

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES  
NOVEMBER 21, 2024                      312th MEETING

1. At 3:30 p.m. Sharon Rogers called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was held at the Lake Travis Community Library. Board Members present were Sharon Rogers, Jim Bannerot, Amy Holland, and P.K. Chatterjee. Library Director Morgan McMillian and Election Clerk Sue Gilman were also present. Board Member Tom Seidenstricker was absent. Dan Hess was in attendance as a citizen.
2. The Pledge of Allegiance to the Flag of the United States of America was recited.
3. Citizens Participation: Dan Hess reported that he is the owner of property adjacent to the West Library and has questions about the public well and the septic field in that area. After his report he left his contact information and left the meeting.
4. Celebrations of Success: Morgan McMillian presented pictures of the new West Library.
5. Signing of Statements of Elected Officials and Oath of Office of New Board Members: Sue Gilman presented the statements to P.K. Chatterjee and Amy Holland who signed and returned them and took the oaths of office. Tom Seidenstricker will sign his statement and take his oath later. Sue Gilman left the meeting.
6. Election of Officers for the LTCLD for 2024-2025: This agenda item was tabled until the next meeting when all Board Members are present.
7. Sharon Rogers asked for the approval of the October 24, 2024 minutes. Jim Bannerot made a motion to approve the minutes; Amy Holland seconded the motion. Citizens Participation: None. The motion passed unanimously.
8. Donations: Morgan McMillian reported that the library has received \$357,025 from 104 donors to date, which includes a \$10,000 grant from HEB.
9. Discuss and/or act on Audit for FY 2023-2034: Auditor Gary Davis joined the meeting via ZOOM and presented the attached copy of the Audit Report and

Board of Trustees Summary. The Audit Report included a clean opinion, and Gary Davis complimented LTCLD. Amy Holland made a motion to accept the report; Jim Bannerot seconded the motion. Citizens Participation: None. The motion passed unanimously. Gary Davis exited the ZOOM.

10.Plans to Develop Additional Facility: Morgan McMillian reported that the new library opened November 18. The fire marshal has requested adding concrete landing pads to the outpost but a cost estimate for those has not yet been obtained. Sharon Rogers requested that an estimate for staining the fence be obtained. The Board agreed to have the December Board of Trustees meeting at the West Library.

11.Library Director's Report: Morgan McMillian presented the Library Director's Report and highlighted a few items. The full Report is attached.

12.Treasurer's Report: P.K. Chatterjee reported that he will present a full treasurer's report at the next meeting but noted that we have approximately \$850,000 remaining in the Prosperity Account, which should be approximately \$500,000 after the final construction payments are made. He also noted that there have been no draws on the \$750,000 line of credit with Independent Financial Bank.

13.Executive Session: Sharon Rogers adjourned the meeting at 4:22 p.m. to go into Executive Session as permitted under the Texas Open Meetings Act Section 551.072 (Deliberation about Real Property).

14.Reconvene: Sharon Rogers resumed the meeting of the Board of Trustees at 4:44 p.m. No action items were necessary.

15.Comments: None.

16.Future Board Meetings:

December 19, 2024	3:30 p.m.	Lake Travis Community Library West
January 23, 2025	3:30 p.m.	Lake Travis Community Library

17.Closing: Since there was no further business, Sharon Rogers adjourned the meeting at 4:45 p.m.

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Amy Holland, Secretary

Approved on

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