

Library Director's Report

July 25, 2024

Program Attendance & Number of Programs Offered

	Children	Adults	Total Attendance	Children	Adults	Total Offered
June 2024	1,708	729	2,437	39	59	98
May 2024	763	752	1,515	29	67	96
April 2024	638	754	1,392	28	63	91
June 2023	1,591	962	2,553	39	60	99
June 2019	3,422	551	3,973	104	49	153

New Patrons

June 2024	215
May 2024	160
April 2024	122
June 2023	264
June 2019	213

Door Count

	Main	Bus	Total
June 2024	19,705	1,814	21,519
May 2024	16,019	1,349	17,368
April 2024	16,479	1,469	17,948
June 2023	21,996	1,684	23,680
June 2019	26,554	1,409	27,963

Adult Volunteer Hours

June 2024	569.0
May 2024	547.0
April 2024	567.0
June 2023	677.0
June 2019	800.5

Interlibrary Loan (ILL)

	Requested/Received/Shipped
June 2024	166 / 72 / 9
May 2024	115 / 88 / 3
April 2024	108 / 92 / 2
June 2023	120 / 112 / 5
June 2019	148 / 137 / 2

Teen Volunteer Hours

June 2024	395
May 2024	167
April 2024	104
June 2023	493
June 2019	577

Meeting Room Reservations

June 2024	15
May 2024	15
April 2024	22
June 2023	12
June 2019	14

New Libby Patrons

June 2024	102
May 2024	83
April 2024	66
June 2023	111
June 2019	60

Circulation Transactions

	Main	Bus	Libby	Kanopy Plays	Total
June 2024	27,388	2,503	8,349	1,076	39,316
May 2024	22,496	2,001	8,098	1,211	33,806
April 2024	20,764	2,517	7,719	1,125	32,125
June 2023	27,610	2,852	6,735	803	38,000
June 2019	37,284	2,996	4,062	0	44,342

Outreach News

- The bookmobile participated in its seventh Lakeway July 4th parade. Twenty-eight volunteers, including library teens, Young Men's Service League (YMSL) mothers and sons, and National Charity League mothers and daughters, helped decorate the bookmobile on July 3rd. Fifteen volunteers handed out candy and library bookstore coupons during the parade. We appreciate everyone's help in facilitating the bookmobile's participation in this fun community event.
- Krista and Karen B., along with regular bookmobile volunteers Grahame Jones and Kelley Hebel, and YMSL volunteers completed seven weeks at LTISD Summer Squires. Six classes of campers (averaging 160 students each week) visited the bookmobile, listened to a story, and completed crafts.
- The bookmobile visited Winston's in Lakeway (a coffee and pizza shop) on July 22nd and held a story time outside on the patio by the playground. The bookmobile was open during story time where patrons checked out books, picked up library information, and children participated in activities. Over 50 people attended this event.
- Karen B. delivered 60 Books for Babies packages at Baylor Scott and White Labor and Delivery Department. The staff there said they appreciate the library's donation and they give the library book to new parents with a special hospital onesie.
- The bookmobile cab AC is now working consistently, thanks to Fleet Maintenance of Texas.
- We received a request from A New Day CDC for bookmobile service. We will visit the preschool one time in August.
- The bookmobile is planning on attending the Lake Travis Education Foundation Kinder Club Car Parade & Corral on August 11th.

Notes

- Please see the attached August calendar.
- The 2023/2024 fiscal year end statistics are attached.
- Last fiscal year, patrons had 1,735 total sessions with Mango Languages. The top three languages were Spanish, Italian, and Chinese.
- The Texas House Bill 3834 requires local government employees and elected officials to take annual cybersecurity training. The bill also requires the governing body of the local government to verify and report on the annual training completion by employees. Staff have completed training and three board members still need to watch the short TML Cyber Security Awareness Training video or listen to the podcast in order for us to be compliant!
- Primrose Preschool visited on July 12th and Youth Services Librarian Nicholle Halprin presented a special story time for the group.
- Morgan spoke to the local PEO chapter on July 18th.
- Morgan will meet with our Texas Municipal League Intergovernmental Risk Pool Senior Risk Management Advisor about insurance on July 25th.
- The 2024 Summer Reading Program will conclude on July 26th! Staff is planning an end of summer celebration after hours to mark the momentous occasion.
- Staff and volunteers are invited to visit West on Friday, August 9th at 4:30pm to see a sneak preview of the space. Architect Brandi McDaniel will be in attendance to answer any questions.
- Raj is working with a Girl Scout with her Eagle Project to create a seed library for West.

- Morgan has completed paperwork for the TSLAC 2024 ILL Lending Reimbursement Program.
- Morgan has started conversations with Higginbotham about our upcoming health insurance enrollment period.
- Morgan met with Tuscan Village representatives about the upcoming HOA fees that will be due starting in October.
- Library Interiors of Texas fixed a small rip in one of the blue sofas in the children’s room and is working to repair an end panel in the young adult section.
- Board member Tom Seidenstricker saved us more money with sweaty physical labor trimming trees with a chainsaw to allow for clear access from our handicap parking spot. Sue Gilman helped as well! Thank you both!
- The Friends/LTCL storage unit at CubeSmart was compromised, so we have a new lock and contract with library staff members as authorized users. Nothing appears to be missing from the unit and the CubeSmart manager is investigating.
- Our refrigerator broke and heroic Sue Gilman managed to get us a new model delivered two days later!
- Morgan plans to take vacation days from November 26 – December 2.
- The Lake Travis Community Library website had 4,430 unique users and 7,872 total visits in June 2024.
- Kanopy stats for June were 5,839 visits, 1,076 plays and 31,576 minutes watched.
- LTCL currently has 16,880 active cardholder accounts.

Morgan McMillian
7/24/2024

Circulation Snapshot – Monday, July 22, 2024

Type	Holdings	% of Total	Out	Titles	Main	Main Out	Bus	Bus Out	% of Total Out
1 - 000 - 099	102	0.2	11	101	98	10	4	1	0.1
2 - 100 - 199	322	0.6	63	318	314	59	8	4	0.6
3 - 200 - 299	228	0.4	37	223	224	36	4	1	0.3
4 - 300 - 399	1377	2.6	149	1355	1361	143	16	6	1.3
5 - 400 - 499	52	0.1	8	52	51	7	1	1	0.1
6 - 500 - 599	199	0.4	30	198	191	25	8	5	0.3
7 - 600 - 699	1430	2.7	164	1420	1407	160	23	4	1.4
8 - 700 - 799	528	1	59	526	520	59	8	0	0.5
9 - 800 - 899	258	0.5	17	256	256	17	2	0	0.1
10 - 900 - 919	290	0.5	72	286	286	71	4	1	0.6
11 - 920 - 921	25	0	0	25	24	0	1	0	0
12 - 922 - 999	827	1.5	55	790	815	55	12	0	0.5
13 - Adult Graphic Novel	82	0.2	18	80	82	18	0	0	0.2
14 - Audio	1539	2.9	59	1539	1521	59	18	0	0.5
15 - Beginning Reader	2001	3.7	816	1858	1762	733	239	83	7.2
16 - Biography	809	1.5	46	795	781	45	28	1	0.4

17 - Bluebonnet	41	0.1	27	21	39	26	2	1	0.2
18 - Board Books	1079	2	700	1001	935	615	144	85	6.2
19 - Caldecott	154	0.3	31	84	152	31	2	0	0.3
20 - Chapter Book	2572	4.8	968	2388	2381	895	191	73	8.5
21 - Default/Unassigned	0	0	0	0	0	0	0	0	0
22 - DVD	3292	6.1	385	3212	3050	322	242	63	3.4
23 - Equipment	4	0	4	1	3	3	1	1	0
24 - Family DVD	601	1.1	154	561	509	124	92	30	1.4
25 - Fiction	10508	19.5	1591	10161	10349	1519	159	72	14
26 - ILL	1	0	0	0	1	0	0	0	0
27 - J Audio	294	0.5	25	293	278	23	16	2	0.2
28 - J Biography	526	1	86	517	516	84	10	2	0.8
29 - J DVD	706	1.3	198	687	640	190	66	8	1.7
30 - J Foreign Language	26	0	2	26	26	2	0	0	0
31 - J Graphic Novel	1592	3	787	1428	1433	688	159	99	6.9
32 - Juvenile	3700	6.9	953	3450	3558	888	142	65	8.4
33 - Kits	234	0.4	62	222	221	59	13	3	0.5
34 - Laptop	3	0	3	1	2	2	1	1	0
35 - Laptop- In Library	3	0	0	1	3	0	0	0	0
36 - Large Print	805	1.5	110	802	709	74	96	36	1
37 - Launchpad	26	0	16	26	23	16	3	0	0.1
38 - Launchpad - In Library	0	0	0	0	0	0	0	0	0
39 - Lone Star	60	0.1	12	30	57	12	3	0	0.1
40 - Magazine	1186	2.2	134	195	1184	133	2	1	1.2
41 - Mobile Hotspot	61	0.1	60	1	40	39	21	21	0.5
42 - Music CD	56	0.1	2	56	56	2	0	0	0
43 - NF Audio	412	0.8	17	412	395	16	17	1	0.1
44 - NF Juvenile	3027	5.6	718	2969	2752	591	275	127	6.3
45 - Online Database	2	0	0	2	2	0	0	0	0
46 - Oversize	9	0	3	9	9	3	0	0	0
47 - Picture Books	8353	15.5	2069	8036	7813	1964	540	105	18.2
48 - Professional	0	0	0	0	0	0	0	0	0
49 - Reference	31	0.1	0	8	31	0	0	0	0
50 - Scouts	128	0.2	10	128	128	10	0	0	0.1
51 - Spanish - Adult	129	0.2	20	128	90	18	39	2	0.2
52 - Spanish - Children	642	1.2	109	627	524	71	118	38	1
53 - Story Time	0	0	0	0	0	0	0	0	0
54 - TV	1455	2.7	122	1437	1390	111	65	11	1.1
55 - YA	1546	2.9	325	1499	1527	320	19	5	2.9
56 - YA Audio	42	0.1	2	42	42	2	0	0	0
57 - YA Graphic Novel	383	0.7	63	382	365	63	18	0	0.6
58 - YA Nonfiction	14	0	4	14	13	4	1	0	0
Total	53772		11376	50616	50939	10417	2833	959	