

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES  
May 25, 2023                      293rd MEETING

1. At 3:30 p.m. Sharon Rogers called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was held at the Lake Travis Community Library. Board Members present were Sharon Rogers, Alan Gober, Tom Seidenstricker, and P.K. Chatterjee; Amy Holland was absent. Library Director Morgan McMillian, Assistant Library Director Raj Kamat, and Dan Pederson attended, and Nancy Pencsak was linked in via ZOOM.
2. The Pledge of Allegiance to the Flag of the United States of America was recited.
3. Sharon Rogers asked for the approval of the April 27, 2023 minutes. P.K. Chatterjee made a motion to approve, and Tom Seidenstricker seconded the motion. Citizens Participation: None. The motion passed unanimously.
4. Citizens Participation: None.
5. Donations: Morgan McMillian noted a couple of recent donations.
6. Plans to Develop Additional Facility: An update and discussion of the new library took place. The project is now in the Design Development phase and a tentative floor plan has been agreed upon. P.K. Chatterjee made a motion to appoint Dan Pederson to the Building Committee. Tom Seidenstricker seconded the motion. Citizens Participation: None. The motion passed unanimously.
7. Electronic Access Policy: A discussion of revisions to the Electronic Access Policy to comply with E-Rate CIPA requirements was held. The board elected to keep the policy as is and no changes were made to the current policy.
8. Resolution 2023-02 Regarding Surplus Property at West Location: The resolution was postponed until all of the remaining equipment in the new building can be itemized.
9. Library Director's Report: Morgan McMillian presented the Library Director's Report. The Library District Discussion Group Legislative Update was

provided. The Library Director's full report is attached. Citizens Participation: None.

10. Treasurer's Report: P.K. Chatterjee presented the Treasurer's Report. Following a brief discussion, Tom Seidenstricker made a motion to accept the report and Alan Gober seconded it. Citizens Participation: None. The motion passed unanimously.

11. Budget: A discussion of the 2023-2024 budget was held. P.K. Chatterjee made a motion to adopt the proposed 2023-2024 budget. Tom Seidenstricker seconded it. Citizens Participation: None. The motion passed unanimously.

12. Audit 2022-2023: P.K. Chatterjee made a motion to appoint West Davis & Co. as the auditors for the 2022-2023 fiscal year. Tom Seidenstricker seconded the motion. Citizens Participation: None. The motion passed unanimously.

13. Investment Policy: P.K. Chatterjee reported that he is reviewing the policy and present to the board next month.

14. The library's presence in the Lakeway Fourth of July Parade was discussed. Morgan McMillian will reach out to the City of Lakeway to ask about dignitaries in the parade and report back at the next meeting.

15. Executive Session: None necessary.

16. Comments: None.

17. Closing – Future Board Meetings:

June 22, 2023	4:00 p.m. Lake Travis Community Library
July 27, 2023	4:00 p.m. Lake Travis Community Library

18. Since there was no further business, Sharon Rogers adjourned the meeting at 4:39 p.m.

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Morgan McMillian, Acting Secretary

Approved on \_\_\_\_\_