

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES  
AUGUST 28, 2025 323rd MEETING

1. At 3:30 p.m. Tom Seidenstricker called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was held at the Lake Travis Community Library in Lakeway. Board Members present were Tom Seidenstricker, P.K. Chatterjee, and Amy Holland. Board Members Sharon Rogers and Jim Bannerot were absent. Library Director Morgan McMillian was also in attendance.
2. The Pledge of Allegiance to the Flag of the United States of America was recited.
3. Celebrations of Success: Morgan McMillian reported that the American Libraries Magazine featured the West Location in their Library Design Showcase.
4. Minutes: P.K. Chatterjee made a motion to approve the minutes of the July 24, 2025 meeting; Amy Holland seconded the motion. Citizens Participation: None. The motion passed unanimously.
5. Citizens Participation: None.
6. November Board Election: Morgan McMillian stated that Jenna Kurtz, Election Clerk, reported that there were two applicants, Sharon Rogers and Jim Bannerot, for two positions and therefore recommended that the November 4, 2025 election be cancelled. Amy Holland made a motion to approve the Order of Cancellation; P.K. Chatterjee seconded the motion. Citizens Participation: None. The motion passed unanimously.
7. Donations: Morgan McMillian reported that the library has received approximately \$415,000 for the West Capital Campaign to date from 147 donors.
8. Library Director's Report: Morgan McMillian presented the Library Director's Report and highlighted a few items. The full Report is attached.

9. Treasurer's Report: P.K. Chatterjee presented the Profit and Loss Report as of July 31, 2025. Amy Holland made a motion to accept the report; P.K. Chatterjee seconded the motion. Citizens Participation: None. The motion passed unanimously.
10. Audit for 2024-2025: Morgan McMillian reported that documents are being submitted to the auditor and the audit is underway.
11. Executive Session: None.
12. Comments: None.
13. Future Board Meetings:  
September 25, 2025     3:30 p.m. Lake Travis Community Library Lakeway  
October 23, 2025       3:30 p.m. Lake Travis Community Library Lakeway
14. Closing: Since there was no further business, Tom Seidenstricker adjourned the meeting at 3:47 p.m.

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Amy Holland, Secretary

Approved on \_\_\_\_\_