

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
February 22, 2024 303rd MEETING

1. At 3:35 p.m. Sharon Rogers called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was held at the Lake Travis Community Library. Board Members present were Sharon Rogers, Tom Seidenstricker, and Jim Bannerot. Board Member P.K. Chatterjee and Nancy Pencsak joined on zoom and Board Member Amy Holland was absent. Library Director Morgan McMillian, Assistant Library Director Raj Kamat, Outreach Librarian Karen Ballinger, and John Caporal attended.
2. The Pledge of Allegiance to the Flag of the United States of America was recited.
3. Sharon Rogers asked for the approval of the January 25, 2024 minutes. Jim Bannerot made a motion to accept the minutes and Tom Seidenstricker seconded the motion. The motion passed unanimously.
4. Citizens Participation: None.
5. Donations: Morgan McMillian briefly discussed fundraising efforts. Citizens Participation: None.
6. Plans to Develop Additional Facility: The board discussed progress on the West project: specifically, the status of pending construction and related contracts. P.K. Chatterjee made a motion regarding the contracts that was seconded; but, after discussion, Chatterjee withdrew the motion in favor of authorizing the Board President or Vice President to execute the pending contracts, subject to final legal review, and, accordingly, to provide any required Notice to Proceed to the Contractor. Jim Bannerot so moved and Tom Seidenstricker seconded the motion. The motion passed unanimously. Chatterjee also reported that, in accordance with prior board action, the monthly loan payment for the land acquired for the West Project has been reduced to the payment required by the note. It was also reported that the Building Committee has also named Architect Brandi McDaniel as the Board's representative with respect to the West project. Citizens Participation: None.

7. Library Director's Report: Morgan McMillian presented the Library Director's Report and Outreach Librarian Karen Ballinger discussed bookmobile generator issues. The Library Director's full report is attached. Citizens Participation: None.
8. Treasurer's Report: P.K. Chatterjee presented the Treasurer's Report for January 2024. Following a brief discussion, Tom Seidenstricker made a motion to receive the report and Jim Bannerot seconded it. Citizens Participation: None. The motion passed unanimously.
9. Executive session: Sharon Rogers adjourned the meeting at 4:20 p.m. and called to order an Executive Session as permitted under the Texas Government Code Section 551.074 Personnel Matters
10. Sharon Rogers reconvened the Board of Trustees of the Lake Travis Community Library District at 4:23 p.m. No action was required
11. Comments: None.
12. Future Board Meetings: March 28, 2024 at 3:30 p.m.
 April 25, 2024 at 3:30 p.m.
13. Since there was no further business the meeting was adjourned at 4:25 p.m.

Morgan McMillian, Acting Secretary

Approved on _____