

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
June 23, 2022 278th MEETING

1. At 3:30 p.m. Carol Black called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was held at the Lake Travis Community Library. Board Members present were Carol Black, Sharon Rogers, Alan Gober and P.K. Chatterjee. Tom Seidenstricker and Sue Gilman were also present. Board Member Amy Holland was linked in via ZOOM, as was Library Director Morgan McMillian.
2. The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.
3. Carol Black asked for the approval of the May 26, 2022 minutes. Alan Gober moved to approve the minutes and P.K. Chatterjee seconded the motion. Citizens Participation: None. The motion passed unanimously.
4. Citizens Participation: None.
5. Donations: Morgan McMillian reported that long-time volunteer Pat Alexander passed away and her family has requested donations for the Library in her memory. Citizens Participation: None.
6. November Board Election: Sue Gilman noted that the terms for Carol Black, P.K. Chatterjee, and Amy Holland expire in November and that if needed an election will be held on November 8. The period to file applications for a place on the ballot is July 23-August 22. She also reported that the applicable notices have been properly posted. Citizens Participation: None.
7. Morgan McMillian presented the Library Director's Report. She noted that although there have been staff shortages due to Covid, she does not expect to institute any changes to the library operations and if any are needed, she would follow the current resolution that is in place. The Library Director's full report is attached. Citizens Participation: None.
8. Treasurer's Report: P.K. Chatterjee presented the Treasurer's Report for May 2022. Following a brief discussion, Amy Holland made a motion to accept the report and Alan Gober seconded it. Citizens Participation: None. The motion passed unanimously.

9. Budget 2022-2023: P.K. Chatterjee presented the Budget for 2022-2023. He noted that he has estimated the sales tax revenue to equal the estimated actual amount for this fiscal year. He noted that although the Budget presented results in a considerable surplus, the surplus would be reduced if a new facility were introduced during the year. Sharon Roger made a motion to approve the Budget and Alan Gober seconded the motion. Citizens Participation: None. The motion passed unanimously.
10. Fourth of July Parade: Morgan McMillian reported that there is room for two Library representatives in a convertible. The Bookmobile will also be part of the Parade. Sharon Rogers agreed to ride in the convertible and she and Morgan will invite Joyce Botta, President of the Friends of the LTCL, to join her. Citizens Participation: None.
11. Additional library facility: Realtor Joni Langle was unable to join the meeting today. Sharon Rogers presented two locations for consideration and discussion, one in Sweetwater and one at RO and Bee Creek Road. After discussion of the pros and cons of each of these locations, it was agreed that Board Members would try to visit each site in the next couple of weeks and the options will be reviewed again in the next Board Meeting. Citizens Participation: None.
12. Board Vacancy: Carol Black resigned as Trustee of the Board effective immediately and, as per the Bylaws, Sharon Rogers assumed the position of President until the November election. Amy Holland nominated Tom Seidenstricker to the Board as the new Trustee. P.K Chatterjee seconded the motion. Citizens Participation: None. The motion passed unanimously. Tom Seidenstricker recited the oath of office as directed by Sue Gilman.

To fill the Vice President position vacated by Sharon Rogers, P.K. Chatterjee nominated Alan Gober for the remaining term ending in November. Amy Holland seconded the motion after Alan accepted the nomination. It was noted that as the newly appointed Trustee, Tom Seidenstricker would be a Trustee at Large, and that all positions will be reconsidered at the end of the term in November. Citizens Participation: None. The motion passed unanimously.
13. Executive Session: Sharon Rogers adjourned the meeting at 4:53 p.m. to go into Executive Session as allowed by Texas Government Code Section 551.074 (Personnel Matters).

14. At 5:16 p.m. Sharon Rogers reconvened the meeting of the Board of Trustees. P.K. Chatterjee made a motion to approve the compensation and bonus schedules discussed in the Executive Session. Amy Holland seconded the motion. Citizens Participation: None. The motion passed unanimously.
15. Comments: Sharon Rogers asked that the topic of improving the outdoor pavilion area to provide shade and to make the surface smoother be added to the agenda for the next meeting.
16. Closing – Future Board Meetings:
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| July 28, 2022 | 3:30 p.m. Lake Travis Community Library |
| August 25, 2022 | 3:30 p.m. Lake Travis Community Library |
17. Since there was no further business, Sharon Rogers adjourned the meeting at 5:18 p.m.

Amy Holland, Secretary

Approved on _____