

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES  
October 24, 2024                      311th MEETING

1. At 3:30 p.m. Sharon Rogers called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was held at the Lake Travis Community Library. Board Members present in person were Sharon Rogers, Jim Bannerot and Tom Seidenstricker. John Caporal of the Building Committee, Library Director Morgan McMillian, and Assistant Library Director Raj Kamat also attended. Nancy Penscak attended via ZOOM. Board Members P.K. Chatterjee and Amy Holland were absent.
2. The Pledge of Allegiance to the Flag of the United States of America was recited.
3. Celebrations of Success: Morgan McMillian presented the very successful social media video of West made by Linden Joiner.
4. Sharon Rogers asked for the approval of the September 26, 2024 minutes. Jim Bannerot made a motion to approve the minutes; Tom Seidenstricker seconded the motion. Citizens Participation: None. The motion passed unanimously.
5. Citizens Participation: None.
6. November Board Election: There is no update. Everything is in place for the November Board Election. Citizens Participation: None.
7. Donations: Morgan McMillian reported that the library has received \$335,874 for the West Capital Campaign to date. A future donation from Lakeway Water Aerobics of an estimated \$1,000 is expected. She further reported that the library has been notified that it has been granted the \$10,000 grant from the Lakeway Civic Corporation for the library's Friday Live Music Series.
8. Plans to Develop Additional Facility: Morgan McMillian presented the Change Order Log, which included five mini-split replacements, bringing the Change Order total to \$86,019.56. She also presented the need for a new fence at the property due to its bad, and potentially dangerous, condition along with a quote from B.C. Fence of \$32,682 to replace the fencing along the entire property. B.C. Fence also presented a smaller fencing scope to fence only the Outpost at West for \$12,210. Sharon Rogers brought up the possibility of putting up plastic

fencing due to its durable nature and increased customization. Jim Bannerot moved to approve B.C. Fence's quote to fence the entire property after investigating material alternatives. Tom Seidenstricker seconded the motion. Citizens Participation: None. The motion passed unanimously.

Morgan McMillian reported that new staff Jennifer Gotcher, Nina Harris, Sunny Reed, and Isabel Valderas have started at the library. They have begun onboarding and are training on circulation and the bookmobile.

The timeline to open West is still accurate. Library Interiors will begin installing the shelving and furniture at West during the week of October 28th. The library in Lakeway will close the following week of November 4th to move the books and set up West. The library currently plans to soft open West on November 18th with no library programs offered until the new year.

9. Library Director's Report: Morgan McMillian presented the Library Director's Report and highlighted a few items. The full report is attached.
10. The Treasurer's Report was not presented due to P.K. Chatterjee's absence.
11. Morgan McMillian reported that auditor Gary Davis will attend the November Board Meeting. The audit is close to completion pending a few items to be received from P.K. Chatterjee.
12. Executive Session: Sharon Rogers adjourned the meeting at 4:10 p.m. to go into Executive Session pursuant to Section 551.072 (Deliberation about Real Property) as permitted under the Texas Open Meetings Act.
13. Reconvene: Sharon Rogers resumed the meeting of the Board of Trustees at 4:25 p.m. Pursuant to the discussion in the Executive Session, Jim Bannerot will continue negotiations with the tenant at West.
14. Comments: None.
15. Future Board Meetings:

December 19, 2024	3:30 p.m.	LTCL West at 21209 State Hwy 71 W, Spicewood, TX 78669
January 23, 2025	3:30 p.m.	LTCL Lakeway, 1938 Lohmans Crossing, Lakeway, TX 78734

16. Closing: Since there was no further business, Sharon Rogers adjourned the meeting at 4:26 p.m.

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Raj Kamat, Acting Secretary

Approved on \_\_\_\_\_