

# Library Director's Report

## January 25, 2024

### Program Attendance & Number of Programs Offered

	Children	Adults	Total Attendance	Children	Adults	Total Offered
<b>Dec 2023</b>	<b>1,514</b>	<b>584</b>	<b>2,098</b>	<b>28</b>	<b>20</b>	<b>78</b>
Nov 2023	746	540	1,286	25	55	80
Oct 2023	1,183	637	1,820	28	64	92
Dec 2022	704	365	1,069	19	47	66
Dec 2019	1,274	460	1,732	55	43	98

### New Patrons

<b>Dec 2023</b>	<b>116</b>
Nov 2023	107
Oct 2023	147
Dec 2022	102
Dec 2019	84

### Door Count

	Main	Bus	Total
<b>Dec 2023</b>	<b>14,064</b>	<b>1,560</b>	<b>15,624</b>
Nov 2023	13,691	875	14,566
Oct 2023	16,620	2,733	19,353
Dec 2022	12,283	1,853	14,136
Dec 2019	17,836	1,104	18,940

### Adult Volunteer Hours

<b>Dec 2023</b>	<b>469</b>
Nov 2023	471
Oct 2023	597
Dec 2022	525
Dec 2019	783

### Interlibrary Loan (ILL)

	Requested/Received/Shipped
<b>Dec 2023</b>	<b>90 / 86 / 2</b>
Nov 2023	103 / 113 / 1
Oct 2023	123 / 85 / 3
Dec 2022	100 / 104 / 2
Dec 2019	115 / 109 / 4

### Teen Volunteer Hours

<b>Dec 2023</b>	<b>111</b>
Nov 2023	121
Oct 2023	105
Dec 2022	95
Dec 2019	199

### Libby

Libby	New Patrons
<b>Dec 2023</b>	<b>84</b>
Nov 2023	66
Oct 2023	67
Dec 2022	58
Dec 2019	44

### Meeting Room Reservations

<b>Dec 2023</b>	<b>13</b>
Nov 2023	16
Oct 2023	21
Dec 2022	14
Dec 2019	18

### Circulation Transactions

	Main	Bus	Libby	Kanopy Plays	Total
<b>Dec 2023</b>	<b>19,475</b>	<b>2,015</b>	<b>7,676</b>	<b>952</b>	<b>30,118</b>
Nov 2023	21,020	2,222	7,552	977	31,771
Oct 2023	22,218	2,238	7,874	1,048	33,423
Dec 2022	19,212	2,246	5,909	854	28,221
Dec 2019	27,365	2,681	4,013	0	34,059

## Outreach News

- New Outreach Preschool Coordinator Krista has hosted several Sweetwater story times at the Sweetwater Clubhouse on Thursday mornings with volunteers Genie and Lisa Hammel. They have been well received and well attended and we're excited to bring back this story time (originated by Sharon Temple in 2016) to the Sweetwater community.
- Karen B. took the bookmobile to Gen-Tech for a generator tune-up on January 3. Unfortunately, a replacement clearance light at the top of the bookmobile was not able to be replaced at that time, so the bookmobile is scheduled for maintenance on January 31st at Malone Diesel, who can hopefully replace the light.
- Karen B. took the bookmobile for a one time visit to Acton Academy Bee Cave on January 9th and visited students from most of their Studio classes. The younger classes received a story time and free books or bookstore coupons.
- Steam Team cleaned the bookmobile carpet, two area rugs, and the meeting room carpet on January 12. Many thanks to all library staff who helped out clear areas for cleaning.

## Notes

- Please see the attached February calendar.
- The next Library District Discussion Group meeting will be held at LTCL on January 26!
- The annual Volunteer Appreciation Gala will take place on January 27.
- We have fulfilled two Request for Information applications from Lovejoy and SmartProcure earlier this month.
- Sue Gilman has completed the required 1099 forms for the year. Thank you, Sue!
- I have begun work on the 2023 TSLAC Annual Report.
- The LTCLD Emergency Plan has been updated with current contacts.
- I will speak to the Chamber of Commerce's Leadership Lake Travis class on February 8.
- Nicholle, Raj, and/or Morgan will attend a meeting with Bee Cave and LTISD librarians on February 16.
- I will attend the Public Library Association Conference in Columbus, Ohio in early April.
- Nicholle and Raj will attend the Texas Library Association Conference in San Antonio in late April. I will attend one day for the TLA Council meeting as the representative from District 3.
- Our annual fire alarm inspection with Beckwith took place in early January.
- ABC Home and Commercial will prune trees, raise canopies, and remove dead trees on January 25.
- We have been consulting with ABC Home and Commercial on potential refrigerator repairs.
- The Lake Travis Community Library website had 3,439 unique users and 6,135 total visits in December 2023.
- Kanopy stats for December were 5,629 visits, 952 plays and 30,243 minutes watched. We are up to 935 total library users who have created Kanopy accounts.
- LTCL currently has 15,922 active cardholder accounts.
- Morgan plans to take vacation days on January 29-February 1.



The Sweetwater Community story time is up and running every other Thursday at 10am. Two volunteers present story time: Genie reads to the children with her puppet "Rags" and they are both a huge hit with the children while her daughter-in-law Lisa provides backup support with set up and take down.

### Circulation Snapshot – Tuesday, January 23, 2024

Type	Holdings	% of Total	Out	Titles	Main	Main Out	Bus	Bus Out	% of Total Out
1 - 000 - 099	113	0.2	18	112	113	18	0	0	0.2
2 - 100 - 199	330	0.6	66	325	324	63	6	3	0.6
3 - 200 - 299	234	0.4	35	229	233	34	1	1	0.3
4 - 300 - 399	1339	2.5	155	1319	1318	149	21	6	1.4
5 - 400 - 499	53	0.1	9	53	52	9	1	0	0.1
6 - 500 - 599	196	0.4	22	196	190	19	6	3	0.2
7 - 600 - 699	1414	2.6	242	1407	1375	236	39	6	2.2
8 - 700 - 799	524	1	41	522	522	40	2	1	0.4
9 - 800 - 899	254	0.5	14	252	253	14	1	0	0.1
10 - 900 - 919	285	0.5	62	281	284	61	1	1	0.6
11 - 920 - 921	25	0	0	25	25	0	0	0	0
12 - 922 - 999	816	1.5	67	778	807	66	9	1	0.6
13 - Adult Graphic Novel	82	0.2	12	80	82	12	0	0	0.1
14 - Audio	1794	3.3	71	1794	1773	68	21	3	0.6
15 - Beginning Reader	2001	3.7	760	1857	1752	662	249	98	7
16 - Biography	804	1.5	47	788	774	45	30	2	0.4

17 - Bluebonnet	43	0.1	34	22	38	30	5	4	0.3
18 - Board Books	1077	2	739	997	868	594	209	145	6.8
19 - Caldecott	152	0.3	49	83	141	42	11	7	0.4
20 - Chapter Book	2564	4.8	741	2382	2398	688	166	53	6.8
21 - Default/Unassigned	0	0	0	0	0	0	0	0	0
22 - DVD	3254	6.1	482	3174	2993	402	261	80	4.4
23 - Equipment	4	0	1	1	3	1	1	0	0
24 - Family DVD	593	1.1	98	554	510	76	83	22	0.9
25 - Fiction	10542	19.7	1416	10179	10380	1342	162	74	13
26 - ILL	0	0	0	0	0	0	0	0	0
27 - J Audio	294	0.5	25	293	277	24	17	1	0.2
28 - J Biography	521	1	68	510	510	64	11	4	0.6
29 - J DVD	713	1.3	196	692	631	176	82	20	1.8
30 - J Foreign Language	24	0	0	24	24	0	0	0	0
31 - J Graphic Novel	1537	2.9	629	1390	1413	569	124	60	5.8
32 - Juvenile	3707	6.9	720	3491	3604	686	103	34	6.6
33 - Kits	236	0.4	79	224	227	78	9	1	0.7
34 - Laptop	5	0	4	1	5	4	0	0	0
35 - Laptop- In Library	3	0	0	1	3	0	0	0	0
36 - Large Print	781	1.5	96	775	703	77	78	19	0.9
37 - Launchpad	28	0.1	11	27	24	11	4	0	0.1
38 - Launchpad - In Library	0	0	0	0	0	0	0	0	0
39 - Lone Star	57	0.1	6	29	54	5	3	1	0.1
40 - Magazine	1243	2.3	108	195	1242	108	1	0	1
41 - Mobile Hotspot	79	0.1	77	1	47	45	32	32	0.7
42 - Music CD	57	0.1	9	56	53	6	4	3	0.1
43 - NF Audio	409	0.8	13	409	397	13	12	0	0.1
44 - NF Juvenile	2983	5.6	703	2929	2754	604	229	99	6.4
45 - Online Database	2	0	0	2	2	0	0	0	0
46 - Oversize	13	0	0	13	13	0	0	0	0
47 - Picture Books	8273	15.4	2443	7960	7471	2060	802	383	22.3
48 - Professional	0	0	0	0	0	0	0	0	0
49 - Reference	30	0.1	0	7	30	0	0	0	0
50 - Scouts	128	0.2	0	128	128	0	0	0	0
51 - Spanish - Adult	127	0.2	7	126	94	6	33	1	0.1
52 - Spanish - Children	634	1.2	81	617	529	53	105	28	0.7
53 - Story Time	0	0	0	0	0	0	0	0	0
54 - TV	1431	2.7	155	1413	1363	140	68	15	1.4
55 - YA	1499	2.8	304	1458	1470	295	29	9	2.8
56 - YA Audio	42	0.1	0	42	42	0	0	0	0
57 - YA Graphic Novel	245	0.5	19	244	233	18	12	1	0.2
<b>Total</b>	<b>53594</b>		<b>10934</b>	<b>50406</b>	<b>50551</b>	<b>9713</b>	<b>3043</b>	<b>1221</b>	