

Library Director's Report

July 24, 2025

Program Attendance

	Kids - L	Adults - L	Kids - West	Adults - West	Online/Offsite	Total Attendees
June 2025	1,532	720	1,196	108	204	3,760
May 2025	519	487	395	95	340	1,836
April 2025	688	787	249	90	178	1,992
June 2024	1,708	729	0	0	NA	2,437
2018/2019	NA	NA	0	0	NA	2,136

Number of Programs Offered

	Kids - L	Adults - L	Kids – West	Adults – West	Online/Offsite	Total Offered
June 2025	31	47	19	11	16	124
May 2025	21	46	9	9	19	104
April 2025	24	51	8	9	14	106
June 2024	39	59	0	0	NA	98
2018/2019	NA	NA	0	0	NA	117

New Patrons

June 2025	251
May 2025	174
April 2025	181
June 2024	215

Door Count

	Lakeway	West	Bus	Total
June 2025	18,971	5,066	1,173	25,210
May 2025	13,911	3,245	1,308	18,464
April 2025	15,377	2,506	1,358	19,241
June 2024	19,705	0	1,814	21,519
2018/2019	NA	0	NA	17,114

Adult Volunteer Hours

June 2025	665
May 2025	501
April 2025	529
June 2024	569

Interlibrary Loan (ILL)

	Requested/Received/Shipped
June 2025	148 / 117 / 2
May 2025	121 / 93/ 2
April 2025	125 / 91 / 2
June 2024	166 / 72 / 9

Teen Volunteer Hours

June 2025	491
May 2025	183
April 2025	174
June 2024	395

Meeting Room Reservations

June 2025	23
May 2025	29
April 2025	42
June 2024	15

Take & Make Crafts

June 2025	1,693
May 2025	1,554
April 2025	1,421
June 2024	NA

New Libby Patrons

June 2025	108
May 2025	86
April 2025	82
June 2024	102

Circulation Transactions

	Lakeway	West	Bus	Libby	Boundless	Kanopy Plays	Total
June 2025	21,725	4,565	1,583	9,632	207	1,065	38,777
May 2025	17,779	3,404	1,488	9,224	163	1,092	33,150
April 2025	17,706	3,044	2,064	8,873	161	916	32,764
June 2024	27,388	0	2,503	8,349	0	1,076	39,316
2018/2019	29,977	0	3,219	3,451	0	0	36,647

Outreach News

- The City of Lakeway July 4th parade was canceled, but we have been giving out the lollipops and bookstore coupons that were prepared for the parade. Thanks to all the teen volunteers, National Charity League mothers and daughters, Raj, and Karen B. who decorated and undecorated the bookmobile in the rain.
- Krista and volunteer Bunny Campbell completed another summer of visits to LTISD Summer School, reading stories to English language learners and checking out books to summer school classes.
- The bookmobile, Karen B., and Mary will attend the Lake Travis Education Foundation's Kinder Club Party on July 27.
- Seasonal Library Clerk Mary Jahns has been riding along in the bookmobile to various bookmobile stops and we appreciate her help and interest!
- The bookmobile was able to visit Lakeway Church Preschool Camp as a one-time summer stop.
- Karen B changed the oil in the generator at 800 hours on the new generator.
- Karen B. delivered another load of Books for Babies to the Baylor Scott and White Lakeway Labor and Delivery Department.
- Krista received this email from the Belmont Village Enrichment Leader Nova: [Krista's] kind gestures do not go unnoticed! Our Circle of Friends at Belmont Village love her, and always look forward to seeing her. Thank you, Krista, for reaching out to residents here. They excitedly wait for you on the Wednesday that you are scheduled to come. Our previous "Friends" truly enjoy your "reading aloud" activity, and the conversations that you have with them. Thank you for your sweet spirit.
- In total, 451 items were given away for free on the bookmobile in June.

West News

- West has identified four separate roof leaks due to the recent rains. We have contacted Birdcreek Roofing who came for a site visit on July 22 and should provide a proposal in the coming days.
- We are working with Comfort Systems USA for a general maintenance contract to keep the 12 mini splits and 3 AC units functioning and in good condition.
- ServPro has finished remediating Unit 1! The results of the final inspection showed no mold and the report was submitted to the Texas Department of Licensing and Regulation by ServPro. We are officially mold free!
- Summer programs continue to go well at West. The Rolling Video Games Truck brought in close to 100 people! Karen B. and Raj also conducted a special Bookmobile Story Time at West where kids visited the bookmobile after story time for games and crafts.
- Kyle Atkins from Public Water Services installed a water conditioner in the attic at West on July 18. The conditioner will help to prevent calcium buildup in the pipes.
- We continue to work with TCEQ and Kyle Atkins from Public Water Services on the recent Comprehensive Compliance Investigation violations.
- We are in talks with prospective Eagle Scout Srijay Jagarlamudi to make three benches for the outpost.
- We would like to hire one full-time Library Clerk to allow us to expand our West hours to open West on Thursdays and Fridays.
- We have asked architect Brandi McDaniel for an estimate to remodel outpost unit 1. The best cost estimate is around \$240 per square foot, so \$134,400 total for the 560 sf space. As a comparison, West renovations cost \$1,456,372 for 6,147 square feet.

While there are some things that unit 1 will not need, but there is no economy of scale. We will also have architectural, mechanical engineering, permitting, legal, and posting fees.

More News

- Statistics for fiscal year 2024/2025 are attached.
- Last fiscal year, patrons had 1,728 total sessions with Mango Languages. The top three languages were Spanish, Korean, and French.
- Please see the attached August calendar of programs.
- In June 2025, 485 people used public computers at both libraries for a total of 272 hours.
- The Friends of the Library have signed a contract with Dan Mull of Books in Demand to sell books on consignment. Currently there are close to 3,000 books stored off site and listed on Amazon, but not actively selling. A consignment deal will allow for a 50/50 profit for the Friends.
- In mid-July, a few staff members and volunteers noted a moldy, musty smell in the back area at Lakeway. We are working to remedy the situation through a number of ways and lab tests were conducted by Central Texas Mold Test. On July 22, the consultant reported that, "According to the samples, everything is normal, clean air and no signs of mold growth anywhere. I did give some preventative recommendations in there." We are working on those recommendations.
- The Lohmann's Ford Chapter of DAR is donating a two-year subscription to the *American Spirit* magazine.
- After encouragement from one Lakeway Civic Corporation Board member, we plan to apply for another \$10,000 grant to sponsor live music in 2026.
- Morgan has completed paperwork for the TSLAC 2025 ILL Lending Reimbursement Program.
- Morgan has started conversations with Higginbotham about our upcoming health insurance enrollment period.
- Raj attended TLA's Officer Governance Training Workshop on July 10-11.
- Jenna and Morgan completed a Public Records request from SmartProcure on July 17.
- The 2025 Summer Reading Program officially concludes on July 25.
- ABC will prune and cut trees as necessary in Lakeway on July 29.
- We will host the Library District Discussion Group meeting at West on August 22.
- We have ordered a replacement book drop, Kingsley K-C70S 4ever Supermax System with carts. After a failed first attempt, Library Interiors anticipates installation later this summer.
- We are working with Hull Supply Company on door repairs in Lakeway.
- We would like to replace our outdoor furniture in Lakeway with Loll products. Please see the attached furniture proposal.
- Texas House Bill 3834 requires local government employees and elected officials to take annual cybersecurity training. So far, one board member has completed the training.
- The Lake Travis Community Library website had 4,348 unique users and 8,393 total visits in June 2025.
- Kanopy stats for June were 3,970 visits, 1,065 plays, and 38,988 minutes watched.
- LTCL currently has 19,075 active cardholder accounts.
- Morgan plans to take vacation days August 15-20.

- West received a 5-star google review on July 7 from Rubicelia: Son muy amables y atentos. Me encanta este lugar (Translated by Google) They are very friendly and attentive. I love this place.
- Former volunteer Julie emailed on July 12: I started volunteering there as a way to get back into being active -- while also helping others -- after I had gone through an illness that incapacitated me. I want to thank you ALL so much for welcoming me, getting to know me, hearing me out when I was having a bad day -- for giving me a safe, loving place to join and help others. I looked forward to every volunteer shift I had because of ALL OF YOU. I'll always hold a special place in my heart for y'all and the library. You're special to more people than you realize. I will miss you all -- and will visit, too, I hope!
- Patron Maggie brought by angel food cakes to staff on July 15: Thank you for all the wonderful programs and services you provide.
- On July 16 volunteer Liz wrote: So sorry the 4th parade was cancelled 😞. But all is not lost! The bookstore was filled with people (many children) on Friday and we saw lots of new faces. Everyone was thrilled with the candy/coupon combo. One woman found a pristine copy of a book she had in college and had since worn out. So she was beyond happy with a new free copy from us! Lots of smiles and goodwill. Very heartwarming. Another patron recently brought in beautiful art books that belonged to her mother who had to downsize and couldn't keep them. The daughter had tremendous peace of mind that the books would find a good home. It was a bright moment in a time of transition. Hearing these stories is one of the many benefits of working at the bookstore! It's a "feel good" place!

Morgan McMillian
7/23/2025

Circulation Snapshot – Monday, July 21, 2025

Type	Holdings	Out	Titles	Lakeway	Lakeway Out	West	West Out	Bus	Bus Out	% of Total Out
1 - 000 - 099	111	24	110	82	22	23	1	6	1	0.2
2 - 100 - 199	332	56	326	259	51	66	3	7	2	0.5
3 - 200 - 299	230	29	224	171	28	54	0	5	1	0.3
4 - 300 - 399	1479	134	1437	1098	116	354	11	27	7	1.2
5 - 400 - 499	55	9	55	36	6	19	3	0	0	0.1
6 - 500 - 599	204	25	203	140	15	56	7	8	3	0.2
7 - 600 - 699	1488	157	1476	1086	131	381	20	21	6	1.4
8 - 700 - 799	552	45	550	400	39	142	2	10	4	0.4
9 - 800 - 899	263	24	260	196	23	65	1	2	0	0.2
10 - 900 - 919	310	60	306	253	57	56	2	1	1	0.5
11 - 920 - 921	24	0	24	19	0	5	0	0	0	0
12 - 922 - 999	850	57	821	608	48	227	2	15	7	0.5
13 - Adult GN	80	5	78	56	4	18	0	6	1	0
14 - Audio	1574	47	1574	1355	40	202	6	17	1	0.4
15 - Beginning Reader	2031	849	1879	1371	641	466	169	194	39	7.7
16 - Biography	838	47	825	608	42	198	4	32	1	0.4
17 - Bluebonnet	74	14	20	37	10	20	1	17	3	0.1
18 - Board Books	1185	646	1095	832	481	233	115	120	50	5.8

19 - Caldecott	157	12	85	101	11	54	0	2	1	0.1
20 - Chapter Book	2662	907	2441	1863	716	651	151	148	40	8.2
21 - Default	0	0	0	0	0	0	0	0	0	0
22 - DVD	3208	280	3137	2091	216	894	25	223	39	2.5
23 - Equipment	4	1	1	2	1	2	0	0	0	0
24 - Family DVD	612	145	575	355	112	183	21	74	12	1.3
25 - Fiction	11288	1419	10799	8741	1235	2382	110	165	74	12.8
26 - ILL	0	0	0	0	0	0	0	0	0	0
27 - J Audio	312	34	311	260	28	34	5	18	1	0.3
28 - J Biography	551	58	538	350	46	184	10	17	2	0.5
29 - J DVD	647	181	628	405	170	175	6	67	5	1.6
30 - J Foreign Language	31	1	31	31	1	0	0	0	0	0
31 - J Graphic Novel	1706	842	1490	1154	618	440	172	112	52	7.6
32 - Juvenile	3952	948	3589	3001	814	859	107	92	27	8.5
33 - Kits	172	42	161	104	32	58	10	10	0	0.4
34 - Laptop	1	0	1	1	0	0	0	0	0	0
35 - Laptop - In Library	3	0	1	3	0	0	0	0	0	0
36 - Large Print	903	98	898	571	66	249	8	83	24	0.9
37 - Launchpad	27	24	27	21	20	4	3	2	1	0.2
38 - Launchpad - In Library	0	0	0	0	0	0	0	0	0	0
39 - Lone Star	44	13	22	24	7	17	5	3	1	0.1
40 - Magazine	1258	104	213	1073	99	184	5	1	0	0.9
41 - Mobile Hotspot	54	54	1	30	30	4	4	20	20	0.5
42 - Music CD	54	1	54	54	1	0	0	0	0	0
43 - NF Audio	329	7	329	221	7	93	0	15	0	0.1
44 - NF Juvenile	3175	596	3092	2092	474	904	80	179	42	5.4
45 - Online Database	2	0	2	2	0	0	0	0	0	0
46 - Oversize	11	0	11	11	0	0	0	0	0	0
47 - Picture Books	8679	2486	8250	5835	1905	2222	412	622	169	22.4
48 - Professional	0	0	0	0	0	0	0	0	0	0
49 - Reference	32	0	9	32	0	0	0	0	0	0
50 - Scouts	127	12	127	126	12	1	0	0	0	0.1
51 - Spanish - Adult	130	12	129	52	5	36	0	42	7	0.1
52 - Spanish - Children	708	115	692	404	55	174	12	130	48	1
53 - Story Time	0	0	0	0	0	0	0	0	0	0
54 - TV	1335	109	1317	852	91	420	5	63	13	1
55 - Wonderbooks	74	44	72	54	42	14	0	6	2	0.4
56 - YA	1655	272	1595	1177	237	453	28	25	7	2.5
57 - YA Audio	42	0	42	42	0	0	0	0	0	0
58 - YA Graphic Novel	389	47	387	299	39	78	6	12	2	0.4
59 - YA Nonfiction	16	3	16	12	3	0	0	4	0	0
Total	56030	11095	52275	40053	8847	13354	1532	2623	716	