Library Director's Report
August 22, 2024

Program Attendance & Number of Programs Offered

	Children	Adults	Total Attendance	Children	Adults	Total Offered
July 2024	**1,491**	**806**	**2,297**	**43**	**59**	**102**
June 2024	1,708	729	2,437	39	59	98
May 2024	763	752	1,515	29	67	96
July 2023	1,785	672	2,457	37	50	87
July 2019	2,925	606	3,531	104	46	150

New Patrons

July 2024	180
June 2024	215
May 2024	160
July 2023	190
July 2019	183

Door Count

	Main	Bus	Total
July 2024	**20,136**	**1,100**	**21,236**
June 2024	19,705	1,814	21,519
May 2024	16,019	1,349	17,368
July 2023	20,589	944	21,533
July 2019	26,729	1,406	28,135

Adult Volunteer Hours

July 2024	525
June 2024	569
May 2024	547
July 2023	609
July 2019	930

Interlibrary Loan (ILL)

	Requested/Received/Shipped
July 2024	**121 / 101 / 9**
June 2024	166 / 72 / 9
May 2024	115 / 88 / 3
July 2023	114 / 108 / 0
July 2019	139 / 132 / 6

Teen Volunteer Hours

July 2024	446
June 2024	395
May 2024	167
July 2023	402
July 2019	549

Meeting Room Reservations

July 2024	16
June 2024	15
May 2024	15
July 2023	15
July 2019	10

	New Libby Patrons
July 2024	**94**
June 2024	102
May 2024	83
July 2023	101
July 2019	68

Circulation Transactions

	Main	Bus	Libby	Kanopy Plays	Total
July 2024	**27,044**	**1,862**	**8,755**	**1,079**	**38,740**
June 2024	27,388	2,503	8,349	1,076	39,316
May 2024	22,496	2,001	8,098	1,211	33,806
July 2023	27,765	2,038	7,332	1,790	38,925
July 2019	38,233	2,970	4,453	0	45,656

Outreach News

- Krista will be starting a new preschool stop in the fall at A New Day Child Development Center and hosting story time at Winston's coffee, provisions, and pizza shop when the bookmobile schedule allows. We are now visiting ten total preschools!
- Karen B. and volunteer Sarah Salomon attended the Lake Travis Education Foundation's Kinder Club Car Parade and Corral on August 11. Many of the over 200 people that stopped by the bookmobile were familiar with the Bee Cave Library but not the Lake Travis Community Library since they live in Bee Cave or Rough Hollow. It was great to see some of the bookmobile preschool students embarking on their kindergarten adventure!
- We plan to staff a table at the Lake Travis Senior Services Aging Well Expo on September 24.
- The library will participate in the Partners in Hope Community Resource Assistance Day on September 25 at Lake Travis United Methodist Church. They will have staff from Travis County Health and Human Services and other community partners (Chariot, Goodwill, Foundation Communities) to help clients complete applications for various services.
- Karen B. ran into trouble changing the bookmobile generator oil but was able to get verification from Fleet Maintenance that no long term damage was suffered and the generator continues to run ok (knock on wood). Malone Diesel also performed preventative maintenance on the bookmobile with an engine oil change and tire rotation. Karen B. will also take the bookmobile for wheelchair preventative maintenance on August 23.

KLA Schools of Sweetwater posted about the bookmobile!

Notes

- Please see the attached September calendar.
- The Summer Reading Program ran from June 3 to July 26. More than 375 children's logs were turned in and 82 teen and adult punch cards submitted throughout the summer.
- Morgan met with our Texas Municipal League Intergovernmental Risk Pool Senior Risk Management Advisor about insurance on July 25.
- Staff and volunteers were invited to visit West on August 9 to see a sneak preview of the space. Architect Brandi McDaniel was in attendance and it was hot.
- Morgan has completed paperwork for the TSLAC 2024 ILL Lending Reimbursement Program. We should expect a direct deposit of $369 in the next few weeks.
- Morgan met with our Higginbotham Account Manager about our upcoming health insurance enrollment period and renewal date of October 1.
- The next Library District Discussion Group meeting will take place on Friday, October 18.
- Raj Kamat is now a Notary Public so we will be able to provide this popular service at West.
- Karen Scott and volunteers Frances and Helen have fully transitioned our ILL service to the new SHAREit program. All items have been returned to the old NRE Navigator system. Karen S. continues to work with TSLAC to improve borrowing ILLs out of state.
- Library Interiors of Texas is working to repair an end panel in the young adult section.
- Two public computer monitors have burned out and have been replaced.
- We are planning to replace meeting room carpet during our upcoming closure for the book move to West. After getting two local quotes, the cost is expected to be around $7,000.
- The Texas House Bill 3834 requires local government employees and elected officials to take annual cybersecurity training. The bill also requires the governing body of the local government to verify and report on the annual training completion by employees. Two board members still need to watch the short TML Cyber Security Awareness Training video or listen to the podcast in order for us to be compliant!
- Morgan plans to take vacation days from November 26 – December 2.
- The Lake Travis Community Library website had 5,124 unique users and 8,827 total visits in July 2024.
- Kanopy stats for July were 6,900 visits, 1,079 plays and 38,571 minutes watched.
- LTCL currently has 17,074 active cardholder accounts.
- Beth led another popular adult craft class on August 15. Karen Scott showed up for the tail end of Beth's class and a patron who was helping cleanup said "Oh you're too late! The best part of these classes is the talking to people and getting to know your community!"
- Karen Scott and Morgan helped the sister of an assisted living patron bring donations into the bookstore. She informed us that her brother (who recently passed) appreciated Karen Ballinger's visits so much. He thought Karen B. was such a nice person and inspiration, going above and beyond to find books for him.

Morgan McMillian
8/21/2024

Circulation Snapshot – Thursday, August 15, 2024

Type	Holdings	% of Total	Out	Titles	Main	Main Out	Bus	Bus Out	% of Total Out
1 - 000 - 099	102	0.2	12	101	99	12	3	0	0.1
2 - 100 - 199	325	0.6	76	319	318	73	7	3	0.7
3 - 200 - 299	228	0.4	28	223	223	27	5	1	0.3
4 - 300 - 399	1383	2.6	133	1360	1364	128	19	5	1.2
5 - 400 - 499	52	0.1	10	52	51	9	1	1	0.1
6 - 500 - 599	200	0.4	30	199	191	25	9	5	0.3
7 - 600 - 699	1430	2.7	172	1421	1409	166	21	6	1.6
8 - 700 - 799	531	1	37	529	524	37	7	0	0.3
9 - 800 - 899	258	0.5	12	256	256	12	2	0	0.1
10 - 900 - 919	293	0.5	56	289	290	56	3	0	0.5
11 - 920 - 921	25	0	0	25	24	0	1	0	0
12 - 922 - 999	827	1.5	85	790	813	82	14	3	0.8
13 - Adult Graphic Novel	82	0.2	11	80	82	11	0	0	0.1
14 - Audio	1539	2.9	43	1539	1520	43	19	0	0.4
15 - Beginning Reader	2002	3.7	705	1858	1770	638	232	67	6.5
16 - Biography	812	1.5	40	798	783	39	29	1	0.4
17 - Bluebonnet	41	0.1	30	21	36	27	5	3	0.3
18 - Board Books	1124	2.1	661	1048	989	588	135	73	6.1
19 - Caldecott	154	0.3	25	84	152	25	2	0	0.2
20 - Chapter Book	2576	4.8	824	2389	2414	767	162	57	7.6
21 - Default/Unassigned	0	0	0	0	0	0	0	0	0
22 - DVD	3302	6.1	395	3222	3039	322	263	73	3.6
23 - Equipment	4	0	3	1	3	2	1	1	0
24 - Family DVD	600	1.1	94	560	515	73	85	21	0.9
25 - Fiction	10541	19.6	1558	10202	10373	1475	168	83	14.3
26 - ILL	1	0	0	0	1	0	0	0	0
27 - J Audio	294	0.5	23	293	274	19	20	4	0.2
28 - J Biography	528	1	89	519	518	87	10	2	0.8
29 - J DVD	652	1.2	189	635	581	179	71	10	1.7
30 - J Foreign Language	27	0.1	2	27	26	1	1	1	0
31 - J Graphic Novel	1599	3	855	1433	1469	783	130	72	7.9
32 - Juvenile	3704	6.9	916	3454	3571	862	133	54	8.4
33 - Kits	233	0.4	71	221	219	69	14	2	0.7
34 - Laptop	3	0	3	1	2	2	1	1	0
35 - Laptop - In Library Use	3	0	0	1	3	0	0	0	0
36 - Large Print	811	1.5	103	808	730	79	81	24	0.9
37 - Launchpad	26	0	15	26	22	14	4	1	0.1
38 - Launchpad - In Library Use	0	0	0	0	0	0	0	0	0
39 - Lone Star	60	0.1	19	30	57	19	3	0	0.2
40 - Magazine	1206	2.2	121	196	1205	121	1	0	1.1
41 - Mobile Hotspot	62	0.1	61	1	43	42	19	19	0.6

42 - Music CD	56	0.1	2	56	56	2	0	0	0
43 - NF Audio	322	0.6	20	322	305	19	17	1	0.2
44 - NF Juvenile	3029	5.6	663	2970	2783	567	246	96	6.1
45 - Online Database	2	0	0	2	2	0	0	0	0
46 - Oversize	9	0	4	9	9	4	0	0	0
47 - Picture Books	8355	15.6	2094	8039	7800	1968	555	126	19.2
48 - Professional	0	0	0	0	0	0	0	0	0
49 - Reference	31	0.1	0	8	31	0	0	0	0
50 - Scouts	128	0.2	3	128	128	3	0	0	0
51 - Spanish - Adult	129	0.2	16	128	90	13	39	3	0.1
52 - Spanish - Children	651	1.2	89	636	535	55	116	34	0.8
53 - Story Time	0	0	0	0	0	0	0	0	0
54 - TV	1380	2.6	144	1366	1317	131	63	13	1.3
55 - YA	1552	2.9	259	1504	1530	251	22	8	2.4
56 - YA Audio	42	0.1	2	42	42	2	0	0	0
57 - YA Graphic Novel	383	0.7	70	382	365	70	18	0	0.6
58 - YA Nonfiction	15	0	5	15	14	5	1	0	0
Total	**53724**		**10878**	**50555**	**50966**	**10004**	**2758**	**874**	