

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT

BOARD OF TRUSTEES

November 17, 2022

287th MEETING

1. At 3:30 p.m. Sharon Rogers called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was held at the Lake Travis Community Library. Board Members present were Sharon Rogers, Tom Seidenstricker, PK Chatterjee, and Alan Gober. Board member Amy Holland was absent. Library Director Morgan McMillian, Sue Gilman, Hunter Hudson of Willatt and Flickinger PLLC, and Joyce Botta were also present. Nancy Pencsak joined by Zoom.
2. The Pledge of Allegiance to the Flag of the United States of America was recited.
3. Sharon Rogers asked for the approval of the October 27, 2022 and November 14, 2022 minutes. PK Chatterjee moved to approve the minutes and Tom Seidenstricker seconded the motion. Citizens Participation: None. The motion passed unanimously.
4. Citizens Participation: None.
5. Election of Officers and Administration of Oaths of Office: Sue Gilman reported on the Election of PK Chatterjee, Amy Holland, and Tom Seidenstricker. PK Chatterjee and Tom Seidenstricker read and signed the oath of office as directed by Gilman. Amy Holland will do the same at a later time. Sharon Rogers made a motion to select Sharon Rogers as President, PK Chatterjee as Vice President and Treasurer, Amy Holland as Secretary, and Tom Seidenstricker and Alan Gober as Trustees as Large. Tom Seidenstricker seconded the motion. Citizens Participation: None. The motion passed unanimously. Sue Gilman left the meeting.
6. Donations: Morgan McMillian reported that a donation of \$60 by the October artist as a result of sales throughout the month. Citizens Participation: None.
7. Surplus Furniture and Equipment Policy: This agenda item was tabled until the December meeting.
8. Financial Controls Policy: This agenda item was tabled until the December meeting.
9. Fax Machine Policy: A revised policy was considered. Tom Seidenstricker made a motion to rescind the Fax Machine Policy. Alan Gober seconded the motion. The motion passed unanimously.
10. Morgan McMillian presented the Library Director's Report and the full report is attached. Citizens Participation: None.
11. Treasurer's Report: PK Chatterjee presented the Treasurer's Report. Following a brief discussion, Alan Gober made a motion to accept the report and Tom Seidenstricker seconded it. Citizens Participation: None. The motion passed unanimously.
12. Resolution 2022-07: This agenda item was tabled until the December meeting.
13. Resolution 2022-08: The Board considered Resolution 2022-08 approving purchase of real property from Nikaia 71 West LLC and related actions. A Certificate for Resolution was also considered. Tom Seidenstricker made a motion to approve the Resolution and Certificate. PK Chatterjee seconded the motion. The motion passed unanimously.
14. Additional library facility: A discussion was held about the second library location.

15. Executive Session: Sharon Rogers adjourned the meeting at 4:22 p.m. to go into Executive Session as allowed by Texas Government Code Section 551.074 (Personnel Matters). All remaining left the meeting.
16. At 4:37 p.m. Sharon Rogers reconvened the meeting of the Board of Trustees. Citizens Participation: None.
17. Comments: None.
18. Closing – Future Board Meetings:

December 15, 2022	3:30 p.m.	Lake Travis Community Library
January 26, 2023	3:30 p.m.	Lake Travis Community Library
19. Since there was no further business, Sharon Rogers adjourned the meeting at 4:39 p.m.

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Morgan McMillian, Acting Secretary  
Approved on \_\_\_\_\_