

# Library Director's Report

## May 22, 2025

### Program Attendance

	Kids - L	Adults - L	Kids - West	Adults - West	Online/Offsite	Total Attendees
<b>April 2025</b>	<b>688</b>	<b>787</b>	<b>249</b>	<b>90</b>	<b>178</b>	<b>1,992</b>
March 2025	889	726	153	288	238	2,294
February 2025	998	587	0	0	NA	1,585
April 2024	638	754	0	0	NA	1,392
2018/2019	NA	NA	0	0	NA	2,136

### Number of Programs Offered

	Kids - L	Adults - L	Kids – West	Adults – West	Online/Offsite	Total Offered
<b>April 2025</b>	<b>24</b>	<b>51</b>	<b>8</b>	<b>9</b>	<b>14</b>	<b>106</b>
March 2025	28	49	7	5	16	105
February 2025	35	53	0	0	NA	88
April 2025	28	63	0	0	NA	91
2018/2019	NA	NA	0	0	NA	117

### New Patrons

<b>April 2025</b>	<b>181</b>
March 2025	221
Feb 2025	166
April 2024	122

### Door Count

	Lakeway	West	Bus	Total
<b>April 2025</b>	<b>15,377</b>	<b>2,506</b>	<b>1,358</b>	<b>19,241</b>
March 2025	15,659	4,032	1,383	21,074
Feb 2025	14,046	3,470	1,348	18,864
April 2024	16,479	0	1,469	17,948
2018/2019	NA	0	NA	17,114

### Adult Volunteer Hours

<b>April 2025</b>	<b>529</b>
March 2025	591
Feb 2025	537
April 2024	567

### Interlibrary Loan (ILL)

	Requested/Received/Shipped
<b>April 2025</b>	<b>125 / 91 / 2</b>
March 2025	156 / 126 / 4
Feb 2025	122 / 95 / 2
April 2024	108 / 92 / 2

### Teen Volunteer Hours

<b>April 2025</b>	<b>174</b>
March 2025	166
Feb 2025	131
April 2024	104

### Meeting Room Reservations

<b>April 2025</b>	<b>42</b>
March 2025	31
Feb 2025	27
April 2024	22

### Take & Make Crafts

<b>April 2025</b>	<b>1,421</b>
March 2025	1,375
Feb 2025	1,187
April 2024	NA

### New Libby Patrons

<b>April 2025</b>	<b>82</b>
March 2025	92
Feb 2025	93
April 2024	66

### Circulation Transactions

	Lakeway	West	Bus	Libby	Boundless	Kanopy Plays	Total
<b>April 2025</b>	<b>17,706</b>	<b>3,044</b>	<b>2,064</b>	<b>8,873</b>	<b>161</b>	<b>916</b>	<b>32,764</b>
March 2025	18,419	3,188	2,221	8,975	167	944	33,904
Feb 2025	16,770	2,654	2,090	8,365	167	815	30,861
April 2024	20,764	0	2,517	7,719	0	1,125	32,125
2018/2019	29,977	0	3,219	3,451	0	0	36,647

## Outreach News

- Karen B. applied for a \$2,000 bookmobile grant from the Lois Lenski Covey Foundation. “Lois Lenski, children’s book author and 1946 Newbery medalist for Strawberry Girl, had a life-long concern that all children have access to good books. Toward that end, the Foundation provides grants to bookmobile programs that serve children from disadvantaged populations.”
- Karen B. changed the generator oil at 4,991 generator hours. She also purchased a new library door bar and a replacement outside passenger light from bookmobile manufacturer Farber Specialty Vehicles.
- Karen B. and Jenna attended the Lake Travis Crisis Ministries Grand Opening in their new location on May 8.
- The bookmobile is planning on visiting LTISD Summer Squires, hopefully LTISD Summer School, and various preschool summer camps during June and July.
- The bookmobile is registered for the Lakeway 4th of July parade.
- The bookmobile has been invited to the Pedernales Farmers Market in Spicewood and the LTISD Kinder Club Party on two different Sundays over the summer.
- After a second bookmobile position was added in Fall 2023, Karen B. and Krista led a major expansion of the outreach program. Krista began with three stops and grew to nine, representing a 200% increase. This expansion includes more preschools and an additional community stop, significantly broadening the library district’s outreach.
- After recognizing a need, Krista created interactive reading programs at two retirement centers, partnering with memory care activity directors to provide engaging read-aloud sessions and access to library resources, offering meaningful and inclusive experiences for residents.
- Krista’s title was updated from Outreach Preschool Coordinator to *Community Outreach Coordinator – Early Childhood and Senior Engagement* in recognition of her expanded outreach efforts across the library district.
- In total, 461 items were given away for free on the bookmobile in April.

## West News

- The tenant in Unit 1 plans to vacate by May 23, 2025 and then start on the tower removal.
- We worked with MAC (Mold Assessment Company) Central Texas Mold to draw up a protocol to remediate the mold damage in Unit 1. We took the protocol to ServPro who gave us a quote of \$18,000 for the labor of the remediation. The technician also communicated that was no way to execute the protocol while keeping the integrity of any equipment left inside the space due to the level of demolition required and concerns about contaminated air quality. ServPro did not seem to think that cross contamination to the bookstore or meeting room was a concern. The protocol is valid until July 2025 after which it will need to be amended before we bring ServPro out to address the mold.
- Programs at West are going well! The Planning Ahead: Wills, Trusts, and Probate program on April 30 had 11 people in attendance. Firefighter Story Time on May 6 was very popular! Five firefighters came and they ended the program with a tour of the fire station up the road. Mark Cruz played the first music concert at West on May 7 with 18 people in attendance. Lego Club on May 12 had 24 people in attendance.
- The Friends of the Library donated \$2,000 to the West Capital Campaign Fund to name a West book stack for Susan Gilman to honor her many, many contributions to the library on her retirement.

- Lefty's Pizza near West distributed 400 flyers in pizza boxes to help advertise our Summer Reading Program.
- Morgan and Raj have ordered large Bookstore and Meeting Room signs from Stokes to install on the exterior of the outpost building.
- Austin Living Landscapes weeded the yard behind the outpost on May 19.
- The meeting room is open to third party reservations and we have 4 reservations for May!
- The Area Library Luncheon between Bee Cave Public Library, Westbank Libraries and Lake Travis Community Library was held at West on May 19.
- We have submitted documents for West to be included in the 2025 *American Libraries* Library Design Showcase.
- We continue to work with TCEQ and Kyle Atkins from Public Water Systems on the recent Comprehensive Compliance Investigation violations.

### **More News**

- Please see the attached June calendar of programs.
- In April 2025, 506 people used public computers at both libraries for a total of 278 hours.
- We have been awarded a \$6,000 TLA - HEB: Summer at the Library Grant thanks to Nicholle's application with assistance from Karen Ballinger! We will use the grant funds to add popular children's titles to our collection.
- Summer Library Clerk and recent UT iSchool graduate Mary Jahns started her job at the library on May 21.
- Kate Winkler Dawson has been selected as our 2025 Lake Travis Reads author. She will speak in Lakeway on October 9 and promotion will start later this summer.
- Staff have concluded the annual evaluation process.
- Morgan completed the 2024 TSLAC Annual Report! TSLAC has made available 2018-2023 Five Year Trends Charts here: <https://www.tsl.texas.gov/ldn/statistics>.
- In response to the loss of federal funding, TSLAC produced a handout explaining the benefits of the Library Services and Technology Act.
- Mariah Froehlich and Jenna Kurz are now notary publics.
- Morgan responded to a Public Information Request from Rudra Enterprise LLC (REETECH) on May 20.
- We will replace our book and A/V drops with the Kingsley K-C70S 4ever Supermax System with carts. Library Interiors has provided the quote and the installation cost includes the removal and disposal of existing drops.
- We are working to schedule door repairs in Lakeway with Hull Supply Company.
- We are working with Library Interiors of Texas to replace our outdoor furniture in Lakeway. After 12 years, our outdoor furniture is rough! We are leaning towards Loll products at [loll designs.com](http://loll designs.com).
- Texas House Bill 3834 requires local government employees and elected officials to take annual cybersecurity training. The bill also requires the governing body of the local government to verify and report on the annual training completion by employees. All board members need to watch the short TML Cyber Security Awareness Training video and submit test results so we will be compliant.
- The Lake Travis Community Library website had 3,809 unique users and 7,312 total visits in April 2025.
- Kanopy stats for April were 3,463 visits, 916 plays, and 36,604 minutes watched.
- LTCL currently has 18,631 active cardholder accounts.

- Morgan plans to take vacation days August 15-20.
- We received this email from longtime patron Sarah on May 21: I love that my kids love the library so much! A huge part of it to is the staff! Everyone there is so friendly and enthusiastic! The library is so inviting and y'all have a way of getting kids there and reading by providing such fun events and activities for the kids!! The children's librarian yesterday showed my kids a preview of the treasure trunk that they'll get to choose a prize from when they turn in their reading logs. Since we got home yesterday, they haven't stopped reading! Thank you so much for all the joy and energy you give to my kids! They will always have such great memories of their childhood library and librarians!

Morgan McMillian  
5/21/2025

## Circulation Snapshot – Tuesday, May 20, 2025

Type	Holdings	Out	Titles	Lakeway	Lakeway Out	West	West Out	Bus	Bus Out	% of Total Out
1 - 000 - 099	108	16	107	81	15	23	1	4	0	0.2
2 - 100 - 199	330	63	324	252	50	66	10	12	3	0.7
3 - 200 - 299	230	17	224	175	14	55	3	0	0	0.2
4 - 300 - 399	1458	155	1419	1076	135	361	14	21	6	1.7
5 - 400 - 499	55	5	55	37	4	18	1	0	0	0.1
6 - 500 - 599	205	25	204	147	16	52	5	6	4	0.3
7 - 600 - 699	1473	158	1461	1049	123	382	16	42	19	1.7
8 - 700 - 799	550	27	548	398	24	144	0	8	3	0.3
9 - 800 - 899	259	13	257	188	10	70	3	1	0	0.1
10 - 900 - 919	307	53	303	243	48	61	3	3	2	0.6
11 - 920 - 921	25	0	25	20	0	5	0	0	0	0
12 - 922 - 999	857	48	814	620	43	230	2	7	3	0.5
13 - Adult GN	78	4	76	55	4	18	0	5	0	0
14 - Audio	1574	54	1574	1359	47	200	7	15	0	0.6
15 - Beginning Reader	2041	645	1884	1383	468	478	141	180	36	7
16 - Biography	831	36	818	596	33	194	2	41	1	0.4
17 - Bluebonnet	74	15	21	39	9	21	3	14	3	0.2
18 - Board Books	1181	585	1091	885	454	183	89	113	42	6.3
19 - Caldecott	157	35	85	100	31	55	2	2	2	0.4
20 - Chapter Book	2639	597	2419	1876	497	626	76	137	24	6.5
21 - Default	0	0	0	0	0	0	0	0	0	0
22 - DVD	3199	213	3130	2089	164	901	22	209	27	2.3

23 - Equipment	4	1	1	2	1	2	0	0	0	0
24 - Family DVD	613	113	574	338	64	176	13	99	36	1.2
25 - Fiction	11130	1250	10657	8614	1090	2370	96	146	64	13.5
26 - ILL	0	0	0	0	0	0	0	0	0	0
27 - J Audio	313	23	311	263	16	35	7	15	0	0.2
28 - J Biography	551	88	538	342	67	204	21	5	0	1
29 - J DVD	648	114	630	409	104	176	8	63	2	1.2
30 - J Foreign Language	31	4	31	28	2	3	2	0	0	0
31 - J GN	1691	614	1488	1178	468	390	84	123	62	6.6
32 - Juvenile	3916	754	3562	2940	650	890	75	86	29	8.2
33 - Kits	182	43	171	129	29	42	12	11	2	0.5
34 - Laptop	2	2	1	1	1	0	0	1	1	0
35 - Laptop - In Library	3	0	1	3	0	0	0	0	0	0
36 - Large Print	881	101	876	566	80	243	8	72	13	1.1
37 - Launchpad	34	14	34	28	13	2	1	4	0	0.2
38 - Launchpad - In Library	0	0	0	0	0	0	0	0	0	0
39 - Lone Star	43	14	22	23	11	19	2	1	1	0.2
40 - Magazine	1258	123	218	1090	117	167	6	1	0	1.3
41 - Mobile Hotspot	56	56	1	32	32	5	5	19	19	0.6
42 - Music CD	55	2	55	55	2	0	0	0	0	0
43 - NF Audio	330	14	330	232	14	93	0	5	0	0.2
44 - NF Juvenile	3154	581	3076	2099	429	832	86	223	66	6.3
45 - Online Database	2	0	2	2	0	0	0	0	0	0
46 - Oversize	11	0	11	11	0	0	0	0	0	0
47 - Picture Books	8653	2105	8227	5981	1516	2039	417	633	172	22.8
48 - Professional	0	0	0	0	0	0	0	0	0	0
49 - Reference	32	0	9	32	0	0	0	0	0	0
50 - Scouts	128	8	128	126	8	1	0	1	0	0.1
51 - Spanish - Adult	130	13	129	60	8	36	3	34	2	0.1
52 - Spanish - Children	698	107	683	438	61	143	18	117	28	1.2
53 - Story Time	0	0	0	0	0	0	0	0	0	0
54 - TV	1326	80	1308	832	70	434	6	60	4	0.9
55 - Wonderbooks	66	32	64	41	21	15	7	10	4	0.3
56 - YA	1632	185	1571	1146	163	457	18	29	4	2
57 - YA Audio	42	1	42	41	0	1	1	0	0	0
58 - YA Graphic Novel	388	29	386	297	23	83	6	8	0	0.3
59 - YA Nonfiction	17	1	17	16	1	1	0	0	0	0
<b>Total</b>	<b>55651</b>	<b>9236</b>	<b>51933</b>	<b>40063</b>	<b>7250</b>	<b>13002</b>	<b>1302</b>	<b>2586</b>	<b>684</b>	