

Library Director's Report

January 26, 2023

Program Attendance & Number of Programs Offered

	Children	Adults	Total Attendance	Children	Adults	Total Offered
Dec 2022	704	365	1,069	19	47	66
Nov 2022	346	328	674	13	46	59
Oct 2022	646	577	1,223	18	58	76
Dec 2021	128	164	292	12	32	44
Dec 2020	598	138	736	16	17	33
Dec 2019	1,274	460	1,734	55	43	98

New Patrons

Dec 2022	102
Nov 2022	110
Oct 2022	164
Dec 2021	115
Dec 2020	55
Dec 2019	84

Door Count

	Main	Bus	Total
Dec 2022	12,283	1,853	14,136
Nov 2022	12,683	924	13,607
Oct 2022	13,966	3,235	17,201
Dec 2021	9,376	1,219	10,595
Dec 2020	0	360	360
Dec 2019	17,836	1,104	18,940

Adult Volunteer Hours

Dec 2022	525
Nov 2022	523
Oct 2022	595
Dec 2021	400
Dec 2020	27
Dec 2019	783

Interlibrary Loan (ILL)

	Requested/Received/Shipped
Nov 2022	100 / 104 / 2
Nov 2022	114 / 107 / 5
Oct 2022	130 / 119 / 1
Dec 2021	98 / 100 / 3
Dec 2020	82 / 76 / 4
Dec 2019	115 / 109 / 4

Teen Volunteer Hours

Dec 2022	95
Nov 2022	150
Oct 2022	144
Dec 2021	93
Dec 2020	0
Dec 2019	199

OverDrive	New Patrons
Dec 2022	58
Nov 2022	54
Oct 2022	61
Dec 2021	52
Dec 2020	37
Dec 2019	44

Meeting Room Reservations

Dec 2022	14
Nov 2022	13
Oct 2022	13
Dec 2021	0
Dec 2020	0
Dec 2019	18

Circulation Transactions

	Main	Bus	OverDrive	Kanopy Plays	Total
Dec 2022	19,212	2,246	5,909	854	28,221
Nov 2022	21,003	2,348	5,644	644	29,639
Oct 2022	22,926	2,560	6,015	800	32,301
Dec 2021	19,412	1,990	5,671	506	27,579
Dec 2020	10,971	2,505	6,028	0	19,507
Dec 2019	27,365	2,681	4,013	0	34,059

Outreach News from Karen B. and Karen S.

- Discount Tire checked the bookmobile tire pressure on December 14th. The bookmobile tires are a couple of years old and will probably need to be replaced within a year or two (knock on wood).
- Karen B. changed the generator oil at 3,701 hours. The bookmobile generator shut down involuntary two times, so Fred Summers adjusted the pull spring mechanism for engine speed to hopefully prevent this in the future. Fred also replaced an old rubber piece that allowed easier access to the generator compartment door and tightened the generator frame that attaches to the bookmobile at no cost. The generator is exhibiting signs of wear and failure is expected at any time.
- Fred has found a new generator for \$7,600 that he is willing to store and have available for replacement whenever our current generator fails. Does the board want to purchase this existing generator and enter into an agreement with Fred for storage and replacement when the current generator fails? Fred will be out of town during June and July 2023. Lead time for replacement generators is unknown at this time.
- United Access serviced the wheelchair lift on January 20th.
- Volunteer Christy Actor has generously hosted two story times at the Sweetwater Clubhouse in December and January. Families have appreciated having a neighborhood story time and meeting other local families. Christy will also host story times in February and March at Sweetwater.
- The library was invited to the Emmaus Community Health Fair on February 4th. Karen Scott will be in attendance with a volunteer to promote the library's home delivery service.
- Victoria Leffers is a library science graduate student at the University of North Texas and has agreed to work on bookmobile summer programming starting May 22nd.
- From bookmobile patron Ms. Luiz at Sweetwater: William [about 6 years old] has set up a "Bookmobile" in his room. He invites us to check out books from his bookshelf and even has lollipops! :) Thanks for all you do and the wonderful impact you have on children in the community.
- From Ms. Crista Taylor at Brookdale Lohmans Crossing: Your visit with books and lollipops are priceless! You're a fresh face and a friend from the community! Visitors that come with purpose and a caring kind heart like you, are very appreciated! They have come to know you and look forward to your visits. I like how you get to know what they like.

Notes

- Please see the attached February calendar.
- As of January 25th, 567 people have responded to the survey about our second location. Of note, 86% of people said that they are looking forward to borrowing library materials. And, after the second location opens, 58% said they will visit the west location. In comparison, 43% said that they will visit the Lakeway location. We plan to close the survey at the end of February and will present a full review of survey results to the board in March.
- TSLAC reports LTCL's preliminary population is 49,699 and its estimated maintenance of effort (MOE) is \$883,650.33.
- We are hosting UT iSchool student Abi Glasser for her capstone experience this semester.
- I attended the Spicewood Community Library Board meeting on January 14th to tell them about our second location.

- I am applying for a TSLAC Special Projects Grant in the amount of \$75,000 to help pay for staff at the second location. The grant is due on January 31st.
- I will attend a lunch meeting with Bee Cave and Westbank librarians on January 31st.
- Raj and I plan to attend the Library District Discussion Group meeting on February 3rd.
- I plan to attend a meeting with Bee Cave and LTISD librarians on February 17th.
- We are planning a special March art exhibit and programs in partnership with the Lakeway Arts District in honor of Women's History Month.
- I have been invited to speak at the Lakeway Men's Breakfast Club on March 8th.
- Due to high demand, we purchased 17 more mobile hotspots to add to the collection.
- I have started work on the 2022 TSLAC Annual Report.
- The Friends Bookstore will now house a used eyeglass and hearing aid collection box organized by the local Lions Club.
- We have a quote from Sunsational Solutions to add window tinting in the three upper windows in the meeting room.
- Our annual fire alarm inspection with Beckwith took place in early January.
- The LTCL website had 3,447 unique visits and 5,969 total visits in December 2022.
- Kanopy stats for December were 2,850 visits, 854 plays, and 27,674 minutes watched. We are up to 672 total library users who have created Kanopy accounts.
- LTCL currently has 14,060 active cardholder accounts.
- I plan to take a vacation day on February 10.
- Michelle posted on Facebook: "YAY!!! For someone who has lived in Spicewood for over 20 years, this is music to my ears!!!"

Morgan McMillian
1/25/2023

Circulation Snapshot – Tuesday, January 17, 2023

Type	Holdings	% of Total	Out	Titles	Main	Main Out	Bus	Bus Out	% of Total Out
1 - 000 - 099	107	0.2	15	106	105	13	2	2	0.2
2 - 100 - 199	303	0.6	68	300	296	66	7	2	0.7
3 - 200 - 299	244	0.5	27	240	244	27	0	0	0.3
4 - 300 - 399	1424	2.7	123	1397	1406	116	18	7	1.3
5 - 400 - 499	47	0.1	11	47	46	10	1	1	0.1
6 - 500 - 599	200	0.4	26	200	197	23	3	3	0.3
7 - 600 - 699	1487	2.8	167	1486	1454	151	33	16	1.7
8 - 700 - 799	572	1.1	48	571	558	42	14	6	0.5
9 - 800 - 899	283	0.5	21	280	280	20	3	1	0.2
10 - 900 - 919	257	0.5	48	255	249	45	8	3	0.5
11 - 920 - 921	30	0.1	3	30	29	3	1	0	0
12 - 922 - 999	887	1.7	57	841	861	53	26	4	0.6
13 - Adult Graphic Novel	77	0.1	14	76	75	13	2	1	0.1
14 - Audio	1727	3.3	85	1727	1714	84	13	1	0.9
15 - Beginning Reader	1993	3.8	658	1841	1713	535	280	123	6.8
16 - Biography	778	1.5	57	765	740	48	38	9	0.6
17 - Bluebonnet	40	0.1	29	20	37	27	3	2	0.3
18 - Board Books	1058	2	547	990	871	435	187	112	5.6
19 - Caldecott	152	0.3	47	82	146	43	6	4	0.5

20 - Chapter Book	2478	4.7	750	2305	2278	659	200	91	7.7
21 - Default/Unassigned	0	0	0	0	0	0	0	0	0
22 - DVD	3167	6	428	3093	2901	338	266	90	4.4
23 - Family DVD	582	1.1	123	543	480	81	102	42	1.3
24 - Fiction	10222	19.5	1393	9866	10041	1302	181	91	14.4
25 - ILL	0	0	0	0	0	0	0	0	0
26 - J Audio	288	0.5	38	287	278	37	10	1	0.4
27 - J Biography	528	1	78	522	517	77	11	1	0.8
28 - J DVD	723	1.4	129	700	648	116	75	13	1.3
29 - J Foreign Language	21	0	5	21	21	5	0	0	0.1
30 - J Graphic Novel	1383	2.6	549	1250	1207	439	176	110	5.7
31 - Juvenile	3454	6.6	685	3297	3344	646	110	39	7.1
32 - Kits	237	0.5	54	223	224	52	13	2	0.6
33 - Laptop	5	0	3	1	3	1	2	2	0
34 - Laptop - In Library Use	3	0	0	1	3	0	0	0	0
35 - Large Print	754	1.4	114	753	663	79	91	35	1.2
36 - Launchpad	29	0.1	10	29	26	9	3	1	0.1
37 - Launchpad - In Library Use	0	0	0	0	0	0	0	0	0
38 - Lone Star	60	0.1	14	30	55	14	5	0	0.1
39 - Magazine	1087	2.1	127	180	1079	127	8	0	1.3
40 - Mobile Hotspot	62	0.1	59	1	38	37	24	22	0.6
41 - Music CD	59	0.1	3	59	59	3	0	0	0
42 - NF Audio	399	0.8	13	399	388	13	11	0	0.1
43 - NF Juvenile	3006	5.7	662	2961	2777	578	229	84	6.8
44 - Online Database	2	0	0	2	2	0	0	0	0
45 - Oversize	13	0	0	13	13	0	0	0	0
46 - Picture Books	8158	15.6	1976	7868	7415	1649	743	327	20.4
47 - Professional	0	0	0	0	0	0	0	0	0
48 - Reference	30	0.1	0	7	30	0	0	0	0
49 - Scouts	128	0.2	3	128	128	3	0	0	0
50 - Spanish - Adult	125	0.2	9	125	84	2	41	7	0.1
51 - Spanish - Children	610	1.2	123	594	470	65	140	58	1.3
52 - Story Time	0	0	0	0	0	0	0	0	0
53 - TV	1373	2.6	116	1356	1320	110	53	6	1.2
54 - YA	1531	2.9	161	1493	1481	153	50	8	1.7
55 - YA Audio	41	0.1	1	41	41	1	0	0	0
56 - YA Graphic Novel	231	0.4	15	231	210	12	21	3	0.2
Total	52455		9692	49575	49245	8362	3210	1330	