

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES

March 23, 2023 291st MEETING

1. At 3:30 p.m. Sharon Rogers called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was held at the Lake Travis Community Library. Board Members present were Sharon Rogers, Alan Gober, Amy Holland, Tom Seidenstricker, and P.K. Chatterjee. Library Director Morgan McMillian attended, as well as Joyce Botta, Brandi McDaniel, Nicholle Halprin and Amy Weldon. Nancy Pencsak was linked in via ZOOM.
2. The Pledge of Allegiance to the Flag of the United States of America was recited.
3. Sharon Rogers asked for the approval of the February 23, 2023 minutes. P.K. Chatterjee made a motion to approve, and Alan Gober seconded the motion. Citizens Participation: None. The motion passed unanimously.
4. Citizens Participation: None.
5. Plans to Develop Additional Facility: P.K. Chatterjee referred to the LTCL West Update 2, copy attached, and noted that from the 9 responses from firms received, the choice has been narrowed down to two, with the most likely choice being Brandi McDaniel. He also made a motion to increase the preliminary estimated budget for the renovation, furniture and systems from \$500,000 to \$700,000. Tom Seidenstricker seconded the motion. Citizens Participation: None. The motion passed unanimously.

Sharon Rogers raised the subject of cleanup of junk at the property as well as how to dispose of the portable shack on the site. Different options were discussed, and Amy Weldon suggested selling the shack to Star Ranch or putting it on Craig's List. She also suggested recruiting a local boy scout group to help that might need an Eagle Scout project.

6. Electronic Access Policy: Morgan McMillian introduced the topic of the "E Rate Discount" available for library equipment that has filtering software. After some discussion, it was agreed to table this discussion until more decisions are reached on how to implement filtering policy.

7. Donations: Morgan McMillian had none to report. Citizens Participation: None.
8. Library Director's Report: Morgan McMillian presented the Library Director's Report. She highlighted a video that summarized the results of the survey that was taken regarding the new library location and noted that the main needs were to borrow library materials, followed by children's programs and a place to donate books. Morgan also noted that Karen Ballinger will attend the July Board meeting to discuss the Long Range Plan for the Bookmobile. Morgan reminded the Board that it is time for the annual Cyber Security Training be completed by each Board Member. The Library Director's full report is attached. Citizens Participation: None.
9. Treasurer's Report: P.K. Chatterjee presented the Treasurer's Report for February 2023. Following a brief discussion, Amy Holland made a motion to accept the report and Tom Seidenstricker seconded it. Citizens Participation: None. The motion passed unanimously.
10. Executive Session: None necessary.
11. Comments: None.
12. Closing – Future Board Meetings:

April 27, 2023	3:30 p.m. Lake Travis Community Library
May 25, 2023	3:30 p.m. Lake Travis Community Library
13. Since there was no further business, Sharon Rogers adjourned the meeting at 4:33 p.m.

Amy Holland, Secretary

Approved on _____