

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES

August 22, 2024                      309th MEETING

1. At 3:30 p.m. Sharon Rogers called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was held at the Lake Travis Community Library. Board Members present were Sharon Rogers, Jim Bannerot, Amy Holland, Tom Seidenstricker, and P.K. Chatterjee and Library Director Morgan McMillian. Nancy Penscak attended via ZOOM.
2. The Pledge of Allegiance to the Flag of the United States of America was recited.
3. Celebrations of Success: Morgan McMillian presented a three-minute clip of the Currently Reading podcast (co-created by a library patron) that praised the Library.
4. Sharon Rogers asked for the approval of the July 25, 2024 minutes. P.K. Chatterjee made a motion to approve the minutes; Tom Seidenstricker seconded the motion. Citizens Participation: None. The motion passed unanimously.
5. Citizens Participation: None.
6. November Board Election: Morgan McMillian reported on behalf of Election Clerk Sue Gilman that three candidates applied for three positions for the November 5, 2024 election. Sue Gilman completed the Certification of Unopposed Candidates document, conducted the Drawing for a Place on Ballot process, and recommended that the Board of Trustees cancel the election. Amy Holland made a motion to cancel the election and Jim Bannerot seconded it. Citizens Participation: None. The motion passed unanimously.
7. Donations: Morgan McMillian reported that the library has received \$164,267 from 77 donors to date.
8. Recognition Agreement: Sharon Rogers reported that the McMillian Family intends to make a \$150,000 donation to name the children's library at the West location and presented the Recognition Agreement for that donation. Tom Seidenstricker made a motion to approve the Recognition Agreement and P.K.

Chatterjee seconded the motion. Citizens Participation: None. The motion passed unanimously.

9. Plans to Develop Additional Facility: Morgan McMillian reported that construction is progressing well and that the plan is now to be completed in mid-October. The current plan is to move the collection in early November and hopefully open in mid-November. Tom Seidenstricker mentioned that he is reviewing security options there and will report back at a later meeting.
10. Library Director's Report: Morgan McMillian presented the Library Director's Report and highlighted a few items. The full Report is attached.
11. Collection Development policy: Morgan McMillian presented the updated policy. Jim Bannerot suggested a slight change to the wording. P.K. Chatterjee made a motion to approve the amended policy and Amy Holland seconded it. Citizens Participation: None. The motion passed unanimously.
12. Treasurer's Report: P.K. Chatterjee presented the profit and loss statement for July. He noted that he would close on the \$750,000 line of credit with Independent Financial Bank next week and reported that the bank has agreed to waive the fee to secure the line of credit. Amy Holland made a motion to accept the Treasurer's Report; Tom Seidenstricker seconded the motion. Citizens Participation: None. The motion passed unanimously.
13. Audit for FY 2023-2024: Morgan McMillian reported that the audit is progressing and that the draft of the audit report is expected in mid-September.
14. Executive Session: Sharon Rogers adjourned the meeting at 4:33 p.m. to go into Executive Session as permitted under the Texas Open Meetings Act.
15. Reconvene: Sharon Rogers resumed the meeting of the Board of Trustees at 4:35 p.m.
16. Comments: None.
17. Future Board Meetings:

September 26, 2024	3:30 p.m.	Lake Travis Community Library
October 24, 2024	3:30 p.m.	Lake Travis Community Library

18.Closing: Since there was no further business, Sharon Rogers adjourned the meeting at 4:36 p.m.

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Amy Holland, Secretary

Approved on

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