

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
June 22, 2023 294th MEETING

1. At 4:02 p.m. Sharon Rogers called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was held at the Lake Travis Community Library. Board Members present were Sharon Rogers, Alan Gober, Tom Seidenstricker, and P.K. Chatterjee; Amy Holland was absent. Library Director Morgan McMillian, Assistant Library Director Raj Kamat, staff member Sue Gilman, and Ginger Gober attended, and Nancy Pencsak was linked in via ZOOM.
2. The Pledge of Allegiance to the Flag of the United States of America was recited.
3. Sharon Rogers asked for the approval of the May 25, 2023 minutes. P.K. Chatterjee made a motion to approve, and Alan Gober seconded the motion. Citizens Participation: None. The motion passed unanimously.
4. Citizens Participation: None.
5. Donations: Morgan McMillian noted a couple of recent donations.
6. Resignation of Board Member: Alan Gober resigned as Trustee of the Board effective immediately. President Sharon Rogers called the meeting to recess at 4:03 p.m. At 4:15 p.m. Sharon Rogers reconvened the meeting of the Board of Trustees.
7. Discuss and/or Act on Appointment of Replacement Board Member: This agenda item was tabled until July.
8. November Board Election: Sue Gilman noted that the terms for Alan Gober and Sharon Rogers expire in November and that if needed an election will be held on November 7. The period to file applications for a place on the ballot is July 22, 2023 - August 21, 2023. She also reported that the applicable notices have been properly posted. Citizens Participation: None.
9. Plans to Develop Additional Facility: An update and discussion of the new library took place. The project is now in the Design Development phase.

10. Library Director's Report: Morgan McMillian presented the Library Director's Report, the full report is attached. Citizens Participation: None.
11. Treasurer's Report: P.K. Chatterjee presented the Treasurer's Report. Following a brief discussion, Tom Seidenstricker made a motion to accept the report and Alan Gober seconded it. Citizens Participation: None. The motion passed unanimously.
12. Audit 2022-2023: It was reported that the engagement letter with auditors West Davis & Co. for the 2022-2023 fiscal year has been signed and submitted. Citizens Participation: None. The motion passed unanimously.
13. Investment Policy: P.K. Chatterjee explained the proposed changes to the revised Investment Policy – Non-Public Funds and Investment Policy – Public Funds. Following a brief discussion, Tom Seidenstricker made a motion to accept the approve both policies and Alan Gober seconded it. Citizens Participation: None. The motion passed unanimously.
14. The library's presence in the Lakeway Fourth of July Parade was discussed. Library Director Morgan McMillian and President Sharon Rogers will ride in the parade as dignitaries for the library.
15. Executive Session: Sharon Rogers adjourned the meeting at 5:00 p.m. to go into Executive Session as allowed by Texas Government Code Section 551.074 (Personnel Matters).
16. At 5:28 p.m. Sharon Rogers reconvened the meeting of the Board of Trustees. Tom Seidenstricker made a motion to approve the compensation and bonus schedules discussed in the Executive Session. Sharon Rogers seconded the motion. Citizens Participation: None. The motion passed unanimously.
17. Comments: None.
18. Closing – Future Board Meetings:

July 27, 2023	4:00 p.m. Lake Travis Community Library
August 24, 2023	3:30 p.m. Lake Travis Community Library

Since there was no further business, Sharon Rogers adjourned the meeting at 5:30 p.m.

Morgan McMillian, Acting Secretary

Approved on _____