

# Library Director's Report

## February 23, 2023

### Program Attendance & Number of Programs Offered

	Children	Adults	Total Attendance	Children	Adults	Total Offered
<b>Jan 2023</b>	<b>450</b>	<b>585</b>	<b>1,035</b>	<b>14</b>	<b>51</b>	<b>65</b>
Dec 2022	704	365	1,069	19	47	66
Nov 2022	346	328	674	13	46	59
Jan 2022	237	248	485	12	43	55
Jan 2021	467	229	696	17	24	41
Jan 2020	1,021	772	1,793	64	57	121

### New Patrons

<b>Jan 2023</b>	<b>176</b>
Dec 2022	102
Nov 2022	110
Jan 2022	137
Jan 2021	66
Jan 2020	121

### Door Count

	Main	Bus	Total
<b>Jan 2023</b>	<b>13,986</b>	<b>967</b>	<b>14,953</b>
Dec 2022	12,283	1,853	14,136
Nov 2022	12,683	924	13,607
Jan 2022	10,981	574	11,555
Jan 2021	0	300	300
Jan 2020	19,088	1,566	20,654

### Adult Volunteer Hours

<b>Jan 2023</b>	<b>565</b>
Dec 2022	525
Nov 2022	523
Jan 2022	413
Jan 2021	41
Jan 2020	941

### Interlibrary Loan (ILL)

	Requested/Received/Shipped
<b>Jan 2023</b>	<b>101 / 105 / 3</b>
Dec 2022	100 / 104 / 2
Nov 2022	114 / 107 / 5
Jan 2022	135 / 104 / 3
Jan 2021	70 / 80 / 2
Jan 2020	165 / 153 / 4

### Teen Volunteer Hours

<b>Jan 2023</b>	<b>143</b>
Dec 2022	95
Nov 2022	150
Jan 2022	110
Jan 2021	0
Jan 2020	279

### OverDrive

OverDrive	New Patrons
<b>Jan 2023</b>	<b>91</b>
Dec 2022	58
Nov 2022	54
Jan 2022	84
Jan 2021	60
Jan 2020	71

### Meeting Room Reservations

<b>Jan 2023</b>	<b>21</b>
Dec 2022	14
Nov 2022	13
Jan 2022	3
Jan 2021	0
Jan 2020	20

### Circulation Transactions

	Main	Bus	OverDrive	Kanopy Plays	Total
<b>Jan 2023</b>	<b>20,058</b>	<b>2,572</b>	<b>6,674</b>	<b>1,051</b>	<b>30,445</b>
Dec 2022	19,212	2,246	5,909	854	28,221
Nov 2022	21,003	2,348	5,644	644	29,639
Jan 2022	19,959	2,251	6,589	765	29,564
Jan 2021	11,117	2,296	6,581	0	19,994
Jan 2020	29,364	3,319	4,589	0	37,272

## Outreach News from Karen B.

- One week of stops were canceled or rescheduled due to the ice storm January 31st through February 3rd.
- Karen B. visited Primrose School of Lakeway on February 14th and read Valentine's Day stories to two classes of students.
- Karen B. substituted for Karen S. at the rescheduled Emmaus Catholic Parish Community Health Fair on February 18th. Karen B. advertised monthly home delivery and library services to 50 participants.
- Karen B. dropped off Books for Babies packages on February 18th to the Labor and Delivery Department at Baylor Scott and White Medical Center in Lakeway.
- Jim Bannerot and Karen B. are working on a draft agreement or Memorandum of Understanding between the library bookmobile service and preschools. This will be an ongoing process where we hope to solicit feedback from the library director, library board, and existing preschools that the bookmobile visits to develop an agreement that formalizes the bookmobile service to preschools.
- Karen B. has been working on a Bookmobile Long Range Plan that we plan to present to the board in the next few months. In the meantime, please review the attached Bookmobile Schedule Grid.

## Notes

- The library closed early on January 30th and was closed through February 3rd due to the ice storm. Numerous trees were damaged and ABC Home & Commercial removed branches and limbs to make the parking lot fully accessible on February 17th.
- Raj and I attended a meeting with Bee Cave and LTISD librarians on February 17th.
- As of February 20th, 766 people have responded to the survey about our second location. We will close the survey at the end of February and present survey results to the board in March.
- We have decided to use PayPal to receive credit card donations for the capital campaign for the second location. We are registered as a charity, so our account receives a discounted rate. Our fee for online payments is 1.99% + \$0.49 per transaction.
- I applied for a TSLAC Special Projects Grant in the amount of \$75,000 to help pay for staff at the second location.
- Please see the attached March calendar. From the newsletter: In March the Lakeway Arts District will present *Women in Art*, an exhibit celebrating Women's History Month that features local women artists. This creative collection includes paintings, drawings, digital AI art, mixed media, and sculptures, and was inspired by women's rights, history, and topics like voting, equality, health, beauty, and motherhood. We invite you to join us for a reception on Saturday, March 4th from 1:30pm to 3pm. Additionally, the Lakeway Arts District has coordinated a variety of women-centric events throughout the month including author readings, an art demonstration, musical performances, and a PBS documentary film screening on the history of women's voting rights in Texas.
- I plan to attend the City of Lakeway Zoning and Planning Commission meeting on March 1st to learn about a request from the owner of 1936 Lohmans Crossing Road to amend the Tuscan Village PUD.
- Raj and I plan to attend the rescheduled Library District Discussion Group meeting on March 3rd.
- I have been invited to speak at the Lakeway Men's Breakfast Club on March 8th.

- I plan to take vacation days April 5 – April 11.
- The Texas Library Association Annual Conference is in Austin April 19-22 and we plan to send a few staff members. Karen B. will serve on the panel *Library Beyond Walls: New Adventures in Mobile Librarianship!*
- The 2022 TSLAC TexShare Value Report is attached.
- Sunsational Solutions added window tinting in the three upper windows in the meeting room earlier this month.
- The laketravislibrary.org website had 4,513 unique visits and 7,439 total visits in January 2023.
- Kanopy stats for January were 3,322 visits, 1,051 plays and 31,347 minutes watched. We are up to 704 total library users who have created Kanopy accounts.
- LTCL currently has 14,060 active cardholder accounts.

Morgan McMillian  
2/22/2023



Signs have been installed on Highway 71 at the new West location!

### Circulation Snapshot – Tuesday, February 21, 2023

Type	Holdings	% of Total	Out	Titles	Main	Main Out	Bus	Bus Out	% of Total Out
1 - 000 - 099	107	0.2	27	106	106	26	1	1	0.3
2 - 100 - 199	307	0.6	50	304	300	48	7	2	0.5
3 - 200 - 299	246	0.5	31	242	246	31	0	0	0.3
4 - 300 - 399	1435	2.7	122	1408	1416	118	19	4	1.2
5 - 400 - 499	52	0.1	7	52	51	6	1	1	0.1
6 - 500 - 599	204	0.4	19	204	201	16	3	3	0.2
7 - 600 - 699	1492	2.8	181	1491	1459	167	33	14	1.8

8 - 700 - 799	575	1.1	56	574	563	53	12	3	0.5
9 - 800 - 899	283	0.5	16	280	280	15	3	1	0.2
10 - 900 - 919	259	0.5	55	257	248	47	11	8	0.5
11 - 920 - 921	31	0.1	2	31	29	1	2	1	0
12 - 922 - 999	896	1.7	76	849	873	68	23	8	0.7
13 - Adult Graphic Novel	79	0.2	10	78	78	10	1	0	0.1
14 - Audio	1736	3.3	87	1736	1721	84	15	3	0.9
15 - Beginning Reader	1985	3.8	686	1841	1704	551	281	135	6.7
16 - Biography	784	1.5	58	769	749	49	35	9	0.6
17 - Bluebonnet	40	0.1	26	20	38	25	2	1	0.3
18 - Board Books	1056	2	595	989	847	449	209	146	5.8
19 - Caldecott	152	0.3	36	82	143	32	9	4	0.4
20 - Chapter Book	2482	4.7	717	2308	2307	656	175	61	7
21 - Default/Unassigned	0	0	0	0	0	0	0	0	0
22 - DVD	3176	6	388	3101	2887	308	289	80	3.8
23 - Family DVD	584	1.1	107	545	495	73	89	34	1
24 - Fiction	10263	19.5	1377	9919	10077	1282	186	95	13.5
25 - ILL	1	0	1	0	1	1	0	0	0
26 - J Audio	289	0.5	19	288	278	18	11	1	0.2
27 - J Biography	532	1	83	526	506	79	26	4	0.8
28 - J DVD	723	1.4	146	700	659	142	64	4	1.4
29 - J Foreign Language	21	0	4	21	21	4	0	0	0
30 - J Graphic Novel	1401	2.7	674	1267	1248	583	153	91	6.6
31 - Juvenile	3478	6.6	741	3318	3373	709	105	32	7.2
32 - Kits	237	0.5	87	223	226	82	11	5	0.9
33 - Laptop	5	0	4	1	3	2	2	2	0
34 - Laptop- In Library Use	3	0	0	1	3	0	0	0	0
35 - Large Print	766	1.5	111	762	672	82	94	29	1.1
36 - Launchpad	29	0.1	15	29	27	15	2	0	0.1
37 - Launchpad - In Library Use	0	0	0	0	0	0	0	0	0
38 - Lone Star	60	0.1	4	30	56	4	4	0	0
39 - Magazine	1115	2.1	116	192	1106	116	9	0	1.1
40 - Mobile Hotspot	62	0.1	56	1	41	37	21	19	0.5
41 - Music CD	58	0.1	3	58	58	3	0	0	0
42 - NF Audio	401	0.8	13	401	390	13	11	0	0.1
43 - NF Juvenile	2891	5.5	733	2848	2664	646	227	87	7.2
44 - Online Database	2	0	0	2	2	0	0	0	0
45 - Oversize	13	0	1	13	13	1	0	0	0
46 - Picture Books	8175	15.6	2282	7886	7357	1926	818	355	22.3
47 - Professional	0	0	0	0	0	0	0	0	0
48 - Reference	30	0.1	0	7	30	0	0	0	0
49 - Scouts	128	0.2	8	128	128	8	0	0	0.1
50 - Spanish - Adult	124	0.2	14	124	82	6	42	8	0.1
51 - Spanish - Children	610	1.2	95	594	489	48	121	47	0.9
52 - Story Time	0	0	0	0	0	0	0	0	0
53 - TV	1381	2.6	123	1364	1304	98	77	25	1.2
54 - YA	1535	2.9	141	1501	1510	135	25	6	1.4
55 - YA Audio	41	0.1	1	41	41	1	0	0	0
56 - YA Graphic Novel	231	0.4	28	231	214	23	17	5	0.3
<b>Total</b>	<b>52566</b>		<b>10232</b>	<b>49686</b>	<b>49320</b>	<b>8897</b>	<b>3246</b>	<b>1334</b>	