

Library Director's Report

June 26, 2025

Program Attendance

	Kids - L	Adults - L	Kids - West	Adults - West	Online/Offsite	Total Attendees
May 2025	519	487	395	95	340	1,836
April 2025	688	787	249	90	178	1,992
March 2025	889	726	153	288	238	2,294
May 2024	NA	NA	0	0	NA	1,515
2018/2019	NA	NA	0	0	NA	2,136

Number of Programs Offered

	Kids - L	Adults - L	Kids – West	Adults – West	Online/Offsite	Total Offered
May 2025	21	46	9	9	19	104
April 2025	24	51	8	9	14	106
March 2025	28	49	7	5	16	105
May 2024	NA	NA	0	0	NA	96
2018/2019	NA	NA	0	0	NA	117

New Patrons

May 2025	174
April 2025	181
March 2025	221
May 2024	160

Door Count

	Lakeway	West	Bus	Total
May 2025	13,911	3,245	1,308	18,464
April 2025	15,377	2,506	1,358	19,241
March 2025	15,659	4,032	1,383	21,074
May 2024	16,019	0	1,349	17,368
2018/2019	NA	0	NA	17,114

Adult Volunteer Hours

May 2025	501
April 2025	529
March 2025	591
May 2024	547

Interlibrary Loan (ILL)

	Requested/Received/Shipped
May 2025	121 / 93/ 2
April 2025	125 / 91 / 2
March 2025	156 / 126 / 4
May 2024	115 / 88 / 3

Teen Volunteer Hours

May 2025	183
April 2025	174
March 2025	166
May 2024	167

Meeting Room Reservations

May 2025	29
April 2025	42
March 2025	31
May 2024	15

Take & Make Crafts

May 2025	1,554
April 2025	1,421
March 2025	1,375
May 2024	NA

New Libby Patrons

May 2025	86
April 2025	82
March 2025	92
May 2024	83

Circulation Transactions

	Lakeway	West	Bus	Libby	Boundless	Kanopy Plays	Total
May 2025	17,779	3,404	1,488	9,224	163	1,092	33,150
April 2025	17,706	3,044	2,064	8,873	161	916	32,764
March 2025	18,419	3,188	2,221	8,975	167	944	33,904
May 2024	22,496	0	2,001	8,098	0	1,211	33,806
2018/2019	29,977	0	3,219	3,451	0	0	36,647

Outreach News

- The bookmobile was invited to the Pedernales Farmers Market in Spicewood on June 1st and saw a steady stream of existing patrons, local residents, and out of town guests. The Farmers Market community was very welcoming and the bookmobile plans to visit again in October.
- The bookmobile vehicle registration has been renewed for another year and the exterior passenger light has been replaced by Heads Up RV, a local mobile RV service in the library district.
- The bookmobile will be an entry in the City of Lakeway July 4th parade with new external speakers.
- The bookmobile has been visiting new stops in the Rocky Creek neighborhood off Hamilton Pool Road and KidVenture at the Lakeway Activity Center. The Rocky Creek stop has had encouraging attendance, with new and returning families excited to see the bookmobile in their neighborhood. The bookmobile facilitated the return of a 3-year overdue library book.
- We're happy to be able to extend the bookmobile's reach to new communities due to the opening created by not visiting LTISD Summer Squires at their request. We have also been able to add more stops at KLA Schools Sweetwater and Winston's, and we are planning a bookmobile story time on July 2nd at West. We have also scheduled a visit to new local Flutter Romance Bookstore on July 23rd with adult crafts.
- We were not awarded the bookmobile grant from the Lois Lenski Covey Foundation.
- Krista Byrd has taken over the coordination of our home delivery service.
- In total, 324 items were given away for free on the bookmobile in May.

West News

- The Summer Reading Kickoff at West on June 2nd pulled in a record 500 people! Sunny set up face painting, a photo backdrop, a special scavenger hunt, and crafts for the kids.
- The regular summer reading programs at West are drawing in a lot of families! We are seeing great attendance at our library camp programs and bigger events like Southern Snow and Frios Pops.
- Stokes installed signs on the outpost roof to point towards the meeting room and bookstore. They have been well received by patrons and volunteers who say they are easy to read and very visible from the top of the driveway.
- The tenant in unit 1 has officially moved out. We have received his last rent and electricity payments, the tower has been removed, and key has been returned. We are currently working with ServPro to remediate the unit of the mold damage. They began work on Tuesday and expect it to take a week.
- Our neighborhood fire station secured our outdoor lockbox on June 16th which now has a copy of the West building key inside it. It is there in case of emergency and emergency personnel need access to the building.
- ABC did a comprehensive landscaping cleanup of the West property on June 16th and cleared out all of the overgrowth and weeds. They will be coming every two weeks for general maintenance.
- We are working with Austin Living Landscapes to control the weed growth in the Outpost backyard.
- Tom Seidenstricker and Raj displayed a flag in the quiet room at West. The flag was donated late last year by the Lohmann's Ford Chapter, National Society Daughters of the American Revolution.

- Girl Scout Kyla Callary has completed her Eagle Scout project to make West a seed library! It was donated on June 4th. It is in the bookstore and staff member Isabel Valderas is working on obtaining seeds for it.
- We continue to work with TCEQ and Kyle Atkins from Public Water Systems on the recent Comprehensive Compliance Investigation violations.
- Brandi submitted the Inspection Response Form to the Texas Department of Licensing & Regulation in response to the one outpost water closet violation. We received our official Notice of Project Approval letter from the Texas Department of Licensing and Regulations: Architectural Barriers Program on June 13th and are now in compliance with ADA requirements.



More News

- Please see the attached July calendar of programs.
- In May 2025, 449 people used public computers at both libraries for a total of 253 hours.
- The Friends of the Library are in conversation with Dan Mull of Books in Demand to sell books on consignment. Currently there are close to 3,000 books stored off site and listed on amazon, but not actively selling. A consignment deal will allow for a 50/50 profit for the Friends.
- Westbank Community Library Director Mary Jo Finch drafted the attached 2025 legislation summary of library-related bills.
- Thanks to Raj's application, we have received a 2025 Texas Book Festival grant!
- While Danielle was out of the library this past month, she attended a number of webinars and, in particular, a helpful cataloging series: Library Journal's "Jumpstart to Inclusive Cataloging" was a five-session online course examining the importance of cataloging and re-examining an existing collection for social representation and material discoverability. A few key takeaways for me were that cataloging can never be neutral, catalog language can be a teaching opportunity, and a goal of cataloging is to provide material support for targeted groups. I learned that it's ok to make local changes to our catalog, sometimes either replacing or supplementing subject headings, in order to support our patrons' needs and cater to how they use our collection. When cataloging, it's important to ask yourself: "What are my patrons looking for? Who is the patron I'm envisioning in my head? Who might I be leaving

out?" I also learned about some online resources for exploring and evaluating current and suggested subject classifications.

- Local author Richard Battle did a photo shoot in the Lakeway library on June 6th for his new book *AmeriCANS Who Made America! 19th Century – Growth, Division, and Reunification*.
- Morgan and Sharon will participate as dignitaries in Lakeway's Fourth of July Parade.
- We will host the Library District Discussion Group meeting at West on August 22nd.
- We have been notified by TSLAC that LTCL will be accredited for state fiscal year 2026.
- Raj is applying for the Lake Travis Chamber of Commerce Leadership Lake Travis 2025-2026 program.
- We have signed a new managed service contract with TFE for the next six months.
- We have signed an annual renewal agreement with Stirling Brandworks for website support and hosting.
- Karen Scott researched email service provider alternatives to Rackspace and found that we are eligible for Microsoft for Non-Profits. Through this program, we will receive free email services which saves the library \$3 per user per month. The email transition will likely happen late this summer.
- We have ordered a replacement book drop, Kingsley K-C70S 4ever Supermax System with carts. Library Interiors anticipates installation in July.
- We are working to schedule door repairs in Lakeway with Hull Supply Company.
- We are working with Library Interiors of Texas to replace our outdoor furniture in Lakeway and plan to purchase Loll products at lolldesigns.com.
- Texas House Bill 3834 requires local government employees and elected officials to take annual cybersecurity training. The bill also requires the governing body of the local government to verify and report on the annual training completion by employees. All board members need to watch the short TML Cyber Security Awareness Training video and submit test results so we will be compliant.
- Mtech replaced our water heater in Lakeway for \$6,082 and will soon return with a part to fix a leak in the mop sink faucet.
- A patron attended the Tech Tutorial on June 18th and provided this feedback: Thank you very much. I learned a lot of features I was struggling [with from] time to time. Especially, easy scanning and attaching items in the notes is lifesaving.
- The Lake Travis Community Library website had 3,976 unique users and 7,616 total visits in May 2025.
- Kanopy stats for May were 3,786 visits, 1,092 plays, and 39,503 minutes watched.
- LTCL currently has 18,814 active cardholder accounts.
- Morgan plans to take vacation days August 15-20.

Morgan McMillian
6/25/2025

Circulation Snapshot – Monday, June 16, 2025

Type	Holdings	Out	Titles	Lakeway	Lakeway Out	West	West Out	Bus	Bus Out	% of Total Out
1 - 000 - 099	108	11	107	80	9	23	1	5	1	0.1
2 - 100 - 199	333	66	327	258	54	64	9	11	3	0.6
3 - 200 - 299	231	15	225	175	11	55	3	1	1	0.1
4 - 300 - 399	1474	143	1432	1092	125	360	11	22	7	1.2
5 - 400 - 499	55	11	55	36	8	19	3	0	0	0.1
6 - 500 - 599	205	26	204	146	17	53	5	6	4	0.2
7 - 600 - 699	1483	183	1471	1059	144	378	18	46	21	1.6
8 - 700 - 799	551	48	549	397	37	144	6	10	5	0.4
9 - 800 - 899	262	19	259	195	19	66	0	1	0	0.2
10 - 900 - 919	307	49	303	246	46	59	2	2	1	0.4
11 - 920 - 921	24	0	24	19	0	5	0	0	0	0
12 - 922 - 999	862	55	819	623	45	229	4	10	6	0.5
13 - Adult GN	78	8	76	55	7	18	0	5	1	0.1
14 - Audio	1574	53	1574	1358	45	201	7	15	1	0.5
15 - Beginning Reader	2046	866	1888	1369	594	474	223	203	49	7.5
16 - Biography	833	45	820	602	40	194	4	37	1	0.4
17 - Bluebonnet	74	18	20	40	10	22	7	12	1	0.2
18 - Board Books	1183	680	1092	858	519	204	108	121	53	5.9
19 - Caldecott	157	36	85	101	31	55	4	1	1	0.3
20 - Chapter Book	2649	949	2426	1895	751	623	174	131	24	8.3
21 - Default	0	0	0	0	0	0	0	0	0	0
22 - DVD	3201	281	3132	2102	236	891	20	208	25	2.4
23 - Equipment	4	1	1	2	1	2	0	0	0	0
24 - Family DVD	614	154	575	332	84	176	26	106	44	1.3
25 - Fiction	11197	1362	10716	8677	1196	2370	101	150	65	11.9
26 - ILL	1	1	1	1	1	0	0	0	0	0
27 - J Audio	313	23	311	261	19	33	2	19	2	0.2
28 - J Biography	551	85	538	349	66	197	18	5	1	0.7
29 - J DVD	646	180	628	399	142	176	27	71	11	1.6
30 - J Foreign Language	31	3	31	30	3	1	0	0	0	0
31 - J GN	1705	877	1489	1185	661	396	154	124	62	7.6
32 - Juvenile	3932	1040	3574	2963	872	869	134	100	34	9.1
33 - Kits	175	41	164	117	26	49	14	9	1	0.4
34 - Laptop	2	1	1	1	0	0	0	1	1	0
35 - Laptop - In Library	3	0	1	3	0	0	0	0	0	0
36 - Large Print	890	116	885	573	85	235	10	82	21	1
37 - Launchpad	34	20	34	28	18	2	2	4	0	0.2
38 - Launchpad - In Library	0	0	0	0	0	0	0	0	0	0
39 - Lone Star	44	18	22	26	15	17	2	1	1	0.2
40 - Magazine	1280	101	218	1099	98	180	3	1	0	0.9

41 - Mobile Hotspot	56	56	1	30	30	6	6	20	20	0.5
42 - Music CD	55	0	55	55	0	0	0	0	0	0
43 - NF Audio	329	5	329	228	5	93	0	8	0	0
44 - NF Juvenile	3154	760	3075	2055	550	834	104	265	106	6.6
45 - Online Database	2	0	2	2	0	0	0	0	0	0
46 - Oversize	11	0	11	10	0	0	0	1	0	0
47 - Picture Books	8662	2481	8233	5893	1822	2165	498	604	161	21.6
48 - Professional	0	0	0	0	0	0	0	0	0	0
49 - Reference	32	0	9	32	0	0	0	0	0	0
50 - Scouts	128	7	128	127	7	1	0	0	0	0.1
51 - Spanish - Adult	132	14	131	61	11	36	1	35	2	0.1
52 - Spanish - Children	703	114	687	393	38	157	22	153	54	1
53 - Story Time	0	0	0	0	0	0	0	0	0	0
54 - TV	1334	89	1316	851	81	422	3	61	5	0.8
55 - Wonderbooks	73	43	71	41	28	20	9	12	6	0.4
56 - YA	1641	286	1580	1154	265	461	19	26	2	2.5
57 - YA Audio	42	2	42	42	2	0	0	0	0	0
58 - YA Graphic Novel	388	34	386	298	31	81	2	9	1	0.3
59 - YA Nonfiction	17	0	17	16	0	1	0	0	0	0
Total	55871	11476	52092	40040	8905	13117	1766	2714	805	