

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
September 28, 2023 297th MEETING

1. At 3:30 p.m. P.K. Chatterjee called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was held at the Lake Travis Community Library. Board Members present were Amy Holland, Tom Seidenstricker, and Jim Bannerot. Sharon Rogers was absent. Library Director Morgan McMillian, Assistant Library Director Raj Kamat and Brandi McDaniel with Ascension Architecture attended. Nancy Pencsak was linked in via ZOOM.
2. The Pledge of Allegiance to the Flag of the United States of America was recited.
3. P.K. Chatterjee asked for the approval of the August 24, 2023 minutes. Jim Bannerot made a motion to approve the minutes; Tom Seidenstricker seconded the motion. Citizens Participation: None. The motion passed unanimously.
4. Citizens Participation: None.
5. Donations: Morgan McMillian reported on three donations, one of which was \$5,000 from the Lakeway/Lake Travis Rotary Club to extend their naming rights to the meeting room at the Library. Citizens Participation: None.
6. November Board Election: Morgan McMillian reported on behalf of Sue Gilman that the election was canceled. Jim Bannerot and Sharon Rogers will need to be sworn in at the November meeting and officers will need to be elected. Citizens Participation: None.
7. Plans to Develop Additional Facility: Brandi McDaniel presented the proposed site plan and a selection of the construction blueprints, as well as renderings of the building interior. Tom Seidenstricker inquired about parking, and Brandi noted that parking will be an issue at times. Brandi presented key dates and a timeline, noting that sealed proposals for construction would be received in mid-November, construction should begin in early January and the goal is to substantially complete in August of 2024. Citizens Participation: None.

8. Library Director's Report: Morgan McMillian presented the Library Director's Report and highlighted a few items. The Library Director's full report is attached. Citizens Participation: None.
9. Treasurer's Report: P.K. Chatterjee presented the Treasurer's Report for August 2023. Following a brief discussion, Amy Holland made a motion to accept the report and Jim Bannerot seconded it. Citizens Participation: None. The motion passed unanimously.
10. Audit for 2022-2023: P.K. Chatterjee reported that the audit was ongoing and that no action was required. The auditor will be invited to present the audit at the next Board Meeting.
11. Executive Session: None necessary.
12. Comments: Tom Seidenstricker reported that he will be serving on a Travis County grand jury and unable to attend the normally scheduled Board Meetings in October, November, and December. Morgan McMillian agreed to propose possible alternative meeting times after checking schedules of the Trustees and the meeting room.

Jim Bannerot raised a question about the need to allow for citizens participation after each agenda item as well as having a general opportunity for citizens participation. It was agreed that we will discuss this at the next Board Meeting.

13. Closing: Since there was no further business, Jim Bannerot made a motion to adjourn the meeting and Amy Holland seconded it. The motion passed unanimously. P.K. Chatterjee adjourned the meeting at 4:31 p.m.

Amy Holland, Secretary

Approved on _____