

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
July 24, 2025 322nd MEETING

1. At 4:00 p.m. Sharon Rogers called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was held at the Lake Travis Community Library. Board Members present in person were Sharon Rogers, Tom Seidenstricker, Jim Bannerot, and P.K. Chatterjee. Library Director Morgan McMillian and Assistant Library Director Raj Kamat attended as well. Board Member Amy Holland was absent.
2. The Pledge of Allegiance to the Flag of the United States of America was recited.
3. Celebrations of Success: Morgan McMillian informed the board that the West location has been selected for inclusion in *American Libraries*' 2025 Library Design Showcase!
4. P.K. Chatterjee made a motion to approve the minutes of the June 26, 2025 board meeting; Tom Seidenstricker seconded the motion. Citizens Participation: None. The motion passed unanimously.
5. Citizens Participation: None.
6. November Board Election: Morgan McMillian presented the Travis County Election Services Agreement, the Travis County Joint Election Agreement, and the Equipment Adoption Agreement, all which Sharon Rogers motioned to approve, and Tom Seidenstricker seconded. Citizens Participation: None. The motion passed unanimously.
7. Donations: Morgan McMillian reported that the library has received \$414,952 for the West Capital Campaign to date from 147 donors. Raj Kamat has used the grant money from the Texas Book Festival for \$2,500 to fulfill OverDrive holds with long reserve lists in an effort to cut down on wait times for bestselling titles.
8. Library Director's Report: Morgan McMillian presented the Library Director's Report and highlighted a few items. The full Report is attached.

- a. Morgan McMillian asked the Board to approve the hiring of a full-time Library Clerk to allow the library to expand hours at West. Tom Seidenstricker motioned to approve the hiring, P.K. Chatterjee seconded and the motion passed unanimously.
 - b. Sharon Rogers moved to approve the renovation of Unit 1 in the Outpost at West. Tom Seidenstricker seconded the motion and it passed unanimously.
9. Treasurer's Report: P.K. Chatterjee presented the Profit and Loss Report as of June 2025. Sharon Rogers moved to accept both documents; Jim Bannerot seconded and the motion passed.
10. Audit for FY 2024-2025: The engagement letter has been submitted to auditor Gary Davis and the library has received the list of documents needed to continue with the audit process.
11. Future Board Meetings:
- | | |
|--------------------|---|
| August 28, 2025 | 3:30 p.m. Lake Travis Community Library Lakeway |
| September 25, 2025 | 3.30 p.m. Lake Travis Community Library Lakeway |
12. Closing: Since there was no further business, Sharon Rogers adjourned the meeting at 5:05 p.m.

Raj Kamat, Acting Secretary

Approved on _____