motion passed unanimously.
4. Citizens Participation: None.
5. Donations: Morgan McMillian noted that there was a \$1,500 donation this month, but that no recognition was requested. Citizens Participation: None.
6. Morgan McMillian presented the Library Director's Report. She highlighted that Karen Ballinger would like to invite the preschool classes to board the bookmobile again. Since the children are already gathered as a group, it was agreed that this is acceptable. Morgan also noted that she is looking into ways to expand use of the area outside of the Library in mild weather. Sharon Rogers introduced the idea of having a digital sign outside of the Library instead of banners. She will investigate what city approvals might be required. The Library Director's full report is attached. Citizens Participation: None.
7. Treasurer's Report: P.K. Chatterjee presented the Treasurer's Report for November 2021. P.K. noted that the previous resolutions to open accounts with Treasury Direct and PNC Investments will not be needed and asked that there be a resolution at the next meeting for opening an investment account at Charles Schwab for public funds investments. Sharon Rogers made a motion to approve the report and Amy Holland seconded it. Citizens Participation: None. The motion passed unanimously.

8. Morgan McMillian presented Resolution 2021-11-Resolution of the Board of Trustees of Lake Travis Community Library Regarding Pandemic Response and Emergency Suspension of Policy. Amy Holland made a motion to approve the resolution and Sharon Rogers seconded it. Citizens Participation: None. The motion passed unanimously.
9. Plans to Develop Additional Library Facility: Morgan McMillian asked that the committee for this project be confirmed. The consensus was that Morgan should chair the committee, at least initially, and that Sharon Rogers, Alan Gober, Jim Ratcliff, and Steve Jones would all be members, assuming they are all willing. Citizens Participation: None.
10. Executive Session: Carol Black adjourned the meeting at 4:21 p.m. to go into Executive Session as allowed by Texas Government Code Section 551.074 (Personnel Matters).
11. At 4:34 p.m. Carol Black reconvened the meeting of the Board of Trustees of the Lake Travis Community Library District. P.K. Chatterjee made a motion to approve the bonuses discussed in the Executive Session. Amy Holland seconded the motion. Citizens Participation: None. The motion passed unanimously.
12. Comments: None.
13. Closing – Future Board Meetings:

January 27, 2022	3:30 p.m. Lake Travis Community Library
February 24, 2022	3:30 p.m. Lake Travis Community Library
14. Since there was no further business, Carol Black adjourned the meeting at 4:36 p.m.

Amy Holland, Secretary

Approved on _____