

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
July 27, 2023 295th MEETING

1. At 4:02 p.m. Sharon Rogers called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was held at the Lake Travis Community Library. Board Members present were Sharon Rogers, Amy Holland, and P.K. Chatterjee; Tom Seidenstricker was absent. Library Director Morgan McMillian, Assistant Library Director Raj Kamat, staff members Sue Gilman and Karen Ballinger, and Jim Bannerot attended. Nancy Pencsak was linked in via ZOOM.
2. The Pledge of Allegiance to the Flag of the United States of America was recited.
3. Sharon Rogers asked for the approval of the June 22, 2023 minutes. P.K. Chatterjee made a motion to approve, and Sharon Rogers seconded the motion. Citizens Participation: None. The motion passed unanimously.
4. Citizens Participation: None.
5. Donations: Morgan McMillian noted recent donations, including some memorials in honor of Frank Black and the first donation for \$5,000 to the new building fund. Citizens Participation: None.
6. Discuss and/or act on Appointment of Replacement Board Member: P.K. Chatterjee made a motion to appoint Jim Bannerot to replace the position vacated by Alan Gober and Amy Holland seconded the motion. Citizens Participation: None. The motion passed unanimously. Jim Bannerot recited the oath of office as directed by Sue Gilman.
7. Discuss and/or act on the November Board Election: Sue Gilman explained the election process and noted that the terms for the positions currently held by Sharon Rogers and Jim Bannerot expire this year. The next election will be held on November 7, 2023 for two-year terms. Amy Holland made a motion to approve the Notice of Election Order 23-01 Calling Trustee Election and the Election Agreements between Travis County and the Lake Travis Community Library District, and P.K. Chatterjee seconded the motion. Citizens Participation: None. The motion passed unanimously.

8. Plans to Develop Additional Facility: P.K. Chatterjee reported that although the Building Committee is making satisfactory progress on selection of certain items, the uncertainties surrounding the area water requirements are causing delays in the application for renovation. Citizens Participation: None.
9. Discuss and/or act on Bookmobile Policy: Karen Ballinger presented the proposed policy changes, a copy of which is attached. The idea of allowing volunteers to drive the Bookmobile was discussed. Jim Bannerot made a motion to approve a modified policy with the only change being the addition of the bullet “Preschools will be asked to sign an agreement with the library.” and Amy Holland seconded the motion. Citizens Participation: None. The motion passed unanimously.

After much discussion about maximizing the utilization of the Bookmobile to allow for more preschool stops and noting that the limiting factor was the lack of staffing, Karen agreed to present a detailed plan for addressing this issue at a future Board meeting. Citizens Participation: None.

10. Library Director’s Report: Morgan McMillian presented the Library Director’s Report and highlighted a few items. The Library Director’s full report is attached. Citizens Participation: None.
11. Treasurer’s Report: P.K. Chatterjee presented the Treasurer’s Report for the year ended June 30, 2023. Following a brief discussion, Amy Holland made a motion to accept the report and Jim Bannerot seconded it. Citizens Participation: None.
12. Executive Session: Sharon Rogers adjourned the meeting at 5:31 p.m. to go into Executive Session as allowed by Texas Government code Section 551.074 (Personnel Matters).
13. Reconvene: Sharon Rogers reconvened the meeting at 5:40 p.m. No action was deemed necessary.
14. Comments: None.
15. Closing – Future Board Meetings:

August 24, 2023	3:30 p.m. Lake Travis Community Library
September 28, 2023	3:30 p.m. Lake Travis Community Library

16. Since there was no further business, Sharon Rogers adjourned the meeting at 5:45 p.m.

Amy Holland, Secretary

Approved on _____