

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
August 25, 2022 281st MEETING

1. At 3:30 p.m. Sharon Rogers called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was held at the Lake Travis Community Library. Board Members present were Sharon Rogers, Alan Gober, Amy Holland, Tom Seidenstricker, and P.K. Chatterjee. Library Director Morgan McMillian, Sue Gilman, Carol Black, and Jim Ratcliff were also present.
2. The Pledge of Allegiance to the Flag of the United States of America was recited.
3. Sharon Rogers asked for the approval of the July 28, 2022 minutes. Alan Gober moved to approve the minutes and P.K. Chatterjee seconded the motion. Citizens Participation: None. The motion passed unanimously.
4. Citizens Participation: None.
5. November Board Election: Sue Gilman presented the Certification of Unopposed Candidates and recommended that the Board cancel the election. P.K. Chatterjee moved to approve the Order of Cancellation #22-02 to cancel the election and Amy Holland seconded the motion. Citizens Participation: None. The motion passed unanimously. Sue Gilman left the meeting.
6. Donations: Morgan McMillian reported that a donation of \$1,600 was received from the July featured artist, and the August featured artist has committed to donating the proceeds from one painting. Citizens Participation: None.
7. Morgan McMillian presented the Library Director's Report. She noted that the bookmobile will need a new generator soon and given the current supply chain issues, consideration should be given to pre-purchasing the generator. The Board agreed that this would be a good idea. The Library Director's full report is attached. Citizens Participation: None.
8. Treasurer's Report: P.K. Chatterjee presented the Treasurer's Report for July 2022. Following a brief discussion, Amy Holland made a motion to accept the

report and Tom Seidenstricker seconded it. Citizens Participation: None. The motion passed unanimously.

9. Audit 2021-2022: Morgan McMillian reported that the engagement letter has been signed and the audit is beginning. Citizens Participation: None.

10. Additional library facility: Realtor Joni Langle was unable to join the meeting today but provided information about a potential building to purchase and an update on the negotiations for the Sweetwater Property. Jim Ratcliff was introduced and was asked whether it was customary for a tenant to be required to provide the HVAC on a new property, and he said it was, but that it should be covered by the buildout allowance and could be further negotiated in the lease. P.K. Chatterjee discussed the options to purchase versus lease a facility. There was discussion of subleasing a part of an existing building and Amy Holland raised the question of whether that was an allowed activity for the Library. Citizens Participation: Jim Ratcliff noted that with any property, the septic system, water availability and ADA requirements should be considered. After much discussion, it was agreed to continue to work with Joni Langle and diligently pursue the options for the additional library facility.

11. Executive Session: None needed.

12. Comments: Sharon Rogers noted that, as in previous years, she as President would vote on the Board's behalf on the Texas Municipal League Intergovernmental Risk Pool Board of Directors.

13. Closing – Future Board Meetings:

September 22, 2022	3:30 p.m. Lake Travis Community Library
October 27, 2022	3:30 p.m. Lake Travis Community Library

14. Since there was no further business, Sharon Rogers adjourned the meeting at 4:43 p.m.

Amy Holland, Secretary

Approved on _____