

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
December 19, 2023 300th MEETING

1. At 4:00 p.m. Sharon Rogers called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was held at the Lake Travis Community Library. Board Members present were Sharon Rogers, P.K. Chatterjee, Amy Holland, Jim Bannerot and Tom Seidenstricker. Library Director Morgan McMillian, Assistant Library Director Raj Kamat and Dan Pedersen attended.
2. The Pledge of Allegiance to the Flag of the United States of America was recited.
3. Sharon Rogers asked for the approval of the November 21, 2023 minutes. P.K. Chatterjee made a motion to approve the minutes; Tom Seidenstricker seconded the motion. Citizens Participation: None. The motion passed unanimously.
4. Citizens Participation: None.
5. Donations: Morgan McMillian reported that just over \$51,000 has been donated for the new West facility, including a \$30,000 donation from the Friends of the Library. Citizens Participation: None.
6. Plans to Develop Additional Facility: P.K. Chatterjee noted that there would be no proposal to the Board at this meeting but that negotiations with the building contractors are ongoing. Raj Kamat reported that the construction permit has been approved but noted that the fire tank is a separate permitting process which has not yet been completed. Citizens Participation: None.
7. Library Director's Report: Morgan McMillian presented the Library Director's Report and highlighted a few items. The Library Director's full report is attached. Citizens Participation: None.
8. Treasurer's Report: P.K. Chatterjee presented the Treasurer's Report for November 2023. Following a brief discussion, Amy Holland made a motion to accept the report and Tom Seidenstricker seconded it. Citizens Participation: None. The motion passed unanimously.

9. Board Policy Concerning Citizen Comment at Board Meetings: Jim Bannerot presented a draft of a Policy on Public Participation in Open Meetings, a copy of which is attached. Amy Holland made a motion to adopt the policy and P.K. Chatterjee seconded the motion. Citizens Participation: None. The motion passed unanimously.

10. Executive Session: None needed.

11. Comments: None.

12. Future Board Meetings:

January 25, 2023	3:30 p.m.	Lake Travis Community Library
February 22, 2024	3:30 p.m.	Lake Travis Community Library

13. Closing: Since there was no further business, Sharon Rogers made a motion to adjourn the meeting and Amy Holland seconded it. The motion passed unanimously. Sharon Rogers adjourned the meeting at 4:37 p.m.

Amy Holland, Secretary

Approved on _____