

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES

September 26, 2024

310th MEETING

1. At 3:30 p.m. Sharon Rogers called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was held at the Lake Travis Community Library. Board Members present were Sharon Rogers, Jim Bannerot, Tom Seidenstricker, and P.K. Chatterjee and Library Director Morgan McMillian, Assistant Library Director Raj Kamat, and Cari Adams attended. Nancy Penscak attended via ZOOM. Board member Amy Holland was absent.
2. The Pledge of Allegiance to the Flag of the United States of America was recited.
3. Celebrations of Success: Morgan McMillian shared news of library patrons who raised money for West by hosting a lemonade stand.
4. Sharon Rogers asked for the approval of the August 22, 2024 minutes. P.K. Chatterjee made a motion to approve the minutes; Tom Seidenstricker seconded the motion. Citizens Participation: None. The motion passed unanimously.
5. Citizens Participation: None.
6. November Board Election: Paperwork has been filed for the November board election. Newly elected board members will need to be sworn in at the November meeting and officers will need to be elected. Citizens Participation: None.
7. Bylaws: President Sharon Rogers tabled this item.
8. Donations: Morgan McMillian shared that the capital campaign has had a total of 91 donors and raised a total of \$318,750. This figure includes a \$2,500 grant from the Texas Book Festival.

9. Additional Library Facility: Four new staff members have been hired with mid-October start dates. G Creek Construction has provided a renovation completion date of October 21. Library Interiors plans to install shelving and furniture the week of October 28. The library will close in Lakeway the week of November 4 to move the collection and prepare for a tentative opening date of November 18. LTCL will conduct a tour of West for volunteer and staff on October 4 at 4:30 p.m.
10. Library Director's Report: Morgan McMillian presented the Library Director's Report and highlighted a few items. The full Report is attached.
11. Treasurer's Report: P.K. Chatterjee presented the profit and loss statement for August and presented LTCLD Cash Projections for September 2024. Chatterjee stated that the library may not need the line of credit and acknowledged fundraising efforts. He proposed a plan for his upcoming absence for a trip out of the country. Tom Seidenstricker made a motion to accept the Treasurer's Report; Jim Bannerot seconded the motion. Citizens Participation: None. The motion passed unanimously.
12. Audit: Morgan McMillian reported that Gary Davis plans to present a draft of the audit next week.
13. TMLIRPP Election: Tom Seidenstricker made a motion to authorize President Sharon Rogers to vote on behalf of the board. P.K. Chatterjee seconded the motion. Citizens Participation: None. The motion passed unanimously.
14. Executive Session: Sharon Rogers adjourned the meeting at 4:10 p.m. to go into Executive Session as permitted under the Texas Open Meetings Act.
15. Reconvene: Sharon Rogers resumed the meeting of the Board of Trustees at 4:40 p.m.
16. Comments: None.
17. Future Board Meetings:

October 26, 2024	3:30 p.m.	Lake Travis Community Library
November 21, 2024	3:30 p.m.	Lake Travis Community Library

18.Closing: Since there was no further business, Sharon Rogers adjourned the meeting at 4:41 p.m.

---

Raj Kamat, Acting Secretary

Approved on

---