

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
August 24, 2023 296th MEETING

1. At 3:30 p.m. Sharon Rogers called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was held at the Lake Travis Community Library. Board Members present were Sharon Rogers, Tom Seidenstricker and Jim Bannerot and Amy Holland was linked in via ZOOM; P.K. Chatterjee was absent. Library Director Morgan McMillian and staff member Sue Gilman attended. Nancy Pencsak was linked in via ZOOM.
2. The Pledge of Allegiance to the Flag of the United States of America was recited.
3. Sharon Rogers asked for the approval of the July 27, 2023 minutes. Jim Bannerot suggested one clarification and then made a motion to approve the minutes as amended; Tom Seidenstricker seconded the motion. Citizens Participation: None. The motion passed unanimously.
4. Citizens Participation: None.
5. Donations: Morgan McMillian stated that there were none to report. Citizens Participation: None.
6. Discuss and/or act on the November Board Election: Sue Gilman reported that, by the statutory deadline, only two people had submitted applications for the two positions on the Board. Since the election would be uncontested, she recommended that the Board cancel the Trustee election scheduled for November 7, 2023. Amy Holland made a motion to cancel the election and Tom Seidenstricker seconded it. Citizens Participation: None. The motion passed unanimously.
7. Plans to Develop Additional Facility: Morgan McMillian noted that plans for permitting should be submitted by mid-October and that we hope to hire a general contractor by the end of the year. Sharon Rogers suggested that Brandi McDaniel be invited to attend the next Board meeting. An amendment to the District's contract with Ascension Architecture to increase the scope of the project to include the outpost building was considered by the Board. Citizens Participation: None.

8. Discuss and/or act on Outreach Personnel: Morgan McMillian presented the Outreach Job Description and the Outreach Additional Responsibilities document. Jim Bannerot made a motion to approve the job description and detailed responsibilities and Tom Seidenstricker seconded the motion. Citizens Participation: None. The motion passed unanimously.
9. Library Director's Report: Morgan McMillian presented the Library Director's Report and highlighted a few items. The Library Director's full report is attached. Citizens Participation: None.
10. Treasurer's Report: Morgan McMillian presented the Treasurer's Report as of July 2023 as prepared by P.K. Chatterjee. Following a brief discussion, Amy Holland made a motion to accept the report and Jim Bannerot seconded it. Citizens Participation: None. The motion passed unanimously.
11. Executive Session: None necessary.
12. Comments: None.
13. Closing – Future Board Meetings:

September 28, 2023	3:30 p.m.	Lake Travis Community Library
October 26, 2023	3:30 p.m.	Lake Travis Community Library
14. Since there was no further business, Joe Bannerot made a motion to adjourn the meeting and Tom Seidenstricker seconded it. The motion passed unanimously. Sharon Rogers adjourned the meeting at 4:13 p.m.

Amy Holland, Secretary

Approved on _____